

**HOUSING AUTHORITY OF DANVILLE**  
**1014 ROSEMONT AVENUE - P.O. BOX 666**  
**DANVILLE, KY 40423-0666**  
**(859) 236-6116 FAX (859) 236-7548**  
**www.danvillehousingagency.com**

**REGULAR BOARD MEETING**  
**TUESDAY 16 OCTOBER 2018 AT 8:00 A.M.**  
**HOUSING AUTHORITY OF DANVILLE CENTRAL OFFICE**

**AGENDA**

- 1) Meeting called to order
- 2) Roll Call
- 3) Approval of the Minutes for the Board Meeting September 18, 2018
- 4) Approval Bills Paid for September 2018
- 5) Approval Collection Loss
- 6) Mid-Year Review of Current Operating Budget
- 7) Approval One-time Performance Incentive Payment
- 8) Approval Changes to the Admission & Continued Occupancy Policies
- 9) Approval Flat Rents FY 2019

**Other items to be considered:**

- Commissioners Travel
- Vacancy List
- Residents Newsletter



**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF DANVILLE  
HELD ON 18 SEPTEMBER 2018**

The Commissioners of the Housing Authority of Danville met in regular session on 18 September 2018 at the Housing Authority of Danville central office located at 1014 Rosemont Avenue in Danville Kentucky. The meeting was called to order by Chairwoman Young and upon roll call; the following members were present and absent:

**PRESENT**

Chairwoman Ann Young  
Vice-Chairwoman Isabel Price  
Commissioner Paul Lewis  
Commissioner Cyn-D VanWinkle

**ABSENT**

Commissioner James Atkins

Also present were: Hadden Dean, Attorney to the Board; Linda Hudman, Deputy Director for the Housing Authority of Danville; and Tim Kitts who serves as Executive Director for the Housing Authority of Danville and Secretary-Treasurer to the Board.

The minutes for the Board meeting held on 21 August 2018 were reviewed and considered. The motion to approve the minutes was made by Commissioner Lewis and seconded by Vice-Chair Price, with the following vote:

AYES: Chair Young, Vice-Chair Price, Commissioner Lewis, and Commissioner VanWinkle.  
NAYS: None

The Chair declared the minutes approved.

The Board of Commissioners reviewed the Paid Bills for August 2018 for approval. The motion to accept the paid bills was made by Vice-Chair Price and seconded by Commissioner VanWinkle with the following vote:

AYES: Chair Young, Vice-Chair Price, Commissioner Lewis, and Commissioner VanWinkle.  
NAYS: None

The Chair declared the Paid Bills report approved. The following item was presented for consideration by the Board.

**RESOLUTION # 2362  
APPROVING COLLECTION LOSS FOR SEPTEMBER 2018**

WHEREAS, due to evictions, deaths and move-outs, this Authority has had a number of accounts on its books deemed uncollectible following at least 30 days from the vacate date. NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Housing Authority of Danville, that the amount of \$1,867.33 as shown per the following list to this resolution, be transferred from Account 1122 – Tenants Accounts Receivable to Account 4570 – Collection Loss.

**VACATES WITH BALANCES**

<b>NAME, APARTMENT &amp; ACCOUNT NUMBER:</b>	<b>DATE VACATED</b>	<b>BALANCE</b>
ZLI902, Z197-11 Rent = \$208.11      Other = \$0.00	8/6/2018	\$208.11
ZCD408, Z078-34 Rent = \$86.72      Other = \$0.00	7/31/2018	\$86.72
ZNT329, Z141-13 Rent = \$4.99      Other = \$0.00	7/1/2018	\$4.99
ZBU34, Z295-19 Rent = \$79.60      Other = \$318.85	8/14/2018	\$398.45
ZMC103, Z002-42 Rent = \$370.35      Other = \$0.00	7/1/2018	\$370.35
ZAT409, Z371-09 Rent = \$0.00      Other = \$39.35	7/26/2018	\$39.35
ZBU15, Z276-27 Rent = \$323.77      Other = \$223.41	8/14/2018	\$547.18
ZBU22, Z283-31 Rent = \$0.00      Other = \$212.18	7/27/2018	\$212.18
<b>TOTAL:</b> Rent = \$1,073.54      Other = \$793.79		<b>\$1,867.33</b>
<b>COLLECTIONS PAID TO H.A.D. (NET)</b>		
<b>COLLECTIONS (IN-HOUSE)</b>	\$4,009.01	8/27/2018
<b>TOTAL AMOUNT RECEIVED ON COLLECTION LOSS DURING FISCAL YEAR BEGINNING APRIL 1, 2018 =</b>		<b>\$4,009.01</b>

Commissioner VanWinkle made a motion to approve the resolution, seconded by Vice-Chair Price. The

Chair called for the vote:

AYES: Chair Young, Vice-Chair Price, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None

The Chair declared the resolution approved and announced the next action.

**RESOLUTION # 2363**  
**APPROVING CONTRACT FOR SOFTWARE SERVICES**

WHEREAS, the Housing Authority of Danville has determined a need to obtain the services of a new software company due to continued rising costs, poor technical support and outdated existing software; and

WHEREAS, bids were received, and demonstrations were performed by three different software providers; and

WHEREAS, SACs Software Proposal was the low bid at \$12,159.00, with an annual maintenance fee of \$3,420.00.

THEREFORE, BE IT RESOLVED by the Board of Commissioners for the Housing Authority of Danville, that SACs Software be awarded the contract for software services.

Commissioner VanWinkle made a motion to approve the resolution, seconded by Commissioner Lewis.  
The Chair called for a vote:

AYES: Chair Young, Vice-Chair Price, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None

The Chair declared the resolution approved and announced the next action.

**RESOLUTION # 2364**  
**APPROVING CONCRETE REPAIRS**

WHEREAS, HUD conducts inspections of Housing Authority properties called Physical Assessment Subsystem (PASS) Inspections, and;

WHEREAS, Inspections will be done at all sites in Spring 2019, and;

WHEREAS, funds are available in the Capital Fund 2018 Budget to repair sidewalks with tripping hazards in preparation of these inspections, and;

WHEREAS, an Ad was placed in the Advocate Messenger for two weeks and emails were sent to multiple contractors in Boyle and surrounding counties; and

WHEREAS, two companies presented bids and Universal Concrete Grinding, out of Columbus Ohio was the most effective and efficient company for all sites estimated at \$13,369.00 to be done before inspections; and.

THEREFORE, BE IT RESOLVED by the Board of Commissioner that the bid for concrete work with Universal Concrete Grinding be approved.

