

ORDINANCE NO. 2030

AN ORDINANCE AMENDING CDO 2-96, PERTAINING TO THE CLASSIFICATION PLAN, COMPENSATION PLAN, AND POLICIES AND PROCEDURES FOR CITY PERSONNEL

WHEREAS, it is necessary from time to time to amend the City's classification plan, compensation plan, and policies and procedures affecting employees;

NOW, THEREFORE, be it ordained by the Board of Commissioners of the City of Danville, Kentucky, as follows:

SECTION ONE: CDO Section 2-96 is hereby amended to read as follows:

"Sec. 2-96. Plans adopted.

(a) The classification plan, compensation plan (attached hereto as amended) and procedures are hereby adopted by reference and shall be the system of personnel administration for the city.

(b) The classification plan, and compensation plan, or any portion thereof, may be waived, altered, amended, or suspended by ordinance. The personnel policies and procedures, or any portion thereof, may be waived, altered, amended, or suspended by municipal order, resolution, or ordinance.

(c) Copies of the classification plan, compensation plan, and personnel policies and procedures (as shall be amended from time to time) shall be attached to the ordinance which established this section and filed in the office of the City Clerk.

SECTION TWO: If any section, sentence, clause, or portion of this Ordinance is for any reason declared illegal, unconstitutional, or otherwise invalid, such declaration shall not affect the remaining portions thereof.

SECTION THREE: This Ordinance shall be effective July 1, 2024.

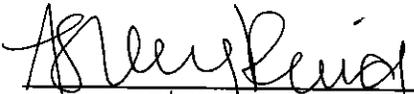
GIVEN FIRST READING AND PASSED 010.10.2024
GIVEN SECOND READING AND PASSED 04.24.2024
DATE OF PUBLICATION 010.29.2024

APPROVED:



J. H. ATKINS, MAYOR
CITY OF DANVILLE, KENTUCKY

ATTEST:



ASHLEY RAIDER, CITY CLERK
CITY OF DANVILLE, KENTUCKY

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City of Danville

COMPENSATION/CLASSIFICATION PLAN

2024-2025

Ordinance No.

First Reading: 06/10/2024

Second Reading: 06/24/2024

CITY OF DANVILLE

Authorized Positions effective 07/01/2024

The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

<u>Class Title</u>	<u>Grade</u>
<u>Administration</u>	
City Manager	NH-17
City Engineer	NH-16
HR Director	NH-15
City Clerk	NH-15
Community Liaison	NH-13
HR Clerk	NH-2
Engineering Clerk	NH-2
Administrative Assistant	NH-1
Building Maintenance Worker	NH-1
<u>Finance</u>	
Finance Director	NH-15
Finance Officer	NH-9
Accounts Payable	NH-4
Finance Clerk	NH-2
Collections Clerk	NH-2
<u>Codes & Financial Enforcement</u>	
Code Enforcement Officer	NH-5
Parking Enforcement Officer	NH-1
<u>Public Works</u>	
Public Works Director	NH-14
Assistant Public Works Director	NH-12
Executive Assistant	NH-11
Equipment Specialist	NH-10
Construction Specialist	NH-10
Mechanic	NH-8
Equipment Operator III	NH-6
Equipment Operator II	NH-4
Equipment Operator I	NH-3
Maintenance Worker	NH-1
<u>Cemetery</u>	
Cemetery Supervisor	NH-11
Equipment Operator III	NH-6
Equipment Operator II	NH-4
Equipment Operator I	NH-3
Maintenance Worker	NH-1

CITY OF DANVILLE

Authorized Positions effective 07/01/2024

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<u>Class Title</u>	<u>Grade</u>
<u>IT Department</u>	
Information Systems Director	NH-15
Network Administrator	NH-12
IT Technician	NH-7
<u>Stormwater Utilities</u>	
Stormwater Program Coordinator	NH-13
Equipment Operator III	NH-6
Equipment Operator II	NH-4
Equipment Operator I	NH-3
Maintenance Worker	NH-1
<u>Police Department</u>	
Police Chief	NF
Deputy Police Chief	NF
Police Captain	NF
Police Detective	NF
Police Sergeant	NF
Police Officer	NF
Police Officer (Recruit)	NF
Executive Assistant	NH-11
Records Clerk	NH-1
<u>Fire Department</u>	
Fire Chief	NF
Deputy Fire Chief	NF
Fire Marshall	NF
Battalion Chief	NF
Fire Lieutenant	NF
Fire Fighter	NF
Fire Fighter-Recruit	NF
Executive Assistant	NH-11
<u>Communications</u>	
Communications Director	NF
Assistant Communications Director	NF
Senior Telecommunications Officer	NF
Telecommunications Officer	NF

CITY OF DANVILLE

Authorized Positions effective 07/01/2024

The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

<u>Class Title</u>	<u>Grade</u>
<u>Parks and Recreation</u>	
Parks and Recreation Director	NF
Athletic Supervisor	NF
Recreation Supervisor	NF
<u>Community Center Coordinator</u>	NF
Office Clerk	NF
Maintenance Supervisor	NF
Assistant Maintenance Supervisor	NF
Assistant Maintenance Supervisor – Athletics	NF
Maintenance Worker	NH-1
 <u>Utilities Administration</u>	
Utility Director	U-9
Utility Billing Manager	U-7
Utility Specialist	U-6
SCADA Network Administrator	U-6
Special Projects Administrator	U-6
Electrician	U-5
Utility Inspector	U-3
Utility Billing Specialist	U-3
<u>Utility Clerk</u>	NH-2
Executive Assistant	NH-11
 <u>Utilities – Wastewater Plant</u>	
Wastewater Treatment Superintendent	U-8
Assistant Wastewater Treatment Superintendent	U-7
Wastewater Plant Operator IV	U-5
Wastewater Plant Operator III	U-4
Wastewater Plant Operator II	U-3
Wastewater Plant Operator I	U-2
Wastewater Plant Operator - Trainee	U-1
Wastewater Plant Maintenance Technician II	U-4
Wastewater Plant Maintenance Technician I	U-2
 <u>Utilities – Wastewater Rehab</u>	
Wastewater Treatment Superintendent (Rehab)	U-8
Assistant Wastewater Treatment Superintendent (Rehab)	U-7
Wastewater Plant Operator IV (Rehab)	U-5
Wastewater Plant Operator III (Rehab)	U-4

