

**MINUTES OF THE  
DANVILLE CITY COMMISSION**

The Board of Commissioners of the City of Danville, Kentucky convened in a Regular Commission Meeting in the Public Meeting room at City Hall/Police Station on Monday, November 13th, 2018 at 5:30 p.m.

**COMMISSIONERS PRESENT:**

Mayor Perros  
Commissioner Serres  
Commissioner Atkins  
Commissioner Caudill  
Commissioner Terry

**OTHERS PRESENT:**

Ron Scott, City Manager  
Donna Peek, City Clerk/HR Director  
Stephen Dexter, City Attorney  
Earl Coffey, City Engineer  
Chris Matano, Police Captain  
Tim Brumfield, Deputy Fire Chief  
Alex Carney, Network Technician  
Bridgette Lester, Codes Director  
Joyce Collins, Administrative Asst.  
Ashley Raider, Administrative Asst.  
Steve Hunter, P&Z Director  
Bobbie Curd, Advocate Messenger  
Nick Bowden, Parking Officer  
Rick Henry, Public Works Director  
Ronnie Yates, Asst. Public Works Superintendent  
Dr. Beau Weston  
Wilma Brown  
Jennifer Kirchner  
Lori Kagan-Moore  
Janet Hamner  
James Hunn  
Others

Mayor Perros announced that a quorum was present and called the meeting to order the time being 5:30 p.m.

Commissioner Atkins began the meeting with a moment of silence for the veteran's and first responders. Mayor Perros led the Commission in the pledge of allegiance.

**AGENDA APPROVAL:**

The Commission approved the agenda as presented.

**HEAR THE PUBLIC:**

No public comment.

**1. APPROVAL OF THE MINUTES OF 10/22/2018:**

Commissioner Serres made a motion to approve the minutes as presented. The motion was seconded by Commissioner Terry and unanimously approved upon voice vote.

**2. PROCLAMATION – DANVILLE ARBOR DAY NOVEMBER 15<sup>TH</sup>, 2018:**

Mayor Perros read the proclamation acknowledging November 15<sup>th</sup>, 2018 as Arbor Day into the record and presented a plaque to Alexis Amorese Sheffield, who accepted on behalf of the Beautification Committee. Commissioner Caudill made a motion to approve the proclamation as presented. The motion was seconded by Commissioner Terry and unanimously approved upon voice vote.

**3. PROCLAMATION – TREE CITY 2018:**

Mayor Perros read the proclamation acknowledging the City of Danville as a Tree City for 2018 into the record and presented plaques to Rick Henry & Ronnie Yates, who accepted on behalf of the City's Public Works department; Dr. Beau Weston, Janet Hamner & Alexis Amorese Sheffield. Commissioner Serres made a motion to approve the proclamation as presented. The motion was seconded by Commissioner Atkins and unanimously approved upon voice vote. The Commission thanked everyone for working together to make Danville a Tree City.

**4. RESOLUTION #2018-11-13-01 – KU PLANT THE PLANET GRANT APPLICATION:**

Commissioner Terry made a motion to approve resolution #2018-11-13-01 as presented. The motion was seconded by Commissioner Atkins and unanimously approved upon voice vote.

To read this resolution in its entirety please visit [www.danvilleky.org](http://www.danvilleky.org)

**5. PLANNING & ZONING COMPREHENSIVE PLAN AMENDMENT – GOALS & OBJECTIVES:**

Steve Hunter, P & Z Director, addressed the Commission and presented Planning & Zoning's recommendation for approval of the comprehensive plan amendment as presented. Commissioner Atkins made a motion to approve the amendment as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

**6. PLANNING & ZONING - ZONE CHANGE RECOMMENDATION – STANFORD ROAD:**

Steve Hunter addressed the Commission and asked for approval of a zone change on Stanford Road. After much discussion, Commissioner Caudill made a motion to approve the zone change recommendation as presented. The motion was seconded by Commissioner Atkins and unanimously approved upon voice vote.

**7. CODE ENFORCEMENT REPORT:**

Bridgette Lester, Code Enforcement Director, addressed the Commission and presented the monthly report. She also introduced Nick Bowden, new Parking Enforcement Officer. No action needed.

**8. CITY MANAGER REPORT:**

City Manager, Ron Scott addressed the Commission and reminded them of the Special Called Meeting on Wednesday, November 14<sup>th</sup> at 5:30 p.m. regarding Arts and Murals.

He also mentioned the need for a City Staff & City Commission retreat. He requested that the Commission approve a date for the retreat and suggested, Wednesday, December 12<sup>th</sup>, 2018 beginning at 8:30 a.m. The Commission agreed and said a location would be determined.