Commissioner VanWinkle made a motion to approve the resolution, seconded by Commissioner Lewis. The Chair called for a vote:

AYES: Chair Young, Vice-Chair Price, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None

The Chair declared the resolution approved and announced the next action.

**RESOLUTION # 2365**  
**APPROVING TREE REMOVAL AND TRIMMING SERVICES**

WHEREAS, HUD conducts inspections of Housing Authority properties called Physical Assessment Subsystem (PASS) Inspections, and;

WHEREAS, Inspections will be done at all sites in Spring 2019, and;

WHEREAS, funds are available in the Capital Fund 2018 Budget for tree removal and trimming services, and;

WHEREAS, an Ad was placed in the Advocate Messenger for two weeks and emails were sent to multiple contractors in Boyle and surrounding counties; and

WHEREAS, two companies presented bids and Central Kentucky Tree Service, LLC., was the most effective and efficient company for all sites estimated at \$24,000.00 to be done before inspections; and.

THEREFORE, BE IT RESOLVED by the Board of Commissioner that the bid for tree removal and trimming work with Central Kentucky Tree Service, LLC. be approved.

Commissioner Lewis made a motion to approve the resolution, seconded by Vice-Chair Price. The Chair called for a vote:

AYES: Chair Young, Vice-Chair Price, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None

The Chair declared the resolution approved and announced the next action.

**RESOLUTION # 2366**  
**APPROVING MANAGEMENT AGREEMENT**  
**WITH THE HOUSING AUTHORITY OF STANFORD**

WHEREAS, the Housing Authority of Stanford is without an Executive Director; and

WHEREAS, the Housing Authority of Danville has been contacted by the Department of Housing & Urban Development to request that an agreement be considered for a management contract with the Housing Authority of Stanford; and

WHEREAS, the Board of Commissioners for the Housing Authority of Stanford has expressed an interest in having this management service provided; and

WHEREAS, the Housing Authority of Danville staff has expressed an interest in providing the service.

THEREFORE BE IT RESOLVED by the Board of Commissioners that the Executive Director signs the Agreement for a period of one hundred and twenty (120) days.

Commissioner VanWinkle made a motion to approve the resolution, seconded by Vice-Chair Price. The Chair called for a vote:

AYES: Chair Young, Vice-Chair Price, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None

The Chair declared the resolution approved and announced the next action.

**RESOLUTION # 2367**  
**APPROVING TRAVEL FOR THE EXECUTIVE DIRECTOR**  
**TO ATTEND SERC-NAHRO FALL WORKSHOP**

WHEREAS, SERC-NAHRO is holding their Annual Fall Workshop in New Orleans, Louisiana on November 9-12, 2018 with training relevant to funding and regulation concerns with our leaders; and

WHEREAS, the Housing Authority's Executive Director holds committee positions with this organization; and

WHEREAS, attendance at the workshop will include attendance at the committee meetings.

THEREFORE BE IT RESOLVED by the Board of Commissioners for the Housing Authority of Danville that the Executive Director attend the November workshop.

Vice-Chair Price made a motion to approve the resolution, seconded by Commissioner VanWinkle. The Chair called for a vote:

AYES: Chair Young, Vice-Chair Price, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None

The Chair declared the resolution approved and announced the next action.

Attorney Dean shared with the Board the response from CertainTeed in regard to the siding and the decision made to accept the settlement. The Board asked ED Kitts to obtain bids to only replace the sides that face the sun for Vinyl and Cement board materials.

ED Kitts shared the current vacancy list with the Board showing ten (10) vacancies.

Chairwoman Young shared with the Board that former Executive Director Rachel White will be in town and the Board will hold the Housing Authority of Danville Central Office building dedication ceremony on October 16, 2018 at 9:30 a.m.

With no other business to come before the Commission, the Chair declared the meeting adjourned.

The next board meeting is scheduled for Tuesday, October 16, 2018 at 8:00 a.m.

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CHAIR

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SECRETARY/TREASURER



<b>Housing Authority of Danville</b>		
<b>Summary Check Listing Report - September 2018</b>		
<b>Vendor</b>	<b>Description</b>	<b>Sept. '18</b>
Kentuckiana General Contractors	Draw #1 - Linietta Roof Replacement	\$ 282,451.50
Kentucky Utilities Company	Electric	\$ 21,050.95
City of Danville	Sewer (\$9,098.95), Trash (\$2,355.96), Water (\$3,644.25)	\$ 15,099.16
Internal Revenue Service	FICA (\$11,174.70), FIT (\$2,341.80)	\$ 13,516.50
Housing Agency Retirement	Retirement	\$ 12,259.94
Kentucky Local Gov't Trust	Health, Dental and Vision	\$ 7,188.88
Kentucky Dept. of Revenue	SIT	\$ 3,861.41
Lowe's Companies, Inc.	Maintenance Supplies	\$ 2,478.51
Danny's Termite & Pest	Monthly Pest Control, (3) F/T, (5) R/T, Roach Treatment	\$ 2,050.00
Masters Supply, Inc.	Maintenance Supplies	\$ 1,658.43
PDQ Supply, Inc.	Maintenance Supplies	\$ 1,514.44
Kentucky State Treasurer	Police Check, Notary	\$ 1,510.00
AT&T	Uverse Arnold Tower & Admin. Office	\$ 1,482.96
Johnson Controls Fire	A.T. Maintenance	\$ 1,406.00
Tenant	(4) Security Deposit Refund, (2) Pet Deposit Refund, (4) Refund	\$ 974.72
Marathon	Fuel	\$ 905.80
Atmos Energy	Gas Service	\$ 904.53
Willis Lane Construction	(2) Repair Security Lights	\$ 824.00
Industrial Park Distributor	Maintenance Supplies, Lawn Equip. Maintenance	\$ 628.69
PPG Architectural Finishes	Paint	\$ 592.16
Feistritz Electric Heat & A/C	(2) A/C Repairs	\$ 574.50
Affordable Dentures	Resident Dentures	\$ 555.00
AT&T Mobility	Cellular Service for Employees	\$ 428.75
Trans Union LLC	Credit Reports	\$ 419.54
Barnes Services, Inc.	Clean Admin. Office	\$ 407.27
SERC-NAHRO	Fall Workshop Registration	\$ 400.00
Brock McVey Co.	Maintenance Supplies	\$ 331.40
Danville Transfer Station	Transfer Station	\$ 251.67
Linda Hudman	Mileage to KHA	\$ 190.31
Timothy Kitts	Mileage to KHA (2 Days)	\$ 175.05
Republic Services	Trash Service/Transfer Station	\$ 173.93
Choice Country Store	Fuel	\$ 155.00
Eddie Arnold Improvements	25 Locks and Latches	\$ 146.90
Danville Office Equipment	Office Supplies	\$ 122.51
Avaya Financial Services	Phone System Maintenance	\$ 120.74
First Advantage	(4) FBI Fingerprints	\$ 120.56
Magic Carpet Flooring, LLC	Clean Conference Room Carpet	\$ 110.00
Docubit	Document Destruction	\$ 45.00
Sheehan, Barnett, Dean,	Legal	\$ 35.00
<b>Totals</b>		<b>\$ 377,121.71</b>

