

ORDINANCE NO. 1999

AN ORDINANCE AMENDING CDO 2-96, PERTAINING TO THE CLASSIFICATION PLAN, COMPENSATION PLAN, AND POLICIES AND PROCEDURES FOR CITY PERSONNEL

WHEREAS, it is necessary from time to time to amend the City's classification plan, compensation plan, and policies and procedures affecting employees;

NOW, THEREFORE, be it ordained by the Board of Commissioners of the City of Danville, Kentucky, as follows:

SECTION ONE: CDO Section 2-96 is hereby amended to read as follows:

"Sec. 2-96. Plans adopted.

(a) The classification plan, compensation plan (attached hereto as amended) and procedures are hereby adopted by reference and shall be the system of personnel administration for the city.

(b) The classification plan, and compensation plan, or any portion thereof, may be waived, altered, amended, or suspended by ordinance. The personnel policies and procedures, or any portion thereof, may be waived, altered, amended, or suspended by municipal order, resolution, or ordinance.

(c) Copies of the classification plan, compensation plan, and personnel policies and procedures (as shall be amended from time to time) shall be attached to the ordinance which established this section and filed in the office of the City Clerk."

SECTION TWO: If any section, sentence, clause, or portion of this Ordinance is for any reason declared illegal, unconstitutional, or otherwise invalid, such declaration shall not affect the remaining portions thereof.

SECTION THREE: This Ordinance shall be effective upon publication.

GIVEN FIRST READING AND PASSED 08.22.2022

GIVEN SECOND READING AND PASSED 09.12.2022

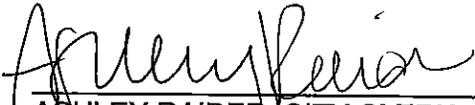
DATE OF PUBLICATION \_\_\_\_\_

APPROVED:



\_\_\_\_\_  
G. MICHAEL PERROS, MAYOR  
CITY OF DANVILLE, KENTUCKY

ATTEST:



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ASHLEY RAIDER, CITY CLERK  
CITY OF DANVILLE, KENTUCKY

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City of Danville

**COMPENSATION/CLASSIFICATION PLAN**

2022-2023

Ordinance No. 1995

First Reading: 08/22/2022

Second Reading: 09/12/2022

## CITY OF DANVILLE

### Authorized Positions effective 07/01/2022

The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

<u>Class Title</u>	<u>Grade</u>
<b><u>Administration</u></b>	
City Manager	NH-22
City Engineer	NH-21
HR Director	NH-20
City Clerk	NH-18
Community Liaison	NH-16
HR Clerk	NH-5
Administrative Assistant	NH-2
Building Maintenance Worker	NH-1
<b><u>Finance</u></b>	
Finance Director	NH-18
<del>Accountant</del>	<del>NH-14</del>
Purchasing Agent	NH-12
Accounts Payable	NH-7
Finance Clerk	NH-5
Collections Clerk	NH-5
<b><u>Codes &amp; Financial Enforcement</u></b>	
Code Enforcement Director/ABC Administrator/Grants	NH-16
Code Enforcement Officer	NH-8
Parking Enforcement Officer	NH-2
<b><u>Public Works</u></b>	
Public Works Director	NH-17
Assistant Public Works Director	NH-15
Executive Assistant	NH-14
Equipment Manager	NH-13
Mechanic	NH-11
Equipment Operator III	NH-9
Equipment Operator II	NH-7
Equipment Operator I	NH-6
Maintenance worker II	NH-4
Maintenance Worker I	NH-2
<b><u>Cemetery</u></b>	
Cemetery Supervisor	NH-10
Equipment Operator III	NH-9
Equipment Operator II	NH-7
Equipment Operator I	NH-6

## CITY OF DANVILLE

Authorized Positions effective 07/01/2022

The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

<u>Class Title</u>	<u>Grade</u>
Maintenance Worker I	NH-2
<b><u>IT Department</u></b>	
Information Systems Director	NH-19
Network Administrator	NH-15
IT Technician	NH-10
<b><u>Stormwater Utilities</u></b>	
Equipment Operator III	NH-9
Equipment Operator II	NH-7
Equipment Operator I	NH-6
Maintenance Worker I	NH-2
<b><u>Police Department</u></b>	
Police Chief	NF
Deputy Police Chief	NF
Police Captain	NF
Police Detective	NF
Police Sergeant	NF
Police Officer	NF
Police Officer (Recruit)	NF
Executive Assistant	NH-14
Records Clerk	NH-3
<b><u>Fire Department</u></b>	
Fire Chief	NF
Deputy Fire Chief	NF
Fire Marshall	NF
Battalion Chief	NF
Fire Lieutenant	NF
Fire Fighter	NF
Fire Fighter-Recruit	NF
Executive Assistant	NH-14
<b><u>Communications</u></b>	
Communications Director	NF
Assistant Communications Director	NF
Senior Telecommunications Officer	NF
Telecommunications Officer	NF
<b><u>Parks and Recreation</u></b>	
Parks and Recreation Director	NF

