

ORDINANCE NO. 1971

AN ORDINANCE AMENDING CDO 2-96, PERTAINING TO THE CLASSIFICATION PLAN, COMPENSATION PLAN, AND POLICIES AND PROCEDURES FOR CITY PERSONNEL

WHEREAS, it is necessary from time to time to amend the City's classification plan, compensation plan, and policies and procedures affecting employees;

NOW, THEREFORE, be it ordained by the Board of Commissioners of the City of Danville, Kentucky, as follows:

SECTION ONE: CDO Section 2-96 is hereby amended to read as follows:

"Sec. 2-96. Plans adopted.

(a) The classification plan, compensation plan (attached hereto as amended) and procedures are hereby adopted by reference and shall be the system of personnel administration for the city.

(b) The classification plan, and compensation plan, or any portion thereof, may be waived, altered, amended, or suspended by ordinance. The personnel policies and procedures, or any portion thereof, may be waived, altered, amended, or suspended by municipal order, resolution, or ordinance.

(c) Copies of the classification plan, compensation plan, and personnel policies and procedures (as shall be amended from time to time) shall be attached to the ordinance which established this section and filed in the office of the City Clerk."

SECTION TWO: If any section, sentence, clause, or portion of this Ordinance is for any reason declared illegal, unconstitutional, or otherwise invalid, such declaration shall not affect the remaining portions thereof.

SECTION THREE: This Ordinance shall be effective July 1, 2021.

GIVEN FIRST READING AND PASSED 06-28-2021

GIVEN SECOND READING AND PASSED 07-12-2021

DATE OF PUBLICATION _____

APPROVED:



G. MICHAEL PERROS, MAYOR
CITY OF DANVILLE, KENTUCKY

ATTEST:



ASHLEY RAIDER, CITY CLERK
CITY OF DANVILLE, KENTUCKY

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City of Danville

COMPENSATION/CLASSIFICATION PLAN

2021-2022

Ordinance No.

First Reading: 06/28/2021

Second Reading: TBD

CITY OF DANVILLE

Authorized Positions effective XXXXX

The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

<u>Class Title</u>	<u>Grade</u>
<u>Administration</u>	
City Manager	35
City Engineer	33
HR Director	31
City Clerk	27
Administrative Assistant	22
<u>Building Maintenance Worker</u>	22
Secretary	24
<u>Finance</u>	
Chief Financial Officer	32
Finance Officer	27
Billing Specialist	26
Finance Clerk III (AP/Payroll)	25
Billing Clerk	24
Finance Clerk	22
<u>Finance Director</u>	30
<u>Accountant</u>	28
<u>Purchasing Agent</u>	27
<u>Accounts Payable</u>	25
<u>Data Entry Clerk</u>	24
<u>Administrative Assistant</u>	22
<u>Codes & Financial Enforcement</u>	
Code Enforcement Director/ABC Administrator/Grants	29
Code Enforcement Officer	24
Parking Enforcement Officer	23
Administrative Assistant	24
<u>Fire Department</u>	
Fire Chief	NF
Deputy Fire Chief	NF
Fire Marshall	NF
Battalion Chief	NF
Fire Lieutenant	NF
Fire Fighter	NF
Fire Fighter (Recruit)	NF
Executive Assistant	28
<u>Police Department</u>	
Police Chief	NF
Deputy Police Chief	NF

CITY OF DANVILLE

Authorized Positions effective XXXXX

The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

<u>Class Title</u>	<u>Grade</u>
Police Captain	NF
Police Detective	NF
Police Sergeant	NF
Police Officer	NF
Police Officer (Recruit)	NF
Executive Assistant	28
Records Clerk	21
<u>Communications</u>	
Communications Director	28
Assistant Communications Director	25
Senior Telecommunications Officer	24
Telecommunications Officer	23
<u>Public Works</u>	
Public Works Director	29
Executive Assistant	28
Assistant Public Works Director	27
Equipment Manager	25
Mechanic	23
Equipment Operator III	23
Equipment Operator II	22
Maintenance worker II	21
Equipment Operator I	21
Maintenance Worker I	21
<u>Parks and Recreation</u>	
<u>Parks and Recreation Director</u>	NF
<u>Athletic Supervisor</u>	NF
<u>Recreation Coordinator</u>	NF
<u>Office Clerk</u>	NF
<u>Maintenance Supervisor</u>	NF
<u>Assistant Maintenance Supervisor</u>	NF
<u>Cemetery</u>	
Cemetery Supervisor	25
Maintenance Worker I	21
<u>Utilities Administration</u>	
Utility Director	34
Executive Assistant	28
<u>SCADA Network Administrator</u>	27

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The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