**RESOLUTION #  
APPROVING COLLECTION LOSS FOR OCTOBER 2018**

WHEREAS, due to evictions, deaths and move-outs, this Authority has had a number of accounts on its books deemed uncollectible following at least 30 days from the vacate date. NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Housing Authority of Danville, that the amount of \$1,190.59 as shown per the following list to this resolution, be transferred from Account 1122 – Tenants Accounts Receivable to Account 4570 – Collection Loss.

**VACATES WITH BALANCES**

<b>NAME, APARTMENT &amp; ACCOUNT NUMBER:</b>	<b>DATE VACATED</b>	<b>BALANCE</b>
ZSS556, Z034-28H	8/27/2018	\$7.82
Rent = \$0.00		Other = \$7.82
ZBU17, Z278-20	9/9/2018	\$638.67
Rent = \$65.14		Other = \$573.53
ZLI302, Z185-25	8/27.2018	\$39.43
Rent = \$0.00		Other = \$39.43
ZWD106, Z044-29	8/27/2018	\$504.67
Rent = \$273.52		Other = \$231.15
<b>TOTAL:</b>		
Rent = \$338.66		Other = \$851.93
		<b>\$1,190.59</b>
COLLECTIONS PAID TO H.A.D. (NET)		
COLLECTIONS (IN-HOUSE)	\$4,226.30	9/19/2018
TOTAL AMOUNT RECEIVED ON COLLECTION LOSS DURING FISCAL YEAR BEGINNING APRIL 1, 2018 =		<b>\$4,226.30</b>

PHA Budgeting Worksheet - Current (numbers from other sheets)				
Category	2019 Budget	FYE 19 YTD	FYE 19 PROJ	Difference
<b>Property Income</b>				
Dwelling Rent	\$ 1,266,610.00	\$ 629,232.41	\$ 1,258,464.82	\$ 8,145.18
Tenant Rev. - Excess Util.	\$ 113,000.00	\$ 57,809.71	\$ 115,619.42	\$ (2,619.42)
Interest on Gen. Fund	\$ 2,220.00	\$ 898.99	\$ 1,797.98	\$ 422.02
Other Income	\$ 34,150.00	\$ 13,546.00	\$ 27,092.00	\$ 7,058.00
<b>Total Income</b>	<b>\$ 1,415,980.00</b>	<b>\$ 701,487.11</b>	<b>\$ 1,402,974.22</b>	<b>\$ 13,005.78</b>
<b>Administrative Expense</b>				
Admin Salaries	\$ 320,000.00	\$ 149,058.58	\$ 298,117.16	\$ 21,882.84
Legal Expense	\$ 10,010.00	\$ 1,985.00	\$ 3,970.00	\$ 6,040.00
Staff Training	\$ -	\$ -	\$ -	\$ -
Travel	\$ 32,000.00	\$ 6,856.38	\$ 13,712.76	\$ 18,287.24
Accounting Expense	\$ -	\$ -	\$ -	\$ -
Audit Expense	\$ 5,400.00	\$ 2,600.00	\$ 5,200.00	\$ 200.00
Other Administrative Exp.	\$ 79,550.00	\$ 28,928.81	\$ 57,857.62	\$ 21,692.38
<b>Total Admin Expenses</b>	<b>\$ 446,960.00</b>	<b>\$ 189,428.77</b>	<b>\$ 378,857.54</b>	<b>\$ 68,102.46</b>
<b>Tenant Services Expense</b>				
Tenant Service Salaries	\$ 31,000.00	\$ 17,045.44	\$ 34,090.88	\$ (3,090.88)
Ten Ser-Recreation	\$ 8,210.00	\$ -	\$ -	\$ 8,210.00
Contract costs, training	\$ -	\$ -	\$ -	\$ -
Tenant Service Expense	\$ -	\$ -	\$ -	\$ -
<b>Total Tenant Services</b>	<b>\$ 39,210.00</b>	<b>\$ 17,045.44</b>	<b>\$ 34,090.88</b>	<b>\$ 5,119.12</b>
<b>Utility Expense</b>				
Water	\$ 28,400.00	\$ 8,750.56	\$ 17,501.12	\$ 10,898.88
Electricity	\$ 283,730.00	\$ 105,304.43	\$ 210,608.86	\$ 73,121.14
Gas	\$ 71,790.00	\$ 16,236.88	\$ 32,473.76	\$ 39,316.24
Other Utilities Expense	\$ 72,000.00	\$ 21,152.80	\$ 42,305.60	\$ 29,694.40
<b>Total Utilities</b>	<b>\$ 455,920.00</b>	<b>\$ 151,444.67</b>	<b>\$ 302,889.34</b>	<b>\$ 153,030.66</b>
<b>Maintenance Expense</b>				
Maintenance - Labor	\$ 369,460.00	\$ 178,725.27	\$ 357,450.54	\$ 12,009.46
Materials	\$ 115,000.00	\$ 55,089.47	\$ 110,178.94	\$ 4,821.06
Contract Costs	\$ 120,770.00	\$ 35,922.32	\$ 71,844.64	\$ 48,925.36
Garbage	\$ 37,790.00	\$ 14,044.80	\$ 28,089.60	\$ 9,700.40
<b>Total Maintenance</b>	<b>\$ 643,020.00</b>	<b>\$ 283,781.86</b>	<b>\$ 567,563.72</b>	<b>\$ 75,456.28</b>
<b>General Expense</b>				
Insurance carried by cocc	\$ 119,140.00	\$ 47,220.86	\$ 94,441.72	\$ 24,698.28
Pay in lieu of Tax	\$ 85,000.00	\$ 44,011.94	\$ 88,023.88	\$ (3,023.88)
Terminal Leave	\$ -	\$ -	\$ -	\$ -
Employee Benefit Contr.	\$ 235,000.00	\$ 110,056.12	\$ 220,112.24	\$ 14,887.76
Collection Losses	\$ 14,000.00	\$ 4,246.39	\$ 8,492.78	\$ 5,507.22
Other General Expense	\$ -	\$ -	\$ -	\$ -
<b>Total General Expense</b>	<b>\$ 453,140.00</b>	<b>\$ 205,535.31</b>	<b>\$ 411,070.62</b>	<b>\$ 42,069.38</b>
<b>Non-Routine Expense</b>				
Extraordinary Maintenance	\$ -	\$ -	\$ -	\$ -
Casualty Loss/Non Capital	\$ -	\$ -	\$ -	\$ -
Replacement of Equip.	\$ 12,500.00	\$ 1,650.00	\$ 3,300.00	\$ 9,200.00
Betterments and Additions	\$ -	\$ -	\$ -	\$ -
<b>Total Non-Routine Exp.</b>	<b>\$ 12,500.00</b>	<b>\$ 1,650.00</b>	<b>\$ 3,300.00</b>	<b>\$ 9,200.00</b>
<b>Income/Expense (Net Revenue)</b>				
<b>Total Operating Income</b>	<b>\$ 1,415,980.00</b>	<b>\$ 701,487.11</b>	<b>\$ 1,402,974.22</b>	<b>\$ 13,005.78</b>
Total Admin Expenses	\$ 446,960.00	\$ 189,428.77	\$ 378,857.54	\$ 68,102.46
Total Tenant Services	\$ 39,210.00	\$ 17,045.44	\$ 34,090.88	\$ 5,119.12
Total Utilities	\$ 455,920.00	\$ 151,444.67	\$ 302,889.34	\$ 153,030.66
Total Maintenance	\$ 643,020.00	\$ 283,781.86	\$ 567,563.72	\$ 75,456.28
Total General Expense	\$ 453,140.00	\$ 205,535.31	\$ 411,070.62	\$ 42,069.38
Total Non-Routine Exp.	\$ 12,500.00	\$ 1,650.00	\$ 3,300.00	\$ 9,200.00
<b>Total Operating Expense</b>	<b>\$ 2,050,750.00</b>	<b>\$ 848,886.05</b>	<b>\$ 1,697,772.10</b>	<b>\$ 352,977.90</b>
<b>(Net Revenue)/Exp</b>	<b>\$ (634,770.00)</b>	<b>\$ (147,398.94)</b>	<b>\$ (294,797.88)</b>	<b>\$ (339,972.12)</b>
<b>Operating Subsidy</b>	<b>\$ 563,486.00</b>	<b>\$ 269,615.00</b>	<b>\$ 539,230.00</b>	
<b>Operating Reserve for FYE</b>	<b>\$ (71,284.00)</b>	<b>\$ 122,216.06</b>	<b>\$ 244,432.12</b>	

