

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF DANVILLE
HELD ON 17 JULY 2018**

The Commissioners of the Housing Authority of Danville met in regular session on 17 July 2018 at the Housing Authority of Danville central office located at 1014 Rosemont Avenue in Danville Kentucky. The meeting was called to order by Chairwoman Young and upon roll call; the following members were present and absent:

PRESENT

Chairwoman Ann Young
Vice-Chairwoman Isabel Price
Commissioner Paul Lewis
Commissioner Cyn-D VanWinkle

ABSENT

Commissioner James Atkins

Also present were: Hadden Dean, Attorney to the Board; Linda Hudman, Deputy Director for the Housing Authority of Danville; Jeff Delbridge, Portfolio Management Specialist for HUD; Carol Spencer, Director for HUD Louisville Field Office; and Tim Kitts who serves as Executive Director for the Housing Authority of Danville and Secretary-Treasurer to the Board.

The minutes for the Board meeting held on 19 June 2018 were reviewed and considered. The motion to approve the minutes was made by Vice-Chair Price and seconded by Commissioner Lewis, with the following vote:

AYES: Chair Young, Vice-Chair Price, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None

The Chair declared the minutes approved.

The Board of Commissioners reviewed the Paid Bills for June 2018 for approval. The motion to accept the paid bills was made by Commissioner VanWinkle and seconded by Vice-Chair Price with the following vote:

AYES: Chair Young, Vice-Chair Price, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None

The Chair declared the Paid Bills report approved. The following item was presented for consideration by the Board.

**RESOLUTION # 2357
APPROVING COLLECTION LOSS FOR JULY 2018**

WHEREAS, due to evictions, deaths and move-outs, this Authority has had a number of accounts on its books deemed uncollectible following at least 30 days from the vacate date. NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Housing Authority of Danville, that the amount of \$1,460.80 as shown per the following list to this resolution, be transferred from Account 1122 – Tenants Accounts Receivable to Account 4570 – Collection Loss.

VACATES WITH BALANCES

NAME, APARTMENT & ACCOUNT NUMBER:	DATE VACATED	BALANCE
ZNT309, Z127-16 Rent = \$290.00 Other = \$98.44	3/7/2018	\$388.44
ZCD436, Z100-35 Rent = \$115.00 Other = \$9.27	6/1/2018	\$124.27
ZWD124, Z062-27 Rent = \$517.89 Other = \$0.00	5/22/2018	\$517.89
ZWD121, Z059-24 Rent = \$430.26 Other = 0.00	5/21/2018	\$430.26
TOTAL: Rent = \$1,353.15 Other = \$107.71		\$1,460.86

COLLECTIONS PAID TO H.A.D. (NET)		
COLLECTIONS (IN-HOUSE)	\$1,676.09	6/21/2018
TOTAL AMOUNT RECEIVED ON COLLECTION LOSS DURING FISCAL YEAR BEGINNING APRIL 1, 2018 =		\$1,676.09

Commissioner VanWinkle made a motion to approve the resolution, seconded by Vice-Chair Price. The Chair called for the vote:

AYES: Chair Young, Vice-Chair Price, Commissioner Lewis, and Commissioner VanWinkle.
NAYS: None

The Chair declared the resolution approved and announced the next action.

**RESOLUTION # 2358
APPROVING CONTRACT FOR
LINIETTA ROOF AND SIDING WORK – PHASE II**

WHEREAS, bids were solicited for the roof replacement work at Linietta Homes in Junction City (KY14-07); and

WHEREAS, one contractor submitted a bid to perform the work; and

WHEREAS, HUD approved the one bid based on information sent to them; and

WHEREAS, Kentuckiana General Construction out of New Albany in Indiana was the low bid at \$399,570.00, an amount below the architect's estimate for this work to replace roofs and siding for all remaining buildings at Linietta Homes.

THEREFORE BE IT RESOLVED by the Board of Commissioners for the Housing Authority of Danville, that Kentuckiana General Construction be awarded the contract to perform this work funded under CFP 501-17.

Vice-Chair Price made a motion to approve the resolution, seconded by Commissioner Lewis. The Chair called for the vote:

AYES: Chair Young, Vice-Chair Price, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None

The Chair declared the resolution approved and announced the next action.

**RESOLUTION # 2359
APPROVING TRAVEL
TO KHA ANNUAL CONFERENCE**

WHEREAS, the Kentucky Housing Association will be providing training on September 23 - 26, 2018 at the 2018 Annual Conference in Louisville, Kentucky; and

WHEREAS, the Housing Authority's Executive Director, Deputy Director, two Housing Managers, and Applications Administrator would benefit from this training as it relates to the public housing program.

THEREFORE BE IT RESOLVED by the Board of Commissioners for the Housing Authority of Danville that the Executive Director, Deputy Director, two Housing Managers, and Applications Administrator attends the September Training and Conference.

Commissioner Lewis made a motion to approve the resolution, seconded by Vice-Chair Price. The Chair called for the vote:

AYES: Chair Young, Vice-Chair Price, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None

The Chair declared the resolution approved and announced the next action.

Secretary Kitts shared the current vacancy list with the Board showing six (6) vacancies, five of which have already been offered to applicants on the waiting list.

Secretary Kitts also shared with the Board the monthly Resident Services Report. The Board discussed upcoming programs that will be taking place at various housing authority community rooms.

Secretary Kitts gave an update to the Board about the upcoming visit to the Housing Authority of Newport coming up on August 2nd. There are a total of nine people going. The group is looking to leave by 7:30 AM and return by 4:00 PM. Secretary Kitts will send agenda and any additional details later this week, once confirmed with the Housing Authority of Newport.

Attorney Dean gave an update on the Administrative Office Siding and the warranty application that is currently being prepared.

Carol Spencer and Jeff Delbridge, representatives with HUD, came and spoke to the Board about “thinking outside the box” strategies for the agency to consider. Giving information about the EnVision Center and other programs in Bowling Green and Louisville Metro Housing Authorities that our agency could look to model here in Boyle County. Also, discussing proposed budget changes and the effect on PHA’s across the country, especially small PHA’s.

With no other business to come before the Commission, the Chair declared the meeting adjourned.

The next board meeting is scheduled for Tuesday, August 21, 2018.

CHAIR

SECRETARY/TREASURER