**CITY OF DANVILLE**

Authorized Positions effective 07/01/2022

The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

<u>Class Title</u>	<u>Grade</u>
Athletic Supervisor	NF
Recreation Coordinator	NF
Office Clerk	NF
Maintenance Supervisor	NF
Assistant Maintenance Supervisor	NF
<b>Accountant</b>	<b>NH-14</b>
Maintenance Worker I	NH-2
<b><u>Utilities Administration</u></b>	
Utility Director	U-14
Utility Billing Manager	U-12
Utility Specialist	U-11
SCADA Network Administrator	U-9
Electrician	U-8
Special Projects Administrator	U-6
Utility Inspector	U-5
Utility Billing Specialist	U-4
Utility Clerk	U-2
Executive Assistant	NH-14
<b><u>Utilities – Wastewater Plant</u></b>	
Wastewater Treatment Superintendent	U-13
Assistant Wastewater Treatment Superintendent (Operations)	U-12
Wastewater Plant Operator IV (Operations)	U-10
Wastewater Plant Operator III (Operations)	U-7
Wastewater Plant Operator II (Operations)	U-4
Wastewater Plant Operator I (Operations)	U-3
Wastewater Plant Operator - Trainee (Operations)	U-1
Wastewater Plant Maintenance Technician II	U-7
Wastewater Plant Maintenance Technician I	U-3
<b><u>Utilities – Wastewater Rehab</u></b>	
Wastewater Treatment Superintendent (Rehab)	U-13
Assistant Wastewater Treatment Superintendent (Rehab)	U-12
Wastewater Plant Operator IV (Rehab)	U-10
Wastewater Plant Operator III (Rehab)	U-7
Wastewater Plant Operator II (Rehab)	U-4
Wastewater Plant Operator I (Rehab)	U-3
Wastewater Plant Operator - Trainee (Rehab)	U-1
Wastewater Plant Maintenance Technician II (Rehab)	U-7
Wastewater Plant Maintenance Technician I (Rehab)	U-3

**CITY OF DANVILLE**

Authorized Positions effective 07/01/2022

The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

<u>Class Title</u>	<u>Grade</u>
<b><u>Utilities – Water Treatment Plant</u></b>	
Water Treatment Superintendent	U-13
Assistant Water Treatment Superintendent	U-12
Water Plant Operator IV	U-10
Water Plant Operator III	U-7
Water Plant Operator II	U-4
Water Plant Operator I	U-3
Water Plant Operator - Trainee	U-1
Water Treatment Plant Maintenance Technician II	U-7
Water Treatment Plant Maintenance Technician I	U-3
<b><u>Utilities – Water Distribution</u></b>	
Water Distribution Superintendent	U-13
Assistant Water Distribution Superintendent	U-12
Water Distribution Class IV	U-10
Water Distribution Class III	U-7
Water Distribution Class II	U-4
Water Distribution Class I	U-3
Water Distribution - Trainee	U-1
Water Distribution Maintenance Technician II	U-7
Water Distribution Maintenance Technician I	U-3
<b><u>Utilities – Perryville</u></b>	
Water Distribution Class IV	U-10

<b>Non-Hazardous Pay Grade Classification Range</b>			
Grade	Min	Mid	Max
NH-1	\$24,800	\$30,222	\$35,646
NH-2	\$26,770	\$31,874	\$36,979
NH-3	\$27,980	\$32,507	\$37,036
NH-4	\$30,704	\$35,231	\$39,760
NH-5	\$31,000	\$36,234	\$43,311
NH-6	\$34,424	\$38,951	\$43,480
NH-7	\$34,500	\$41,217	\$48,435
NH-8	\$36,472	\$43,007	\$49,570
NH-9	\$38,427	\$44,392	\$50,539
NH-10	\$38,642	\$45,860	\$53,079
NH-11	\$42,195	\$48,160	\$54,127
NH-12	\$42,500	\$46,443	\$56,521

**CITY OF DANVILLE**

Authorized Positions effective 07/01/2022

The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

NH-13	\$43,030	\$50,249	\$57,467
NH-14	\$44,000	\$48,039	\$59,125
NH-15	\$44,652	\$54,730	\$64,809
NH-16	\$44,714	\$58,128	\$71,541
NH-17	\$53,017	\$65,211	\$77,406
NH-18	\$55,759	\$72,252	\$88,926
NH-19	\$64,306	\$77,720	\$91,133
NH-20	\$64,493	\$79,248	\$94,004
NH-21	\$65,000	\$84,796	\$106,151
NH-22	\$100,000	\$125,000	\$150,000