**First Half of Fiscal Year '18 vs FYE '19**

	<u>FYE '19</u>	<u>FYE '18</u>	<u>Difference</u>
Total Bills Paid	\$ 1,081,220.32	\$ 1,120,409.83	\$ (39,189.51)
Bill Paid Minus Capital Fund Projects	\$ 725,921.32	\$ 815,131.84	\$ (89,210.52)
<b><u>Top 5 Vendors</u></b>			
Kentucky Utilities	\$ 135,667.27	\$ 145,008.32	\$ (9,341.05)
Arthur J Gallagher	\$ 75,529.90	\$ 80,058.06	\$ (4,528.16)
City of Danville	\$ 64,721.41	\$ 54,168.54	\$ 10,552.87
Housing Agency Retirement	\$ 57,677.62	\$ 48,987.12	\$ 8,690.50
KY Local Gov't Trust (Health Ins.)	\$ 54,127.05	\$ 54,687.99	\$ (560.94)
<b><u>Unit Status Summary</u></b>			
Total Vacant Units (April 1 - Oct. 1)	57	59	-2
PCT. Occupied	97.90%	97.86%	0.04%
Avg. Vacancies Per Month	8.1	8.4	-0.3
<b><u>Capital Fund Projects</u></b>			
A/C Unit Replacement - McIntyre	\$ 27,807.00		
Sewer Line Replacement - Latimer	\$ 45,040.50		
Roof Replacement - Linietta	\$ 282,451.50		
Roof Replacement - Burckley		\$ 305,277.99	

**RESOLUTION #**  
**APPROVING ONE-TIME PERFORMANCE INCENTIVE PAYMENT**

WHEREAS, funds from the operating budget are available for this purpose; and

WHEREAS, the Housing Authority of Danville has achieved its "High Performer" status for 2018; and

WHEREAS, the Housing Authority of Danville has reduced from 8.4 vacancies per month in 2017 to 8.1 vacancies per month in 2018; and

WHEREAS, the Housing Authority of Danville has reduced vacancies from 2.2% in 2017 to 2.1% in 2018; and

NOW THEREFORE BE IT RESOLVED BY the Board of Commissioners of the Housing Authority of Danville hereby approves a one-time payment of \$500 for full-time employees and \$250 for part-time employees for a total of \$8,750 to be paid in November.

**RESOLUTION #**  
**APPROVING THE CHANGES TO THE ADMISSION AND**  
**CONTINUED OCCUPANCY POLICIES (ACOP)**

WHEREAS, the U.S. Department of Housing and Urban Development has addressed changes to the program requirements; and

WHEREAS, public housing authorities are advised to have fair and consistent policies; and

WHEREAS, enough policy changes have been developed to require the adoption of a new document.

NOW THEREFORE BE IT RESOLVED BY the Board of Commissioners of the Housing Authority of Danville to adopt the ACOP as submitted at this meeting. This policy shall be put out for comment to the residents for 60 days and incorporated into the 5-Year Plan update for FFY 2019.

## CHANGES TO THE 2018 ACOP

**8-I.E. SECURITY DEPOSITS – PHA POLICY REVISED** - Residents must pay a security deposit to the PHA at the time of admission. The amount of the security deposit is \$200.00 and must be paid in full prior to occupancy.

**PET DEPOSITS AND FEES IN GENERAL OCCUPANCY DEVELOPMENTS - 10-IV.A. PET DEPOSITS – Payment of Deposit – PHA POLICY REVISED** - There is a total of \$200.00 deposit/pet fee on all pets; \$100.00 is for the security deposit and \$100.00 is the non-refundable fee. The amount must be paid in full before bringing your pet on to HAD's property.

**RESOLUTION #**  
**APPROVING FLAT RENTS**

WHEREAS, the Housing Authority of Danville adopted Flat Rents under the terms of the Housing Quality and Work Responsibility Act of 1998; and;

WHEREAS, on January 17, 2014, the President signed the Department of Housing & Urban Development Appropriations Act establishing Flat Rents at no less than 80% of fair market rent;

WHEREAS, the previous Flat Rents were implemented on April 10, 2014; and

WHEREAS, PHAs must update Flat Rents within 90 days of the effective date.

