

ORDINANCE NO. 2024

AN ORDINANCE AMENDING CDO 2-96, PERTAINING TO THE CLASSIFICATION PLAN, COMPENSATION PLAN, AND POLICIES AND PROCEDURES FOR CITY PERSONNEL

WHEREAS, it is necessary from time to time to amend the City's classification plan, compensation plan, and policies and procedures affecting employees;

NOW, THEREFORE, be it ordained by the Board of Commissioners of the City of Danville, Kentucky, as follows:

SECTION ONE: CDO Section 2-96 is hereby amended to read as follows:

"Sec. 2-96. Plans adopted.

(a) The classification plan, compensation plan (attached hereto as amended) and procedures are hereby adopted by reference and shall be the system of personnel administration for the city.

(b) The classification plan, and compensation plan, or any portion thereof, may be waived, altered, amended, or suspended by ordinance. The personnel policies and procedures, or any portion thereof, may be waived, altered, amended, or suspended by municipal order, resolution, or ordinance.

(c) Copies of the classification plan, compensation plan, and personnel policies and procedures (as shall be amended from time to time) shall be attached to the ordinance which established this section and filed in the office of the City Clerk.

SECTION TWO: If any section, sentence, clause, or portion of this Ordinance is for any reason declared illegal, unconstitutional, or otherwise invalid, such declaration shall not affect the remaining portions thereof.

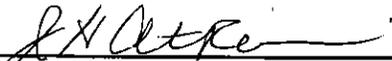
SECTION THREE: This Ordinance shall be effective after two successful readings and publication.

GIVEN FIRST READING AND PASSED 12-11-2023

GIVEN SECOND READING AND PASSED 01-08-2024

DATE OF PUBLICATION _____

APPROVED:



J. H. ATKINS, MAYOR
CITY OF DANVILLE, KENTUCKY

ATTEST:



ASHLEY RAIDER, CITY CLERK
CITY OF DANVILLE, KENTUCKY

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CITY OF DANVILLE

Authorized Positions effective 07/01/2023

The following are hereby adopted as class title and class grade; the number of authorized positions shall be determined during the budget process:

<u>Class Title</u>	<u>Grade</u>
<u>Administration</u>	
City Manager	NH-17
City Engineer	NH-16
HR Director	NH-15
City Clerk	NH-15
Community Liaison	NH-13
HR Clerk	NH-2
Engineering Clerk	NH-2
Administrative Assistant	NH-1
Building Maintenance Worker	NH-1
<u>Finance</u>	
Finance Director	NH-15
Finance Officer	NH-9
Accounts Payable	NH-4
Finance Clerk	NH-2
Collections Clerk	NH-2
<u>Codes & Financial Enforcement</u>	
Code Enforcement Officer	NH-5
Parking Enforcement Officer	NH-1
<u>Public Works</u>	
Public Works Director	NH-14
Assistant Public Works Director	NH-12
Executive Assistant	NH-11
Equipment Specialist	NH-10
Construction Specialist	NH-10
Mechanic	NH-8
Equipment Operator III	NH-6
Equipment Operator II	NH-4
Equipment Operator I	NH-3
Maintenance Worker	NH-1
<u>Cemetery</u>	
Cemetery Supervisor	NH-11
Equipment Operator III	NH-6
Equipment Operator II	NH-4
Equipment Operator I	NH-3
Maintenance Worker	NH-1

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<u>Class Title</u>	<u>Grade</u>
<u>IT Department</u>	
Information Systems Director	NH-15
Network Administrator	NH-12
IT Technician	NH-7
<u>Stormwater Utilities</u>	
Engineer In Training	NH-13
Stormwater Program Coordinator	NH-13
Equipment Operator III	NH-6
Equipment Operator II	NH-4
Equipment Operator I	NH-3
Maintenance Worker	NH-1
<u>Police Department</u>	
Police Chief	NF
Deputy Police Chief	NF
Police Captain	NF
Police Detective	NF
Police Sergeant	NF
Police Officer	NF
Police Officer (Recruit)	NF
Executive Assistant	NH-11
Records Clerk	NH-1
<u>Fire Department</u>	
Fire Chief	NF
Deputy Fire Chief	NF
Fire Marshall	NF
Battalion Chief	NF
Fire Lieutenant	NF
Fire Fighter	NF
Fire Fighter-Recruit	NF
Executive Assistant	NH-11
<u>Communications</u>	
Communications Director	NF
Assistant Communications Director	NF
Senior Telecommunications Officer	NF
Telecommunications Officer	NF

