

City of Danville Alcoholic Beverage Control



Basic Application Packet

REVISED: SEPTEMBER, 2017



ALCOHOLIC BEVERAGE CONTROL BASIC APPLICATION FORM

City of Danville, Kentucky
445 W. Main St., P.O. Box 670
Danville, Kentucky 40423

Phone: (859) 936-6840 Fax: (859) 238-1232

Website: www.danvilleky.org

Bridgette Lester, ABC Administrator blester@danvilleky.org

SECTION A:

Applicant's business/company name _____

D/B/A: _____

Address of premises to be licensed: _____

Mailing Address: (if different from above) _____

Premises Phone No.:(_____) _____ Contact Phone No.:(_____) _____

Fax No.:(_____) _____ Email address: _____

List all types of licenses you are applying for: _____

Fee Enclosed \$ _____

SEC B		
Check the license type(s) for which the applicant is applying. For each license type selected, the applicant affirms that the requirements for that license type(s) are met.		
LICENSE TYPES	Licensing Fee Full Year	Licensing Fee Half Year
RETAIL - QUOTA		
<input type="checkbox"/> Quota Retail Package License (KRS 243.230, KRS 243.240, 804 KAR 9:040) A quota license must be available prior to applying.	\$1,000	\$500
<input type="checkbox"/> Quota Retail Drink License (KRS 243.250, 804 KAR 9:050) A quota license must be available prior to applying.	\$1,000	\$500
RETAIL -		
<input type="checkbox"/> NQ Retail Malt Beverage Package License (KRS 243.280)	\$200	\$100
	If applying for both an NQ Retail Malt Beverage Package License and an NQ-4 Retail Malt Beverage Drink License, the total license fee for a full year for both is \$250: \$200 for a primary NQ Malt Beverage License and \$50 discounted fee to add the secondary NQ Malt Beverage License. (KRS 243.070 (18))	
<input type="checkbox"/> NQ-4 Retail Malt Beverage Drink License (KRS 243.088)	\$200	\$100
	If applying for both an NQ Retail Malt Beverage Package License and an NQ-4 Retail Malt Beverage Drink License, the total license fee for a full year for both is \$250: \$200 for a primary NQ Malt Beverage License and \$50 discounted fee to add the secondary NQ Malt Beverage License. (KRS 243.070 (18))	

LICENSE TYPES	Licensing Fee Full Year	Licensing Fee Half Year
<p><input type="checkbox"/> NQ-1 Retail Drink License (KRS 243.082) Specify the business type:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Convention Center – Premises capacity of 1,000 persons <input type="checkbox"/> Horse Track – Premises located at a track licensed by the Kentucky Racing Commission (KRS 243.265) Attach a copy of the racing license. <input type="checkbox"/> Automobile Race Track – Premises seating capacity of 30,000 persons <input type="checkbox"/> Air or Rail System – Commercial airline system or railroad company sells alcohol to passengers on scheduled or chartered trips. Attach a copy of the listing of the air or rail terminals used and the locations of the storage areas. <input type="checkbox"/> State Park – 9-or 18-hole golf course, or full-service lodge and dining room. 	\$2,000	\$1,000
<p><input type="checkbox"/> NQ-2 Retail Drink License (KRS 243.084) Specify the business type:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Restaurant – Minimum 50% of gross annual income from food sales. <input type="checkbox"/> Motel/Hotel – Minimum 50 sleeping rooms, and maintain a restaurant with 50% food sales. <input type="checkbox"/> Airport – Premises located in a commercial airport through which more than 500,000 passengers arrive or depart annually <input type="checkbox"/> Riverboat – Attach a copy of the applicant's license issued by the United State Coast Guard authorizing the applicant's Riverboat to carry 100 or more passengers. <input type="checkbox"/> Distillery – Must be located in wet territory or distillery moist territory and all employees who will be involved in sales/service must be STAR trained within (30) days of beginning employment. 	\$1,000	\$500
<p><input type="checkbox"/> NQ-3 Retail Drink License (KRS 243.086) Specify the business type:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Private Club – Nonprofit charitable, civic, social, fraternal organization, or political club which has maintained a room from which the general public has been excluded for at least one (1) year. If qualifying as a private club, Attach documentary evidence of the applicant's non-profit status. <input type="checkbox"/> Dining Car – Railroad or Pullman car company that sells alcohol by package or drink on a train <input type="checkbox"/> Bed and breakfast – Must be located in wet territory and may only sell to registered overnight guests. Attach Permit to Operate (902 KAR 45:006) 	\$300	\$150
<p><input type="checkbox"/> Limited Restaurant License LR100 (KRS 241.010, KRS 242.1244)</p> <ul style="list-style-type: none"> <input type="checkbox"/> LR100 – Minimum 70% food sales and minimum seating capacity of 100 persons at tables 	\$1,200	\$600
<p><input type="checkbox"/> Limited Golf Course License (KRS 243.038, KRS 243.039) Nine (9) or eighteen (18) hole USGA regulation golf course</p>	\$1,200	\$600