THEREFORE, BE IT RESOLVED by the Board of Commissioners for the Housing Authority of Danville that the new Flat Rents be adopted and implements on January 1, 2019 as required by Section 210 of the 2014 Appropriations Act.



# The FY 2019 FMRS for All Bedroom Sizes

Year	FY 2019 FMRS By Unit Bedrooms					
	Efficiency	One-Bedroom	Two-Bedroom	Three-Bedroom	Four-Bedroom	Five-Bedroom
FY 2019 FMR	\$497	\$546	\$694	\$946	\$1,099	\$1,264

2019 Flat Rents based on 80% FMR

<b>AMP 101</b> Bate-Wood, Burckley & Linietta	\$398	\$437	\$555	\$757	\$879	
<b>AMP 201</b> McIntyre Circle, Crescent & Latimer	\$398	\$437	\$555	\$757	\$879	\$1,011
<b>AMP 301</b> Nichols Terrace & Coyle Manor	\$398	\$437	\$555	\$757	\$879	
<b>AMP 301</b> Arnold Tower	\$450	\$475				

# Welcome to PHADA's 2019 Commissioners' Conference

January 6–9, 2019

Hyatt Regency Miami in Miami, FL

The year 2019 is an historic one for PHADA. The association was founded in 1979, making the coming year PHADA's "ruby" anniversary! The organization plans some interesting and festive ways to mark the occasion throughout the year. The year 2019 also promises to be another interesting and busy one for housing professionals. To help prepare, executive directors, staff, and commissioners will not want to miss this important meeting in Miami.

PHADA staff and others will discuss what the industry can expect from the Trump Administration as it enters its third full year in office. There will be sessions recapping FY 19 HUD appropriations as well as the outlook for the new federal budget season that gets underway early in the year. Presenters will also discuss how changes in the 116th session of Congress could alter the direction of housing policy as well as the overall budget outlook.

PHADA will outline the association's policy agenda for the new congressional session. With funding again expected to be constrained, the association will be pursuing various deregulation initiatives including an expansion of waivers for HAs in addition to other measures that would provide HAs more latitude to run their operations based on local needs and priorities.

Some planned sessions include the latest on the new streamlined RAD process for small HAs, and important changes in demolition-disposition procedures. Other workshops will outline changes in the Annual Contributions Contract, possible modifications in PHAS and SEMAP, news on the MTW expansion, and possible tax credit changes.

For commissioners, there will be sessions on issues such as ethics, budget oversight/monitoring, RAD, succession planning, how to deal with Inspector General investigations, and how board members can prepare their agencies for more budget uncertainties.

Updates are planned on the status of the Affirmatively Furthering Fair Housing (AFFH) rule along with the Assessment of Fair Housing (AFH) Tool. There will be detailed sessions concerning potential new "cash management" requirements in public housing, and the latest on rent reforms and "Envision Centers," which HUD Secretary Carson has cited as top priorities.

These are just some of the planned topics for the 2019 Commissioners' Conference. More information concerning the education sessions will be provided in the near future. In the meantime, members can contact PHADA's Washington office at: 202-546-5445, or visit: [www.phada.org](http://www.phada.org) for further information.

# Flight Information

Delta Flights from LEX – MIA

Lowest Fare	\$363.90
Highest Fare	\$700.70
Average Price	\$482.95

# Hotel Information

Hotel Reservation Policy for PHADA's 2019 Commissioners' Conference – **Register first then reserve your room!** Any reservations in the PHADA room block without a corresponding conference registration may be canceled without notice. This policy is designed to give priority to registered conference attendees and provide you with greater access to the discounted hotel room rates. Once your registration is confirmed, you will receive a code to reserve your hotel accommodations in the room block. Requests for reservations at the PHADA group rate will be accepted for registered conference attendees on a space available basis through December 3, 2018, or until the PHADA room block is sold out.

Reservations at the PHADA rate may only be secured with the conference code included in your conference registration confirmation.

**Hyatt Regency Miami**  
400 South East Second Avenue  
Miami, FL 33131

Room Rate: \$209 includes complimentary wi-fi in guest rooms. A portion of the room rate is being used to offset conference costs.

**Cut-off date: December 3, 2018**  
*(Based on availability)*

## Transportation

Metrorail from Miami International Airport (Orange Line):

- To ride Metrorail, you will need an EASY card or EASY Ticket as the fare gates do not accept cash. You may purchase an EASY Card or EASY Ticket from the EASY card vending machines located at the entrance of each rail station using cash or a valid credit card. The fare is \$2.00 per person.
- Get on the Metrorail at Miami Intl Airport and then exit at Government Center
- Get on the People Mover at Government Center (Complimentary service) and exit at the Knight Center (People Mover has two loops – Use the Inner Loop)
- Take the escalator down one level to the lobby of the Miami Towers then follow the exit to Hyatt Regency Miami

Hours of Operation are 5:00 am to midnight

## Parking

Discounted valet overnight parking for PHADA is available at the hotel for \$39/overnight. Self-parking is also available. Click here for more information. The Hyatt Regency Miami is 9.1 miles from the Miami International Airport.





Residents took advantage of BASIC COMPUTER SKILLS workshop on September 13th that was led by Caleb Conover, Boyle Co. Public Library. He assisted beginners and those wanting to brush up their computer skills.



# RESIDENT REPORTER

Volume 2, Issue 8

## News from Resident Services

### RESIDENT SPOTLIGHT

We are highlighting resident **Cindy Conley** of Crescent Drive this month. We are acknowledging that since Cindy enrolled in the Family Self-Sufficiency (FSS) program in May, she has worked hard and made improvements in several areas. She attended weekly classes that promote healthy lifestyle, participated in a money management workshop, and is currently seeking full-time employment. *Keep up the good work, Cindy! We are proud of you!*

Since beginning our FSS program 13 residents have joined and now receive supportive case management services as they pursue making positive life changes for themselves and their families.

### Save Money on Cleaning Supplies!

Alethea Price from the Boyle Co. Extension office will conduct a "GREEN CLEANING" workshop at Arnold Tower at 10 AM, October 2nd. Workshop is open to all housing residents. At this workshop you'll learn how to make your own environmentally friendly household cleaning products and save money on cleaning supplies. Call Gwen Campbell at 859-324-5720 to register or for more information.

