

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF DANVILLE  
HELD ON 20 NOVEMBER 2018**

The Commissioners of the Housing Authority of Danville met in regular session on 20 November 2018 at the Housing Authority of Danville central office located at 1014 Rosemont Avenue in Danville Kentucky. The meeting was called to order by Chairwoman Young and upon roll call; the following members were present and absent:

**PRESENT**

Chairwoman Ann Young  
Commissioner James Atkins  
Commissioner Paul Lewis  
Commissioner Cyn-D VanWinkle

**ABSENT**

Vice-Chairwoman Isabel Price

Also, present were: Hadden Dean, Attorney to the Board; Linda Hudman, Deputy Director for the Housing Authority of Danville; and Tim Kitts who serves as Executive Director for the Housing Authority of Danville and Secretary-Treasurer to the Board.

The minutes for the Board meeting held on 16 October 2018 were reviewed and considered. The motion to approve the minutes was made by Commissioner Atkins and seconded by Commissioner Lewis, with the following vote:

AYES: Chair Young, Commissioner Atkins, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None

The Chair declared the minutes approved. The following item was presented for consideration by the Board.

The Board of Commissioners reviewed the Paid Bills for October 2018 for approval. The motion to accept the paid bills was made by Commissioner Lewis and seconded by Commissioner Atkins with the following vote:

AYES: Chair Young, Commissioner Atkins, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None

The Chair declared the Paid Bills report approved. The following item was presented for consideration by the Board.

**RESOLUTION # 2372  
APPROVING COLLECTION LOSS FOR NOVEMBER 2018**

WHEREAS, due to evictions, deaths and move-outs, this Authority has had a number of accounts on its books deemed uncollectible following at least 30 days from the vacate date. NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Housing Authority of Danville, that the amount of \$2,298.09 as shown per the following list to this resolution, be transferred from Account 1122 – Tenants Accounts Receivable to Account 4570 – Collection Loss.

**VACATES WITH BALANCES**

<b>NAME, APARTMENT &amp; ACCOUNT NUMBER:</b>	<b>DATE VACATED</b>	<b>BALANCE</b>
ZLA102, Z206-08 Rent = \$0.00      Other = \$48.14	9/4/2018	\$48.14
ZBU26, Z289-23 Rent = \$231.79      Other = \$145.67	9/4/2018	\$377.46
ZBL27, Z179-30H Rent = \$289.70      Other = \$680.88	9/25/2018	\$970.58
ZBU41, Z302-24 Rent = \$490.20      Other = \$411.71	9/25/2018	\$901.91
<b>TOTAL:</b> Rent = \$1,011.69      Other = \$1,286.40		<b>\$2,298.09</b>
COLLECTIONS PAID TO H.A.D. (NET)		
COLLECTIONS (IN-HOUSE)		\$4,746.65
		10/22/2018
		\$520.35
		Since 9/21/2018
<b>TOTAL AMOUNT RECEIVED ON COLLECTION LOSS DURING FISCAL YEAR BEGINNING APRIL 1, 2018 =</b>		<b>\$4,746.65</b>

Commissioner Lewis made a motion to approve the resolution, seconded by Commissioner Atkins. The Chair called for the vote:

AYES: Chair Young, Commissioner Atkins, Commissioner Lewis, and Commissioner VanWinkle.  
NAYS: None

The Chair declared the resolution approved and announced the next action.

**RESOLUTION # 2373  
APPROVING TRAVEL TO PHADA  
COMMISSIONERS' CONFERENCE  
IN MIAMI FLORIDA  
JANUARY 6-9, 2019**

WHEREAS, the PHADA Commissioners' Conference on housing regulations, program changes and program updates will be provided in Miami, Florida on January 6-9, 2019 and;

WHEREAS, the conference provided workshops designed to educate the Housing Board on changes occurring in the area of public housing, and;

WHEREAS, the Commissioners, Board Attorney and Executive Director will benefit from these workshops.

THEREFORE, BE IT RESOLVED by the Board of Commissioner for the Housing Authority of Danville that the Commissioners, Board Attorney and the Executive Director attend the training.

Commissioner Lewis made a motion to approve the resolution, seconded by Commissioner Atkins. The Chair called for a vote:

AYES: Chair Young, Commissioner Atkins, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None

The Chair declared the resolution approved and announced the next action.

Executive Director Kitts presented to the Board an email from HUD with the Subject: Repositioning Public Housing. ED Kitts also shared that this subject is set to be discussed at December's KHA Executive Director Conference and he would keep the Board posted on any further details that come out.

Executive Director Kitts invited the Board to the Thanksgiving Staff meeting and luncheon being held at Arnold Tower on Wednesday, November 21<sup>st</sup>.

Executive Director Kitts shared the current vacancies with the Housing Authority are currently four (4).

Chairwoman Young shared with the Board the newspaper article on the Stanford Road Project that will eventually tie into JE Woods Drive.

With no other business to come before the Commission, the Chair declared the meeting adjourned.

The next board meeting is scheduled for Tuesday, December 18, 2018 at 8:00 a.m.

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CHAIR

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SECRETARY/TREASURER