

**MINUTES**

**8:00 AM Wednesday, December 19<sup>th</sup>, 2018**

**Denyo Manufacturing Corporation**

- 1.) Welcome, Quorum Determination, Agenda Review:** Chair Ben Nelson called the meeting to order at 8:03 AM. A quorum of the board was determined to be present. The agenda was reviewed, and no additions or changes were made. The following were in attendance:
- a. Board: Nelson, Gibson, Maynard, McKinney, Turbyfill, Miles, Ellsworth, Sleet, Knight, Terry, Williams, Perros, Albright, Tillman, McKay.
  - b. Advisory Partners: Nick Wade, HOD; Jeffrey Jewel, Boyle County Chamber of Commerce.
  - c. Staff: J. Lassiter; J. Peyton
  - d. Guests: Joey Harris, Denyo Plant Manager; Ben Kleppinger, Advocate-Messenger; Tom Ellis, Boyle County Fiscal Court Magistrate Elect; Tom Poland, citizen; Jamie Gay, Boyle County Fiscal Court Magistrate elect; Howard Hunt, Boyle County Fiscal Court Judge elect; Erin Tipton, BCTC; Patten Mohler, Centre; Amy Longwill, HKUW; J.H. Atkins, City of Danville City Commissioner; Brian Caldwell, City of Perryville Mayor elect; Steve Hunter, P&Z.
  - e. Absences: (excused) Hutzley; Scott (unexcused) N/A

**1.) Minutes & Financial Reports:**

- a. Previous Meeting Minutes: Minutes for meeting on November 14<sup>th</sup>, 2018 were approved on MOTION by McKinney SECONDED by Gibson.
- b. Financial Reports: Financial reports as of November 30<sup>th</sup>, 2018 were approved on MOTION by Turbyfill SECONDED by Maynard. Turbyfill gave overview of financials with budget currently over due to lacking contributions that will fulfill the gap when they come in next month through the first of next year. Turbyfill reviewed admin legal services and business development as a part of the overbudget; website maintenance and community investment (BCTC) as unbudgeted but covered.

**2.) Organizational Action/Information**

**A. Governance**

- i. Newly-Elected/Re-Elected Local Officials Community Conversations: Nelson briefly summarized the recent Special Meeting with newly elected officials including topics of; ED, EDP, aspirations, challenges, and potential changes. Documentation of the special meetings is in process and will be presented in January.
- ii. Recognize Outgoing Board Members: Perryville Mayor Anne Sleet and Boyle County Judge Executive Harold McKinney were honored for their years of service and departure from their current positions and EDP BOD.
- iii. Future Meeting Location: Options for a new meeting space were proposed; Boyle County Public Library, Perryville Entertainment Center; Water Plant; Forkland. It was suggested to remain at the current meeting space at Denyo. Brief discussion took place

and agreement to research suggested spaces for discussion at the January meeting, which will be held at Denyo.

#### **B. Business Development/Marketing**

i. ECONOMIX 2018, 12/4-12/6/18 (Nashville): Lassiter discussed his recent trip to Economix with Powerpoint presentation as a two-day conference “Ted-style talk” with 24 site selections consultants described as the best in their field.

ii. KentuckyUnited Marketing Mission, 12/11-12/13/18 (New York, New York): Lassiter reviewed his recent involvement in KentuckyUnited Marketing Mission and a private dining opportunity with 10 consultants where statewide policy changes, inventory tax, workforce, and all things impacting Kentucky were discussed.

Nelson emphasized that the invitation for Lassiter to represent the state is a huge asset and invaluable for EDP’s presence.

Lassiter provided bulleted outcomes and objectives and “Board Buzz” as a prototype of a communication form for review and future discussion.

iii. Boyle County Early Childhood Education Alliance: Longwill presented the alliance as consisting of 20 members. She noted the movement toward collecting data to support needs, and the continued work to define needs/collaboration. Mohler discussed getting parents to work, identifying skills, services, and barriers from a data driven perspective. Mohler identified a capacity issue and need to identify barriers/space. She summarized public data that identified the number of available childcare slots as opposed to age appropriate children in the state. Poland requested feedback from EDP on gaining larger business involvement. Nelson suggested getting on the agenda for the HR board and Industrial Council.

#### **C. Committee Reports**

i. Workforce Development: Tipton and Tillman presented presentation of Workforce Development with PowerPoint. Items addressed included; Workforce Development definition, mission, demographics, skill and changing needs, past initiatives progression and achievements, present focus, and future initiatives. Expansion of efforts in dialogue, education, and program implementation were discussed and brief discussion on what a “wish list” would look like for workforce given funding was available. These included; representation at a workforce summit in February, adding professionals to the volunteer group implementing workforce goals. The presentation will be provided via email for the entire group and Nelson asked that all partners request Workforce to present to their individual tribes.

ii. Executive: Nelson noted that there is a MOA draft in process with a 2<sup>nd</sup> draft being shared by BCIF. Nothing to present at the current meeting.

iii. Finance: Did not meet.

iv. Asset Development: No December meeting. Minutes from the most recent meeting were provided. Perros discussed their focus on the I75 connector corridor and made a request for Ken Parsons to present to EDP at a future meeting. Perros briefly mentioned the aviation initiative, and the railways sites. He expressed optimism in the relationship with Norfolk Southern and mentioned Danville as #1 of the railway sites.

v. Marketing: No December meeting. Gibson mentioned that they are waiting on a poll response to be completed to schedule for January and encouraged anyone who had not responded to please do so.

**3.) Executive Report:** Lassiter will present year end project pipeline at the January board meeting. He summarized 120 projects currently in the pipeline with 76% active or in process. Lassiter noted that most of the pipeline projects consist of small business defined as 50 jobs or less for those businesses which have disclosed the information. A review and discussion of the opportunity zone to become more of a focus in 2019 took place. Lassiter mentioned Boyle

County's site selection list as the largest ever submitted. He discussed KY Crossroads 11 counties high achievements with focus on new and existing projects, with fewer new projects and a reinvestment focus on existing.

Nelson mentioned incoming intern Alex Grove for EDP. He presented future discussions to involve attendance and overall involvement with suggested monthly or quarterly topical informational sessions open for the public.

Williams offered thanks to Nelson for his leadership and service to the community.

**4.) Closed Session:** No closed session.

**5.) Next Meeting:** 8:00 AM, January 16<sup>th</sup>, 2019, Denyo Manufacturing Corporation.

**6.) Adjournment:** Terry made a MOTION to adjourn the meeting at 9:32 a.m. Ellsworth SECONDED the motion and it unanimously carried.

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Minutes prepared by Jamee Peyton, CVB

Reviewed by Jody Lassiter, EDP

Reviewed by Ben Nelson, EDP BOD Chair