**Need Help Paying for Your Medicine?** Maybe we can help! Through the KY Prescription Assistance Program (KPAP), some of *your medications may be available free of charge*. Gwen recently completed certification to assist any Housing Authority resident with this service. She will work with you to apply for prescription assistance. The application is free, all that is needed is your proof of income and a list of your current medications. Some drug companies allow individuals to have insurance, as long as the medication they are requesting is not covered under their insurance policy.

*We are still enrolling residents who wish to participate in our Family Self-Sufficiency Program.* If you have goals such as furthering your education, or even purchasing your own home, OR if you would like to explore how YOU can improve your skills for a better education, to become job ready, or qualify for a better paying job, contact Boyle Co. Adult Education.

**Contact Gwen Campbell, Resident Services Coordinator, at 859-324-5720 for more information.**

For more information, go to our website at [www.danvillehousingagency.com](http://www.danvillehousingagency.com). Don't forget to also check out our Face book page by going to Facebook.com and searching for @HAofDanville. Be sure to like our page or follow us on Twitter, @HAofDanville, to keep up to date on all the happenings in your community!

### Inside This Issue:

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Cleanup, Outdoor Decora-  
tions, Winterize ..... 2

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**Family Self Sufficiency (FFS) Program News**  
**UPCOMING WORKSHOPS**

**GREEN CLEANING HOW-TO**  
October 2<sup>nd</sup> at 10:00 AM  
in the Arnold Tower  
Community Room

Learn to save money on cleaning products by making your own environmentally safe cleaning products using every day household items.



If you want to save money on cleaning supplies, come to this workshop. This will be a great opportunity!

*Alethea Price, Boyle County Extension Agent - Family and Consumer Sciences will lead this class.*

\*Boyle Co. Adult Education center, located in classroom space of The Presbyterian Church, 500 W. Main St. — by Speedway and Centre College in Danville offers varied adult education. The education center can be found at the rear of the church on West Walnut Street and has a separate entrance. New hours for the center are Mon-Tues-Wed-Thur from 9 AM— 2:00 PM. Each participant is first assessed by Al Crout, program co-coordinator. You must call 606-922-6819 ahead of time to schedule an appointment for the Placement Test to assess the new participant's learning and skills levels.

**STARTING SEPT 10th:**  
**EVENING G.E.D. CLASS**

On Mondays  
beginning Sept. 10th  
5:00 PM - 7:00 PM

at the Boyle Co. Public Library in the downstairs Conference room.

**Boyle Co. Adult Education\***  
**Contact 606-922-6819 in advance to join the class.**

*Gail Jackson, Boyle County Adult Education instructor, will lead this class.*



**2019 MEDICARE ENROLLMENT  
OPENS OCTOBER 15!**

Open enrollment for Medicare runs from October 15 until December 7. During this time you can enroll, make changes in your coverage, or switch from Original Medicare to other choices. For assistance in choosing your best option call 1-866-516-3051 for SHIP services given by trained Individuals through Legal Aid of the Bluegrass. You do not have to make changes unless your current plan will not be offered for 2019. You should receive notice from your insurance if your plan will end.

**SALVATION ARMY DATES  
FOR ANGEL TREE SIGNUPS**

Angel Tree Christmas Assistance program provides Christmas gifts of toys and clothing for children up to age 12 yrs. Taking applications October 22—25 from 9 AM—11:00 PM, October 22 5PM—7 PM at the Salvation Army, 519. S. 4th Street. (See flyer with this newsletter for details)

**COMING IN NOVEMBER**

**Low Income Heating Assistance  
Program Dates Announced**

BGCAP will begin taking applications on Monday, November 5th and the last day will be Friday December 14th. More information will be in next month's newsletter.

**Resident Reminders**

**PLEASE EXCUSE THE MESS!**

Concrete repairs will begin October 1st at BateWood, Burckley and Linietta. Work by the outside contractor will continue until repairs are complete at each of these sites.



**FALL REMINDERS—**

As cooler weather comes it's time to clean and put up outdoor furniture, toys and garden items from yards. Items may be stored behind your apartment.

While weather permits and your cans are empty, soak large outdoor trash containers with dishwashing soap and some water, then dump and allow to dry before adding trash or recyclables.

*Before* you decorate for the holidays, remember that **NO OUTDOOR LIGHTS** are allowed.

Residents may hang a wreath/decoration on your door and place outdoor decorations at your entry. Decorations are not to be placed out on the lawn or in public hallways. Inside your apartment decorate as you like, just do so safely. Limit any use of extension cords for decorations and tree lights, and always turn off those lights when you leave your unit.

**Check for drafts** around windows and doorways. Call the office at 236-6116 and request a work order if those openings have drafts and need weather stripping repaired.

**Change direction of circulating ceiling fans—** set so that blades turn in a clockwise direction. This moves warm heated air that rises to the ceiling back down.

**Burckley Homes & Hill-N-Dale:**

**OCTOBER ANNUAL HOUSEKEEPING INSPECTIONS**

Inspections at BURCKLEY—All Units Days of October 10—12 & Oct. 15—19

Your apartment is expected to be up to the standards set by this agency.

- If you have any work or repair that needs to be done at your apartment, please call the office today and place a work order now. The sooner you request a work order, the sooner the work can be completed.
- Emergency bells, if you have them, must work and be accessible to you.
- Remove any items blocking exterior doors, pathways through hallway, inside doors or windows to ensure clear and safe access before your inspection.
- Pick up dirty clothes from floor; properly dispose of any trash/garbage; clean bathroom floor and fixtures; clean kitchen sink, clean counters and floors, wash dirty dishes, and clear counters.
- Spot wash walls and ceilings, if needed. Wash all cabinets, doors and handles/knobs.
- Clean refrigerator, oven, under stovetop, and broiler pan. Please remove all items from stovetop.

**FLU SEASON has begun.** Hurry and get your flu shot soon, and take precautions to avoid getting the flu!

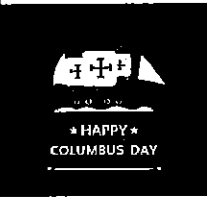




The Center for Disease Control (CDC) recommends **annual influenza vaccination of some type for everyone 6 months and older** with any licensed, age-appropriate flu vaccine. The nasal spray flu vaccine ("LAIV") is recommended for use by **non-pregnant individuals, 2 years through 49 years of age**. Standard flu injections offer protection against either 3 or 4 varieties of A and B virus strains. A higher strength vaccine is available for those 65 yrs. and older. See Boyle Co. Health Dept., your local pharmacy or doctor's office to get your vaccination. Most health insurance will cover the cost. Health Dept. charges \$25 if you do not have health/medical insurance.

Flu cases begin to increase in October and November. Most of the time flu activity peaks between December and February, but it can last as late as May.