**HEAR THE PUBLIC:**

Janet Hamner addressed the Commission and asked if there were prohibitions of four wheelers being in city parks. She said that people are riding in Michael Smith Park and are tearing up the park. She asked if signs could be put up.

**COMMISSIONER'S COMMENTS:**

Commissioner Atkins mentioned the Christmas parade that will be held on Saturday, December 8<sup>th</sup>, 2018 at 7:00 p.m. He also mentioned the Martin Luther King book read and said that 147 books were purchased and 8 community discussions were held. He said that it was a great community project. Mr. Atkins also said that Larnelle Harris will be having an event at Danville High School on December 16<sup>th</sup> and that tickets are being sold through the Arts Commission.

Commissioner Serres congratulated the Commission on their re-election and wished everyone a Happy Thanksgiving.

Commissioner Caudill said congratulations to everyone in the election.

Mayor Perros thanked the individuals who organized the recent Veterans Day luncheon. He said it was a very nice event. Mayor Perros also mentioned the positive comments that were made by George Coomer in the paper, congratulating Trille Bottom on her reelection. Lastly, Mayor Perros said he is looking forward to working with General Hunt.

Commissioner Terry congratulated everyone on being reelected, as well as the newly elected Magistrates and Judge Executive. She said everyone is on the same team.

#### **9. PAYMENT OF THE BILLS:**

Commissioner Atkins made a motion to approve the bills as presented in the amount of \$782,875.11. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote. A breakdown of departments is as follows: General fund - \$83,187.24; Utility Fund - \$121,972.13; Capital - \$14,750.84; Storm water fund - \$3,426.63; Parking fund - \$5,401.59; Cemetery fund - \$5,960.00; Museum Fund - \$2,034.00; Debt and disbursements - \$545,961.84 and water refunds - 180.84.

#### **10. CITY PROJECTS UPDATE:**

City Engineer, Earl Coffey gave an update on the ongoing projects within the city. No action needed.

#### **11. RESOLUTION #2018-11-13-02 – BUNKER GEAR BID AWARD**

Commissioner Atkins made a motion to approve resolution #2018-11-13-02 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

To read this resolution in its entirety please visit [www.danvilleky.org](http://www.danvilleky.org)

#### **EXECUTIVE SESSION:**

Commissioner Caudill made a motion to move into executive session at 7:19 p.m. for the purpose of personnel pursuant to KRS 61.810 1(f) and for the purpose of discussion of potential acquisition of real property for which publicity would affect its value pursuant to KRS 61.810 1(b). The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

#### **REGULAR SESSION:**

Commissioner Caudill made a motion to move back into regular session at 8:09 p.m. The motion was seconded by Commissioner Terry and unanimously approved upon voice vote.

#### **ACTION:**

Commissioner Terry made a motion to approve staff's recommendation and hire John Cassel to the position of City Engineer as presented, with the usual probationary measures. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

Commissioner Caudill made a motion to approve staff's recommendation and hire Nina Wesley to the position of 911 Operator as presented, with the usual probationary measures. The motion was seconded by Commissioner Terry and unanimously approved upon voice vote.

Commissioner Atkins made a motion to approve staff's recommendation and promote Matthew Groves and David Spanyer to the position of Lieutenant in the Fire Department as presented. The motion was seconded by Commissioner Terry and unanimously approved by voice vote.

**ADJOURN:**

Commissioner Serres made a motion to adjourn at 8:10 p.m. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

To view the meeting in its entirety please go to [www.danvilleky.org](http://www.danvilleky.org) and search for videos.

APPROVED:

  
MAYOR G. MICHAEL PERROS

ATTEST:

  
DONNA PEEK, CITY CLERK

**MEMO**

**Date:** November 9<sup>th</sup>, 2018

**To:** Mike Perros, Mayor  
City of Danville Commissioners

**From:** Earl W. Coffey  
City Engineer

**Subject:** Various Projects, Update

A brief summary of various projects and their status will be provided Monday. The goal is to improve awareness and knowledge of each. Below is a brief list in advance.

Water Plant Park  
2<sup>nd</sup> Street Bridge  
Streetscape  
Southend Fire Station Drive  
Parks Master Plan  
Corporate Drive/Perryville Road Water System Improvements  
Central Fire Station Project  
Waste Water Facilities Upgrades (SSOP/Plant)  
Storm Water Program  
Sidewalk Construction (East Main, Church Street @ Walnut, McClure Village Trail Head, etc)  
East Main/Henson Recreational Trail  
Transportation Improvements (Baughman, Skywatch, Bypass Roadways)