<input type="checkbox"/> Qualified Historic Site License – (KRS 241.010, KRS 243.042)	\$1,030	\$515
<input type="checkbox"/> Caterer's License (KRS 241.010, KRS 243.033, Premises contain commissary (kitchen) and applicant holds food service permit. Attach a copy of the applicant's Food Service Permit issued by the local health department.	\$800	\$400
PRODUCER/SUPPLIER		
<input type="checkbox"/> Distiller's License (KRS 243.120, KRS 243.130, 804 KAR 4:240) Attach a copy of the Federal Basic Permit.	\$500	\$250
<input type="checkbox"/> Rectifier's License – Class A [more than 50,000 gallons rectified annually] (KRS 243.120, 243.130, 804 KAR 4:240) Attach a copy of the Federal Basic Permit	\$3,000	\$1,500
<input type="checkbox"/> Rectifier's License – Class B [50,000 gallons or less rectified annually] (KRS 243.120, 243.130, 804 KAR 4:240) Attach a copy of the Federal Basic Permit. Attach the most recent Federal Monthly Report of Processing Operations form if available.	\$960	\$480
<input type="checkbox"/> Brewer's License (KRS 243.150, KRS 244.606) Attach a copy of the Federal Basic Permit.	\$500	\$250
<input type="checkbox"/> Microbrewery License [not to exceed 50,000 barrels produced annually] (KRS 243.157, KRS 244.606) Attach a copy of the Federal Basic Permit. Attach the most recent Federal Monthly Report of Processing Operations form if available. (TTB F 5130.9)	\$500	\$250
DISTRIBUTION/WHOLESALE		
<input type="checkbox"/> Wholesaler's License (KRS 243.160, KRS 243.170) Attach a copy of the Federal Basic Permit.	\$3,000	\$1,500
<input type="checkbox"/> Distributor's License (KRS 243.180, KRS 244.606) Attach a copy of the Federal Basic Permit.	\$400	\$200
STORAGE		
<input type="checkbox"/> Bottle House/Bottling House Storage License (KRS 243.350) Attach a copy of the Federal Basic Permit.	\$1,000	\$500
SUPPLEMENTAL LICENSES		
<input type="checkbox"/> Supplemental Bar License Fees are required for the first five. (KRS 243.037, KRS 241.010) Select supplemental license type that applies to primary license type:		
<input type="checkbox"/> Quota Retail Drink	\$1,000	\$500
<input type="checkbox"/> NQ-2 Retail Drink	\$1,000	\$500
<input type="checkbox"/> Limited Restaurant	\$1,200	\$600
<input type="checkbox"/> Limited Golf Course	\$1,200	\$600
<input type="checkbox"/> NQ-3 Retail Drink	\$300	\$150
For how many Supplemental Licenses is the applicant applying? _____		

VERIFICATION OF FOOD SERVICE COMPLIANCE
Related to
City of Danville, Kentucky
APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Applicant's business/company name: _____
D/B/A: _____
Business Address: _____
Mailing Address: _____
Phone No.: (____) _____ Cell Phone No.: (____) _____
Email address: _____

List all types of licenses you are applying for: _____

The remainder of this form must be completed by the Boyle County Health Department,
448 South 3rd Street, Danville, Kentucky, Phone: 859-236-2053, before submitting your
application for an Alcoholic Beverage License.

Address of premises to be licensed: _____

This is to certify that the premises listed above have obtained all necessary food service permits in order to comply with the Kentucky Food Service Code. Please note the following conditions, if any:

*Establishment will be required to comply with applicable Kentucky Food Service Establishment Act and State Retail Food code requirements prior to commencing operation.

Signed this _____ day of _____, 20 _____.

Boyle County Health Department Representative

VERIFICATION OF FIRE CODE COMPLIANCE
Related to
City of Danville, Kentucky
APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Applicant's business/company name: _____
D/B/A: _____
Business Address: _____
Mailing Address: _____
Phone No.: (____) _____ Cell Phone No.: (____) _____
Email address: _____

List all types of licenses you are applying for: _____

The remainder of this form must be completed by the City of Danville Fire Marshal,
420 W. Main St., Danville, Kentucky, Phone: 859-238-1211, before submitting your
application for an Alcoholic Beverage License.