To reduce the spread of germs stay away from sick people and wash your hands frequently. If you *do* have flu, stay home from work or school to prevent spreading flu to others. See your doctor quickly if you experience flu symptoms — prescription antiviral drugs can be used to treat influenza illness and work best if given within 48 hours of when symptoms start.

# October 2018 Resident Schedule

SUN	MON	TUE	WED	THUR	FRI	SAT
Coming soon! DANVILLE + BOYLE CO. SCHOOLS FALL BREAK THRU Oct. 8—Oct. 12	1	2	3	4 FILTER CHANGES Burckley	5	6
7	8 OFFICE CLOSED 	9 FILTER CHANGES Nichols Terrace	10 FILTER CHANGES Crescent, McIntyre, Latimer, Arnold Tower, & Coyle Manor	11 FILTER CHANGES Bate-Wood 2:30 PM—4:00 PM GLADYS PROJECT STORYTIME	12	13
<b>BURCKLEY HOMES HOUSEKEEPING INSPECTIONS OCT. 10—12; OCT. 15—19</b>						
14	15	16	17	18 FILTER CHANGES Linietta	19	20
<b>BURCKLEY HOMES HOUSEKEEPING INSPECTIONS CONTINUE OCT. 15—19</b>						
				6 PM ASL Conversa- tion Group at Library		
21	22	23	24 PEST CONTROL Arnold Tower, Burckley, Linietta, Crescent, McIntyre	25 PEST CONTROL Bate-Wood, Coyle Manor, Nichols Terrace, Latimer 2:30 PM—4:00 PM GLADYS PROJECT STORYTIME	26	27
28	29	30	31 Downtown Treat or Treat 5:30 PM—7 PM  Happy Halloween	For All residents celebrating a birthday in OCTOBER 		

The inspection is in compliance with your Lease Agreement, Section 14, which states: "The Landlord shall provide 48 hours written advance notice to the Resident of his or her intent to enter the dwelling unit for the purpose of performing routine inspections and preventive maintenance, extermination, or to show the dwelling unit for re-renting. The notice shall specify the date, time, and purpose for the entry."

This will take place during regular scheduled work hours, 8:00 AM to 4:00 PM, Monday through Friday.

## THE GLADYS PROJECT—

**READING ROUND UP** on Saturday, October 6th from 10 AM-4 PM at Weisiger Park by the courthouse. We will have carnival games and reading activities! Don't miss it! If you or another family you know has a child that would like to participate in our program, please contact us by email, [thegladysproject@gmail.com](mailto:thegladysproject@gmail.com), or call 859-209-1618.

**STORYTIME with the BOOKMOBILE**--Thursdays, Oct. 11 and Oct. 25 from 2:30 PM—4:00 PM at 456 Crescent Drive, and every 2nd and 4th Thursday of each month. Boyle Co. Public Library librarian invites all children up to Grade 5 to hear a story at 2:30 pm and all ages may select and checkout books from the Bookmobile afterward until 4:00 pm. If you need transportation, we can assist with DanTran.

## GRACE CAFÉ—New KIDS Menu provides our youngest access to the most nutritious and tasty meals possible.

Kids 12 yrs. and under can choose from a grilled ham & cheese or PB&J sandwich or an all natural hot dog with the choice of one side — either a cup of soup, veggie sticks, or fruit and yogurt.

Grace Cafe needs you! Volunteer! We accept applicants for required community service (court, housing, and education). Please visit our website <https://www.gracecafe.org/volunteer/> to learn more and sign up for a shift: Mon. - Fri. & Sat. 8:45 am to 12:15 PM. Open Sunday Brunch 11AM—2PM, Mon.—Fri. Lunch 11AM—2PM, Saturday Breakfast 9 AM—Noon.

## GREENHOUSE17 hosts a weekly DOMESTIC VIOLENCE SUPPORT GROUP each WEDNESDAY from 2:00 PM—3:00

PM at their Danville office for survivors of domestic violence. For information contact Andrea Lewis at 859-326-6142 in advance. October is DOMESTIC VIOLENCE AWARENESS Month. To bring awareness to DV, Purple Thursday is October 18th, we encourage folks to wear purple.

## BOYLE COUNTY EXTENSION OFFICE CLASSES:

**LUNCH AND LEARN**—Oct. 4 at Noon, "AUTUMN SWEET POTATO CHILI". Try recipe samples, learn how to make healthy, economical meals at home. Bring your own sack lunch to have a meal. For food prep purposes, please call 236-4484 *in advance* to reserve your spot in the class!

**ADULT HOW TO: MAKE A HOLIDAY MEAL**—Monday October 22<sup>nd</sup>, 6 PM at the Boyle County Library. FREE program will help you plan and execute a delicious holiday meal without all the stress of cooking for a crowd.

**MUNCHKIN AND ME - Friday mornings at 11 AM** at the Community Arts Center. FREE literacy and art program for parents and children under the age of 5 yrs. No pre-registration is required.

## BOYLE CO. SENIORS CENTER—The Gathering Place

**FLU SHOT CLINIC**—Oct. 8, 2018 9 AM—11 AM by appointment

**BREAST CANCER AWARENESS CHILI SUPPER** fundraiser from Wed., Oct. 24. from 4 PM—6 PM. Cost is \$6.00 and includes Chili, sandwich Peanut Butter or Pimento Cheese, Dessert, and Drink.

**FALL COLOR TRIP & LUNCH AT LURE LODGE**—Travel to Lure Lodge Thursday, Oct. 18 for lunch. Call 859-236-2070 for information.

**BOYLE CO. HEALTH DEPT. — FLU SHOTS AVAILABLE NOW!!** No insurance? Cost is \$25. Most health insurance will cover your flu shot.

**BOYLE CO. FARMERS MARKET (BCFM) OPEN EACH SATURDAY, 9:00 AM—1:00 PM** through October at Danville High School front parking lot. Local growers offer fresh fruits, eggs, produce, honey, farm raised meat and more. Ask about Double Dollars at the Information Booth.

**BOYLE COUNTY PUBLIC LIBRARY will be OPEN on Monday, October 8 for Columbus Day.**

**CHILDREN STORYTIMES:** Toddler Storytime Tuesdays at 10:30 AM, Preschool Storytime Tuesdays at 11:30 AM and Wednesdays at 10:30 AM. Homeschool Storytime Wednesdays at 11:30 AM. Join in for stories, songs, rhymes, and crafts.

