

DANVILLE-BOYLE COUNTY CVB BOARD MEETING MINUTES

McKinney Conference Center 9 a.m.

DATE: April 23rd, 2018

ATTENDEES: Brittney Adams, Chairman; Wendy White, Jerry Houck, Cindy Simmons, John Learned, Shane White

STAFF: Jennifer Kirchner, Jamee Peyton

GUESTS: Hal Goode, Nick Wade,

TOPIC	CONCLUSION/RECOMMENDATIONS	ACTION/FOLLOW-UP
Call to Order	Brittney called the meeting to order at 9:01 a.m.	
Danville Main Street Program	Nick gave a presentation of the HOD 18-month committee/event schedule and cost. Handouts were supplied and discussion regarding funding event sponsorship. Brief discussion took place on the process for requesting funding for an event.	No action was taken.
Financials	March 2018 financials were reviewed. Shane presented the July-March financials as in-line with the budget. Brief discussion took place on Room Tax collection, the addition of legal fees into the budget, and the formation of a Regulatory Committee.	Jerry motioned to approve the March Financials. John seconded the motion and it unanimously carried. No action was taken. A committee was established to include Shane White, Brittney Adams and John Learned to investigate room tax issues.
Minutes	The minutes of the March 26, 2018 meeting were reviewed.	Wendy made a motion to approve the March 26, 2018 minutes as printed. Shane seconded the motion and it unanimously carried.
Chairman's Report	Brittney deferred her report for a future meeting.	Report deferred.

<p>Executive Director's Report A. Planning and Budget Discussion</p>	<p>Jennifer gave a brief discussion on budget planning and the inclusion of priority categories. Brief discussion took place on budget categories and funding for Main street programs. Jennifer presented professional development training opportunities for inclusion in the budget.</p> <p>Hal gave a summary on EDP board meeting location, retreat, and updates on the status of formed committees.</p>	<p>No action was taken.</p>
<p>New Business/Hotels/Restaurant Reports</p>	<p>Not discussed.</p>	
<p>Next Meeting</p>	<p>The next regular meeting is scheduled for May 23, 2018 at McKinney Conference Center.</p>	
<p>Adjournment</p>	<p>The meeting was adjourned at 10:25 a.m.</p>	<p>Jerry made a motion to adjourn the meeting. Cindy seconded the motion and it unanimously carried.</p>