<u>Class Title</u>	<u>Grade</u>
<u>Electrician</u>	27
Special Projects Administrator	26
Utility Inspector	26
<u>Utility Billing Specialist</u>	26
<u>Utility Clerk</u>	22
<u>Utilities – Wastewater Plant</u>	
Wastewater Treatment Superintendent	29
Assistant Wastewater Treatment Superintendent (Operations)	28
Wastewater Plant Operator IV (Operations)	27
Wastewater Plant Operator III (Operations)	26
Wastewater Plant Operator II (Operations)	25
Wastewater Plant Operator I (Operations)	23
Wastewater Plant Operator - Trainee (Operations)	21
Maintenance Worker II	21
Maintenance Worker I	21
<u>Utilities – Wastewater Rehab</u>	
Wastewater Treatment Superintendent (Rehab)	29
Assistant Wastewater Treatment Superintendent (Rehab)	28
Wastewater Plant Operator IV (Rehab)	27
Wastewater Plant Operator III (Rehab)	26
Wastewater Plant Operator II (Rehab)	25
Wastewater Plant Operator I (Rehab)	23
Wastewater Plant Operator - Trainee (Rehab)	21
<u>Utilities – Water Treatment Plant</u>	
Water Treatment Superintendent	29
Assistant Water Treatment Superintendent	28
Water Plant Operator IV	27
Water Plant Operator III	26
Water Plant Operator II	25
Water Plant Operator I	23
Water Plant Operator - Trainee	21
Maintenance Worker II	21
Maintenance Worker I	21
<u>Utilities – Water Distribution</u>	
Water Distribution Superintendent	29
Assistant Water Distribution Superintendent	28
Water Distribution Class IV	27

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Authorized Positions effective XXXXX

The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

<u>Class Title</u>	<u>Grade</u>
Water Distribution Class III	26
Water Distribution Class II	25
Water Distribution Class I	23
Water Distribution - Trainee	21
Maintenance Worker II	21
Maintenance Worker I	21
<u>IT Department</u>	
Information Systems Director	30
Network Administrator	27
Network Technician	26
<u>Stormwater Utilities</u>	
Maintenance Worker I	21

Non-Hazardous Pay Grade Classification Range			
Grade	Min	Mid	Max
18	\$15,186	\$19,936	\$23,262
19	\$17,253	\$21,135	\$25,017
20	\$18,634	\$22,826	\$27,018
21	\$20,124	\$24,651	\$29,180
22	\$21,694	\$27,116	\$32,540
23	\$23,863	\$29,828	\$35,795
24	\$26,249	\$32,811	\$39,374
25	\$28,874	\$36,093	\$43,311
26	\$31,762	\$39,702	\$47,642
27	\$33,594	\$43,673	\$53,751
28	\$36,953	\$48,039	\$59,125
29	\$40,649	\$52,843	\$65,038
30	\$44,714	\$58,128	\$71,541
31	\$49,185	\$63,940	\$78,696
32	\$55,579	\$72,252	\$88,926
33	\$61,013	\$82,368	\$103,723
34	\$70,775	\$95,547	\$120,318
35	\$100,000	\$125,000	\$150,000

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The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

Police Pay Grade Classification Range			
Grade	Min	Mid	Max
Police Officer Recruit	\$25,872	\$33,634	\$41,395
Police Officer	\$28,127	\$36,564	\$45,002
Police Sergeant	\$33,752	\$43,877	\$54,002
Police Detective	\$35,500	\$46,150	\$56,800
Police Captain	\$39,377	\$51,190	\$63,003
Deputy Police Chief	\$45,834	\$59,584	\$73,334
Police Chief	\$51,841	\$67,393	\$82,947

Fire Pay Grade Classification Range			
Grade	Min	Mid	Max
Firefighter Recruit	\$25,872	\$33,634	\$41,395
Firefighter	\$28,127	\$36,564	\$45,002
Fire Lieutenant	\$33,752	\$48,877	\$54,002
Battalion Chief	\$39,377	\$51,190	\$63,003
Fire Marshal	\$39,377	\$51,190	\$63,003
Deputy Fire Chief	\$45,834	\$59,584	\$73,334
Fire Chief	\$51,841	\$67,393	\$82,947

Parks & Recreation Classification Range			
Grade	Min	Mid	Max
Parks & Recreation Director	\$50,083	\$57,736	\$65,979
Athletic Supervisor	\$34,180	\$45,006	\$56,666
Recreation Coordinator	\$34,000	\$37,740	\$41,769
Office Clerk	\$27,502	\$29,836	\$32,350
Maintenance Supervisor	\$44,409	\$50,510	\$57,081
Assistant Maintenance Supervisor	\$29,189	\$33,157	\$37,431