Address of premises to be licensed: _____

This is to certify that the premises listed above meets the current, city adopted Fire and Life Safety Codes in order to comply with the Alcoholic Beverage Control Ordinance of the City of Danville, Kentucky. Please note the following conditions, if any:

Seating Requirement if applicable _____

Signed this _____ day of _____, 20 _____.

Doug Simpson
City of Danville Fire Marshal

VERIFICATION OF BUILDING CODE COMPLIANCE
Related to
City of Danville, Kentucky
APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Applicant's business/company name: _____

D/B/A: _____

Business Address: _____

Mailing Address: _____

Phone No.: (____) _____ Cell Phone No.: (____) _____

Email address: _____

List all types of licenses you are applying for: _____

The remainder of this form must be completed by the City/County Building Inspector,
321 W. Main St., Room 203, Danville, Kentucky, Phone: 859-238-1107, before submitting
your application for an Alcoholic Beverage License.

Address of premises to be licensed: _____

This is to certify that the premises listed above meets all applicable Building Codes in order to comply with the Alcoholic Beverage Control Ordinance of the City of Danville, Kentucky. Please note the following conditions, if any:

Signed this _____ day of _____, 20 _____.

Rusty Cox
City/County Building Inspector

VERIFICATION OF ZONING COMPLIANCE
Related to
City of Danville, Kentucky
APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Applicant's business/company name: _____

D/B/A: _____

Business Address: _____

List all types of licenses you are applying for: _____

The remainder of this form must be completed by the Danville-Boyle Planning & Zoning Commission, 445 W. Main St., Suite 205, Danville, Kentucky, Phone: 859-238-1235, before submitting your application for an Alcoholic Beverage License.

Address of premises to be licensed: _____

This is to certify that the premises listed above meets Zoning Ordinance in order to comply with the Alcoholic Beverage Control Ordinance of the City of Danville, Kentucky.

Property Zoning: _____

Conditions, if any: _____

Signed this _____ day of _____, 20 _____.

Danville-Boyle Planning & Zoning Commission

MUNICIPAL ORDER NO. 05-14-01-2018

A MUNICIPAL ORDER ESTABLISHING THE POLICY OF THE CITY OF DANVILLE, KENTUCKY TO REQUIRE INSURANCE COVERAGE WHEN ITS PROPERTIES AND FACILITIES ARE RENTED OR USED.

WHEREAS, KRS 83A.060(12) and (13) authorize a legislative body to adopt municipal orders for matters relating to internal operations and functions of the municipality; and

WHEREAS, the Board of Commissioners of the City of Danville, Kentucky, hereinafter "the City", finds it necessary and proper to establish a policy requiring City staff to obtain certificates of insurance covering the City as an additional insured from applicants that desire to rent or use of City owned properties or facilities;

NOW, THEREFORE, it is hereby ORDERED AND ADOPTED by the Board of Commissioners of the City of Danville, Kentucky, that City staff shall require, prior to the approval of an application to rent or use City owned property or facilities, evidence of insurance verifying coverage/coverages with the City listed as an additional insured in the following minimum amounts:

1. For single day events: \$1,000,000.00 per occurrence / \$1,000,000.00 aggregate of general liability insurance providing primary coverage with the City names as an additional insured; specify the type of event/location on the insurance form; and where alcohol is served or sold additionally require liquor liability coverage of \$1,000,000.00 per occurrence / \$1,000,000.00 aggregate as primary coverage with the City named as an additional insured on the insurance form and specify the event/location on the insurance form.

2. For multiple day events: \$1,000,000.00 per occurrence / \$2,000,000.00 aggregate of general liability insurance providing primary coverage with the City named as an additional insured; specify the type of event/location on the insurance form; and where alcohol is served or sold additionally require liquor liability coverage of \$1,000,000.00 per occurrence / \$1,000,000.00

aggregate as primary coverage with the City named as an additional insured on the insurance form and specify the event/location on the insurance form.

To the extent that any provisions of previous municipal orders are inconsistent with this municipal order, specifically Municipal Order No. 03-26-01-2018, then this municipal order shall supersede all prior, inconsistent provisions.

Adopted this 14th day of May, 2018.

G. MICHAEL PERROS, MAYOR
CITY OF DANVILLE, KENTUCKY

ATTEST:

DONNA PEEK, CITY CLERK
CITY OF DANVILLE, KENTUCKY