<b>Police Pay Grade Classification Range</b>			
Grade	Min	Mid	Max
Police Officer Recruit	\$34,260	\$42,022	\$49,783
Police Officer	\$36,515	\$44,952	\$53,390
Police Sergeant	\$48,174	\$58,839	\$68,964
Police Detective	\$41,076	\$51,726	\$62,376
Police Captain	\$53,344	\$65,130	\$76,943
Deputy Police Chief	\$57,168	\$70,918	\$84,668
Police Chief	\$67,167	\$82,719	\$98,273

<b>Fire Pay Grade Classification Range</b>			
Grade	Min	Mid	Max
Firefighter Recruit	\$31,003	\$38,810	\$46,571
Firefighter	\$33,303	\$41,740	\$50,178
Fire Lieutenant	\$38,522	\$53,647	\$58,772
Battalion Chief	\$44,147	\$55,960	\$67,773
Fire Marshal	\$44,075	\$55,888	\$67,701
Deputy Fire Chief	\$51,654	\$65,404	\$79,154
Fire Chief	\$64,377	\$77,855	\$95,483

<b>Communications Classification Range</b>			
Grade	Min	Mid	Max
Telecommunications Officer	\$31,200	\$37,165	\$43,132
Senior Telecommunications Officer	\$35,132	\$41,964	\$48,257
Assistant Communications Director	\$40,170	\$47,389	\$54,607
Communications Director	\$49,813	\$60,899	\$71,985

**CITY OF DANVILLE**

Authorized Positions effective 07/01/2022

The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

<b>Parks &amp; Recreation Classification Range</b>			
Grade	Min	Mid	Max
Office Clerk	\$27,502	\$29,836	\$32,350
Assistant Maintenance Supervisor	\$31,232	\$35,641	\$40,051
Recreation Coordinator	\$34,000	\$37,740	\$43,000
Athletic Supervisor	\$34,180	\$45,006	\$56,666
Maintenance Supervisor	\$44,409	\$50,510	\$57,081
Parks & Recreation Director	\$50,083	\$57,736	\$65,979

<b>Municipal Utilities Pay Grade Classification Range</b>			
Grade	Min	Mid	Max
U-1	\$26,514	\$31,041	\$35,570
U-2	\$28,194	\$33,616	\$39,040
U-3	\$28,569	\$34,534	\$40,501
U-4	\$33,730	\$41,164	\$48,598
U-5	\$34,736	\$42,676	\$50,616
U-6	\$35,108	\$43,048	\$50,988
U-7	\$36,846	\$44,786	\$52,726
U-8	\$37,352	\$47,430	\$57,509
U-9	\$39,123	\$49,202	\$59,280
U-10	\$40,928	\$51,007	\$61,085
U-11	\$42,257	\$52,839	\$63,421
U-12	\$43,585	\$54,671	\$65,757
U-13	\$47,549	\$59,743	\$71,938
U-14	\$70,775	\$95,547	\$120,318

### Total Authorized Positions by Fund

General Fund	Fiscal Year		Fiscal Year		Fiscal Year	
	2022	2023	2022	2023	2022	2023
	Full-Time		Part-Time		Temporary/Seasonal	
Legislative	6	<u>9</u>	5	5	0	0
<u>Finance</u>	7	<u>5</u>	0	0	0	0
IT	4	4	0	0	0	0
Police	39	<u>40</u>	3	3	0	0
Fire	29	<u>31</u>	3	<u>0</u>	0	0
Communications	14	14	2	2	0	0
Codes Enforcement	3	3	1	1	0	0
Public Works	8	8	0	0	5	5

Stormwater	Fiscal Year		Fiscal Year		Fiscal Year	
	2022	2023	2021	2023	2022	2023
	Full-Time		Part-Time		Temporary/Seasonal	
Stormwater	4	4	0	0	0	0

Cemetery	Fiscal Year		Fiscal Year		Fiscal Year	
	2022	2023	2022	2023	2022	2023
	Full-Time		Part-Time		Temporary/Seasonal	
Cemetery	2	2	0	0	0	0

Utility Fund	Fiscal Year		Fiscal Year		Fiscal Year	
	2022	2023	2022	2023	2022	2023
	Full-Time		Part-Time		Temporary/Seasonal	
Utility Administration	9	<u>10</u>	0	0	0	0
Water Treatment Plant	9	9	0	0	0	0
Water Distribution	10	<u>9</u>	0	0	0	0
Sewer Treatment Plant	7	7	0	0	0	0
Sewer Rehab	6	6	0	0	0	0
Perryville	1	1	2	2	0	0

