City of Danville Architectural Heritage Board
SIGN WORKSHEET

Before you complete this worksheet, read the Design Guidelines for a detailed explanation of the sign criteria on pages 92-97.

All Signs:
Name on the Sign: _______________________________________________________

Proposed Sign Materials: ________________________________________________

Will the Sign be a lighted sign? ___Yes ___No  If yes, please describe the lighting you propose: __________________________________________________________

Enclose a photograph of your building; marking the area the sign will be located.
A sketch (in color) of the proposed sign must accompany the application.

Exterior Permanent Signs:
Signs should not exceed one (1) square foot of sign area per lineal foot of the building width nor in any case be larger than a maximum of thirty-two (32) square-feet in area*.

Measure the lineal feet of your building ____________

Proposed Dimension of the sign ________________

*Buildings that have more than 32 lineal feet of building frontage along the street to which the sign is oriented – applicant may request approval for one (1) additional square foot of sign area per each lineal foot over 32 feet.

Permanent Signs on or in the:
Permanent signs in or on window surfaces should not exceed twenty (25) percent of the total window area.

1) Measure your window surface \( \frac{\text{Height} \times \text{Width}}{\text{total s.f. of window area}} \) = _______ total square foot (s.f. of window area)

2) Divide total s.f. of window area by 5. This is the maximum s.f. allowed for sign.

3) Proposed dimension of sign: _____ x ______ = ______

Attach this worksheet to your Certificate of Appropriateness Application.