CITY OF DANVILLE

Authorized Positions effective 07/01/2024

The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

Wastewater Plant Operator II (Rehab) U-3

Class Title Grade

Wastewater Plant Operator I (Rehab) U-2

Wastewater Plant Operator - Trainee (Rehab) U-1

Wastewater Plant Maintenance Technician II (Rehab) U-4

Wastewater Plant Maintenance Technician I (Rehab) U-2

Utilities – Water Treatment Plant

Water Treatment Superintendent U-8

Assistant Water Treatment Superintendent U-7

Water Plant Operator IV U-5

Water Plant Operator III U-4

Water Plant Operator II U-3

Water Plant Operator I U-2

Water Plant Operator - Trainee U-1

Water Treatment Plant Maintenance Technician II U-4

Water Treatment Plant Maintenance Technician I U-2

Utilities – Water Distribution

Water Distribution Superintendent U-8

Assistant Water Distribution Superintendent U-7

Water Distribution Class IV U-5

Water Distribution Class III U-4

Water Distribution Class II U-3

Water Distribution Class I U-2

Water Distribution - Trainee U-1

Water Distribution Maintenance Technician II U-4

Water Distribution Maintenance Technician I U-2

Utilities – Perryville

Water Distribution Class IV U-5

Non-Hazardous Pay Grade Classification Range			
Grade	Min	Mid	Max
NH-1	\$33,587	\$38,121	\$42,655
NH-2	\$34,845	\$40,368	\$45,892
NH-3	\$36,689	\$43,108	\$49,528
NH-4	\$38,258	\$44,875	\$51,493
NH-5	\$39,602	\$46,581	\$53,561

CITY OF DANVILLE

Authorized Positions effective 07/01/2024

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NH-6	\$42,257	\$49,511	\$56,766
NH-7	\$43,324	\$50,797	\$58,270
NH-8	\$45,059	\$52,212	\$59,365
NH-9	\$46,351	\$54,241	\$62,132
NH-10	\$47,866	\$56,082	\$64,298
NH-11	\$49,688	\$58,313	\$66,938
NH-12	\$51,046	\$61,849	\$72,652
NH-13	\$52,762	\$65,626	\$78,490
NH-14	\$58,621	\$71,948	\$85,276
NH-15	\$73,600	\$90,286	\$106,972
NH-16	\$80,689	\$103,418	\$126,148
NH-17	\$105,582	\$131,977	\$158,373

Police Pay Grade Classification Range			
Grade	Min	Mid	Max
Police Officer Recruit	\$49,632	n/a	n/a
Police Officer	\$51,700	\$59,416	\$67,133
Police Sergeant	\$53,768	\$65,351	\$76,934
Police Detective	\$53,768	\$65,351	\$76,934
Police Captain	\$58,871	\$71,230	\$83,590
Deputy Police Chief	\$63,975	\$78,828	\$93,681
Police Chief	\$74,069	\$91,946	\$109,823

Fire Pay Grade Classification Range			
Grade	Min	Mid	Max
Firefighter Recruit	\$49,632	n/a	n/a
Firefighter	\$51,700	\$59,416	\$67,133
Fire Lieutenant	\$53,768	\$63,230	\$72,693
Battalion Chief	\$58,871	\$70,756	\$82,641
Fire Marshal	\$58,871	\$70,756	\$82,641
Deputy Fire Chief	\$62,654	\$77,133	\$91,613
Fire Chief	\$72,953	\$90,911	\$108,870

Communications Classification Range			
Grade	Min	Mid	Max
Telecommunications Officer	\$35,156	\$42,429	\$49,703
Senior Telecommunications Officer	\$39,136	\$46,199	\$53,263
Assistant Communications Director	\$46,144	\$54,951	\$63,758

CITY OF DANVILLE

Authorized Positions effective 07/01/2024

The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

Communications Director	\$57,050	\$69,041	\$81,033
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Parks & Recreation Classification Range			
Grade	Min	Mid	Max
Office Clerk	\$32,260	\$36,913	\$41,566
Assistant Maintenance Supervisor	\$38,768	\$45,572	\$52,376
Community Center Coordinator	\$38,768	\$45,572	\$52,376
Recreation Supervisor	\$39,292	\$48,963	\$58,635
Athletic Supervisor	\$39,292	\$48,963	\$58,635
Maintenance Supervisor	\$49,072	\$57,570	\$66,069
Parks & Recreation Director	\$58,621	\$71,948	\$85,276

Municipal Utilities Pay Grade Classification Range			
Grade	Min	Mid	Max
U-1	\$31,226	\$35,835	\$40,445
U-2	\$32,571	\$38,270	\$43,970
U-3	\$37,662	\$45,194	\$52,727
U-4	\$41,153	\$49,528	\$57,904
U-5	\$45,488	\$56,380	\$67,272
U-6	\$49,825	\$60,892	\$71,959
U-7	\$51,318	\$64,043	\$76,768
U-8	\$56,362	\$69,713	\$83,065
U-9	\$80,689	\$103,418	\$126,148

11

12

13