Parking	Fiscal Year		Fiscal Year		Fiscal Year	
	2022	2023	2022	2023	2022	2023
	Full-Time		Part-Time		Temporary/Seasonal	
Parking	1	1	0	0	0	0

Parks & Recreation	Fiscal Year		Fiscal Year		Fiscal Year	
	2022	2023	2022	2023	2022	2023
	Full-Time		Part-Time		Temporary/Seasonal	
<u>Parks &amp; Recreation</u>	7	<u>9</u>	12	12	90	90

## Authorized Positions by Department

### Legislative Department

Legislative	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
City Manager	1	1
City Engineer	1	1
HR Director	1	1
City Clerk	1	1
Community Liaison	0	<u>1</u>
HR Clerk	0	<u>1</u>
Administrative Assistant	1	<u>2</u>
Building Maintenance Worker	1	1

### Finance Department

Finance	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
Finance Director	1	1
<u>Accountant</u>	1	<u>0</u>
Purchasing Agent	1	1
Accounts Payable	1	1
Data Entry Clerk	2	<u>0</u>
Finance Clerk	0	<u>1</u>
Collections Clerk	0	<u>1</u>
Administrative Assistant	1	<u>0</u>

## Information Technology Department

Information Technology	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
IT Director	1	1
Network Administrator	1	1
IT Technician	2	2

## Police Department

Police	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
Police Chief	1	1
Deputy Police Chief	1	1
Police Captain	4	4
Police Detective	3	3
Police Sergeant	4	4
Police Officer	24	<u>25</u>
Executive Assistant	1	1
Records Clerk	1	1

## Fire Department

Fire	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
Fire Chief	1	1
Deputy Fire Chief	1	1
Fire Marshal	1	1
Battalion Chief	3	3
Fire Lieutenant	6	6
Firefighter	16	<u>18</u>
Executive Assistant	1	1

## Communications Department

Communications	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
Communications Director	1	1
Assistant Communication Director	1	1
Senior Telecommunications Officer	1	1
Telecommunications Officer	11	11

### Codes & Enforcement Department

Codes & Enforcement	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
Codes Enforcement Director	1	1
Codes Enforcement Officer	2	2

### Public Works Department

Public Works	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
Assistant Public Works Director	1	1
Equipment Manager	1	1
Equipment Operator	5	5
Executive Assistant	1	1

### Stormwater Department

Stormwater	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
Public Works Director	1	1
Equipment Operator	3	3

## Cemetery Department

Cemetery	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
Cemetery Supervisor	1	1
Equipment Operator	1	1

## Utility Administration

Utility Administration	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
Utility Director	1	1
Utility Billing Manager	0	<u>1</u>
Executive Assistant	1	<u>0</u>
Special Projects Coordinator	1	1
Utility Inspector	1	1
Utility Specialist	0	<u>1</u>
SCADA Network Technician	1	1
Utility Billing Specialist	1	1
Electrician	1	1
Utility Clerk	2	2

### Water Treatment Plant

Water Treatment Plant	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
Water Treatment Superintendent	1	1
Assistant Water Superintendent	1	1
Water Treatment Operator	6	6
Water Treatment Maintenance Technician II	1	1

### Water Distribution

Water Distribution	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
Water Distribution Superintendent	1	1
Assistant Water Distribution Superintendent	1	1
Water Distribution Operator	8	7

### Sewer Treatment Plant

Sewer Treatment Plant	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
Sewer Treatment Superintendent	1	1
Assistant Sewer Treatment Superintendent	1	1
Sewer Treatment Operator	5	5

## Sewer Rehab

Sewer Rehab	Authorized Positions	
	Fiscal Year	Fiscal Year
	2021	2023
Sewer Rehab Superintendent	1	1
Assistant Sewer Rehab Superintendent	1	1
Sewer Rehab Operator	4	4

## Perryville

Perryville	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
Water Distribution Operator	1	1

## Parking

Parking	Authorized Positions	
	Fiscal Year	Fiscal Year
	2022	2023
Parking Enforcement Officer	1	1

## Parks and Recreation

Parks and Recreation	Authorized Positions	
	Fiscal Year 2022	Fiscal Year 2023
Parks and Recreation Director	1	1
Athletic Supervisor	1	1
Recreation Coordinator	1	1
Office Clerk	1	1
Maintenance Supervisor	1	1
Assistant Maintenance Supervisor	1	1
Maintenance Worker	1	<u>2</u>
<u>Accountant</u>	0	<u>1</u>