**SPECIAL EXHIBIT— SIP2Go: Science in play2go — Opens Sept. 6 runs thru Dec. 2.** All ages invited to play with this exciting interactive exhibit, including build your own rollercoaster, build your world blocks, science depot, light bright, ball fall wall, shapes and store stuff, and more! Volunteers are on hand to help you! Presented by Kentucky Science Center.

**COMEDY FILM SERIES** — sponsored by FRIENDS OF THE LIBRARY continues Oct. 11th and Oct. 25th at 7 PM in the Community Room; two more films will run in November.

**LINCOLN'S CONFEDERATE LITTLE SISTER—THURSDAY, OCT. 18 at 7 PM**— Stuart Sanders, History Advocate with the Kentucky Historical Society, presents "Lincoln's Confederate 'Little Sister'," the story of Emilie Todd Helm - half sister of Mary Todd Lincoln and widow of Confederate general Benjamin Hardin Helm. A Friends of the Library FREE program in the Community Room.

## HEART OF DANVILLE:

**Downtown TRICK OR TREAT 5PM—OCT 31st—5:30 PM to 7:00 PM** Danville businesses on Main Street will offer treats to kids. Come dressed in costume, children should be accompanied by an adult. Sponsored by Heart of Danville.

Boyle County's **KENTUCKY SKILLS U** offers FREE services to improve adults ability to read, write and speak in English and function effectively in the workplace, family and society. The Boyle Co. Adult Education center is located in classroom space of The Presbyterian Church, 500 W. Main St. — by Speedway and Centre College in Danville. The education center can be found at the rear of the church on West Walnut Street and has a separate entrance. New hours for the center are Mon-Tues-Wed-Thur from 9 AM— 2:00 PM.

**BATTLE OF PERRYVILLE COMMEMORATION** at PERRYVILLE BATTLEFIELD STATE HISTORIC SITE—Battle Reenactments Saturday, Oct 6 at 2:00 PM and Sunday, Oct 7 at 1:00 PM; Small Admission charge to attend. **FREE QUILT EXHIBIT** of Civil War pattern reproduction quilts, SAT., Oct. 6 10 AM—4 PM at Perryville Jamboree Building 103 N. Bragg Street, Perryville — made by artisans of the Peaceable Friends Quilt Guild

**FORKLAND COMMUNITY FESTIVAL** Fri. Oct. 12, 9 AM—9 PM & Sat. Oct. 13 8 AM—9 PM at Forkland Community Center - (859) 332-7146. Festival Admission: Ages 13 yrs and up \$3 each, Children 4 yrs up to 13 yrs \$1.

**SALVATION ARMY ANGEL TREE SIGNUPS** - Angel Tree Christmas Assistance program provides Christmas gifts of toys and clothing for children up to age 12 yrs. **Taking applications October 22—25 from 9 AM—11:00 PM, October 22 5PM—7 PM at the Salvation Army, 210 S. 4th Street.** (See flyer with this newsletter for details)





1014 ROSEMONT AVENUE  
P.O. BOX 666  
DANVILLE, KY 40423-0666  
OFFICE: 859-236-6116  
FAX: 859-286-7548  
[www.danvillehousingagency.com](http://www.danvillehousingagency.com)

*fw*

**TO:** ARNOLD TOWER RESIDENTS  
**FROM:** JOE D. CULBERTSON, HOUSING MANAGER  
**RE:** SPECTRUM TV SERVICE INTERRUPTION  
**DATE:** OCTOBER 9, 2018

**AT&T HAS TOLD ME THAT EACH ARNOLD TOWER RESIDENT MAY HAVE TV SERVICE THROUGH A SERVICE CALLED 'DIRECT TV NOW'. IT IS A SERVICE WHICH STREAMS TV SIGNALS OVER THE INTERNET USING YOUR LAND-LINE PHONE LINE.**

**IF YOU ARE INTERESTED IN SIGNING UP FOR THIS, CALL THE LOCAL AT&T OFFICE, 236-9071, AND TELL THE REPRESENTATIVE THAT YOU ARE INTERESTED IN AN INTERNET ACCOUNT FOR THE PURPOSE OF USING 'DIRECT TV NOW'. ALSO TELL THEM YOU LIVE AT ARNOLD TOWER, AND YOU SHOULD ADVISE THEM THAT ANY SET-UP FOR THIS SERVICE SHOULD BE DONE WHILE OUR MAINTENANCE STAFF IS AVAILABLE (USUALLY 7:30 AM – 3:30 PM). THE MANAGER'S NAME IS STEVEN OWENS.**

**PLEASE DO NOT QUESTION THE MAINTENANCE STAFF OR GWEN CAMPBELL FOR UPDATES – THEY WILL NOT KNOW AND HAVE THEIR OWN JOBS TO CONCENTRATE ON.**

**THANK YOU**



**Housing Authority of Danville**  
**Resident Services**  
**Monthly Report**  
**September 2018**

**Family Self-Sufficiency Program**

- 1 resident enrolled
- 14 participants to date

**Elderly/Disabled Services**

- 1 resident was assisted in obtaining medical equipment
- 2 residents were assisted in obtaining low cost hearing aids through the Starkey Foundation
- 2 residents were referred to Meals on Wheels
- 2 residents were assisted in applying for Medicaid
- 1 resident was assisted in obtaining medications through the KY Prescription Assistance Program

**JB Caldwell Funds-Beginning Balance= \$2,500.00**

**Ending Balance=\$1,852.28**

- 1 resident received a full set of dentures from the Affordable Dentures Clinic (\$555)
- 1 resident received assistance to purchase nutritional supplements and incontinence supplies at The Medicine Shoppe (\$92.72)

**Transportation**

- 3 residents were assisted in obtaining transportation to medical appointments

**Nutrition**

- 1 resident was referred to New Hope Food Pantry
- 1 resident was referred to Perryville Baptist Church Food Pantry

**Health**

- 1 resident was assisted in obtaining personal hygiene products

**Education**

- 4 residents attended GED classes

**Workshops/Groups**

- 6 residents participated in a Basic Computer Skills Class
- 4 residents attended the "Getting Ahead" group sponsored by United Way

**Employment**

- 1 resident was referred to the KY Career Center

**Face-to-Face Meeting**

- 29 home visits
- 11 office visits

**Upcoming Events/Activities**

- October 2<sup>nd</sup>- “Green Cleaning” workshop at Arnold Tower (Learning to save money by making home-made, environmentally safe cleaning supplies)
- October 3<sup>rd</sup>- “Getting Ahead” group graduation at Cracker Barrel
- October 10<sup>th</sup>- Kelley Medical Supplies and Equipment at Arnold Tower (will have a representative available to assist residents in ordering diabetic socks, shoes, back braces, and other medical supplies that are covered by Medicare)