

**MINUTES OF THE
PARKING REGULATION BOARD**

The Parking Regulation Board Members convened in a Special Called Meeting in the Public Meeting Room at City Hall/Police Station on Thursday, April 5, 2018 at 9:30 a.m.

BOARD MEMBERS PRESENT: Anthony Gray
 Allen Knight
 Julie Nelson

BOARD MEMBERS NOT PRESENT: Ed Alsman

OTHERS PRESENT: Bridgette Lester, Director of Codes Enforcement
 Tiffany Luttrell, Codes Admin. Assistant
 Ian Young, Codes Enforcement Officer
 Roger Hartner, Parking Enforcement Officer
 Richard Chinn
 Laurie Ellis

APPROVAL OF MINUTES:

Julie Nelson made a motion to approve the minutes from the March 22, 2018 meeting. The motion was seconded by Allen Knight and the board unanimously approved.

APPEAL OF CITATION # P37996

Appeal was paid so no action needed

APPEAL OF CITATION # P38017

Mr. Chinn came to appeal a ticket he received for parking in a permit only lot with no permit. Mr. Chinn explained to the board he does have a permit and it usually hangs on his mirror but this day it had fallen and the officer couldn't see it. Anthony Gray asked Roger Hartner if he had anything to say about this citation? Roger Hartner stated that he did not. Anthony Gray asked staff if he had any other prior violations? Tiffany Luttrell advised no this appeared to be his only violation.

Anthony Gray made a motion to dismiss the citation due to this being his first violation. The motion was seconded by Allen Knight and the board unanimously approved.

Julie Nelson excused herself from this next appeal, due to the appellant being her employee.

APPEAL OF CITATION # P38019

Laurie Ellis came before the board to appeal a citation she also received for parking in a permit only lot and no permit hanging. Mrs. Ellis stated that the day she received this citation she had to drive her husband's vehicle and forgot to move her parking permit. Anthony Gray asked Roger Hartner if he had anything to say about this citation? Roger Hartner stated that he did not. Anthony Gray asked staff if he had any other prior violations? Tiffany Luttrell advised no this appeared to be her only violation.

Anthony Gray made a motion to dismiss the citation due to this being his first violation. The motion was seconded by Allen Knight and the board unanimously approved.

Bridgette told Mrs. Ellis if a situation like this ever happens in the future to call us and we will call the parking officer and tell him not to cite your vehicle that day.

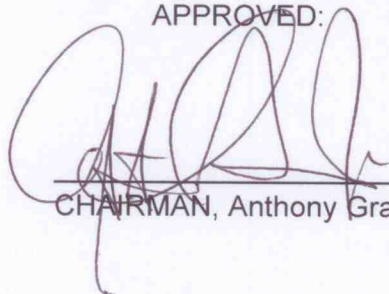
Julie Nelson asked about procedures in writing these No Permit Citations. The procedure was explained. And she understood.

Bridgette Lester also wanted to remind the board of the upcoming volunteer luncheon and told her they should receive a letter on location of this luncheon.

ADJOURN:

Julie Nelson made a motion to adjourn the time being 9:40 a.m. The motion was seconded by Allen Knight and the board unanimously approved.

APPROVED:



CHAIRMAN, Anthony Gray