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<u>Class Title</u>	<u>Grade</u>
<u>Parks and Recreation</u>	
Parks and Recreation Director	NF
Athletic Supervisor	NF
Recreation Supervisor	NF
Office Clerk	NF
Maintenance Supervisor	NF
Assistant Maintenance Supervisor	NF
Assistant Maintenance Supervisor – Athletics	NF
Maintenance Worker	NH-1
<u>Utilities Administration</u>	
Utility Director	U-9
Utility Billing Manager	U-7
Utility Specialist	U-6
SCADA Network Administrator	U-6
Special Projects Administrator	U-6
Electrician	U-5
Utility Inspector	U-3
Utility Billing Specialist	U-3
Utility Clerk	U-1
Executive Assistant	NH-11
<u>Utilities – Wastewater Plant</u>	
Wastewater Treatment Superintendent	U-8
Assistant Wastewater Treatment Superintendent	U-7
Wastewater Plant Operator IV	U-5
Wastewater Plant Operator III	U-4
Wastewater Plant Operator II	U-3
Wastewater Plant Operator I	U-2
Wastewater Plant Operator - Trainee	U-1
Wastewater Plant Maintenance Technician II	U-4
Wastewater Plant Maintenance Technician I	U-2
<u>Utilities – Wastewater Rehab</u>	
Wastewater Treatment Superintendent (Rehab)	U-8
Assistant Wastewater Treatment Superintendent (Rehab)	U-7
Wastewater Plant Operator IV (Rehab)	U-5
Wastewater Plant Operator III (Rehab)	U-4
Wastewater Plant Operator II (Rehab)	U-3

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<u>Class Title</u>	<u>Grade</u>
Wastewater Plant Operator I (Rehab)	U-2
Wastewater Plant Operator - Trainee (Rehab)	U-1
Wastewater Plant Maintenance Technician II (Rehab)	U-4
Wastewater Plant Maintenance Technician I (Rehab)	U-2
<u>Utilities -- Water Treatment Plant</u>	
Water Treatment Superintendent	U-8
Assistant Water Treatment Superintendent	U-7
Water Plant Operator IV	U-5
Water Plant Operator III	U-4
Water Plant Operator II	U-3
Water Plant Operator I	U-2
Water Plant Operator - Trainee	U-1
Water Treatment Plant Maintenance Technician II	U-4
Water Treatment Plant Maintenance Technician I	U-2
<u>Utilities -- Water Distribution</u>	
Water Distribution Superintendent	U-8
Assistant Water Distribution Superintendent	U-7
Water Distribution Class IV	U-5
Water Distribution Class III	U-4
Water Distribution Class II	U-3
Water Distribution Class I	U-2
Water Distribution - Trainee	U-1
Water Distribution Maintenance Technician II	U-4
Water Distribution Maintenance Technician I	U-2
<u>Utilities -- Perryville</u>	
Water Distribution Class IV	U-5

Non-Hazardous Pay Grade Classification Range			
Grade	Min	Mid	Max
NH-1	\$32,483	\$36,868	\$41,253
NH-2	\$33,700	\$39,041	\$44,383
NH-3	\$35,483	\$41,550	\$47,902
NH-4	\$36,700	\$43,250	\$49,800
NH-5	\$38,300	\$45,050	\$51,800
NH-6	\$40,868	\$47,884	\$54,900
NH-7	\$41,900	\$49,127	\$56,354

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NH-8	\$43,578	\$50,495	\$57,413
NH-9	\$44,827	\$52,458	\$60,089
NH-10	\$46,293	\$54,238	\$62,184
NH-11	\$48,055	\$56,396	\$64,737
NH-12	\$49,368	\$59,816	\$70,264
NH-13	\$51,028	\$63,469	\$75,910
NH-14	\$56,694	\$69,583	\$82,472
NH-15	\$71,180	\$87,317	\$103,455
NH-16	\$78,036	\$100,018	\$122,000
NH-17	\$102,111	\$127,368	\$153,166

Police Pay Grade Classification Range			
Grade	Min	Mid	Max
Police Officer Recruit	\$48,000	n/a	n/a
Police Officer	\$50,000	\$57,463	\$64,926
Police Sergeant	\$52,000	\$63,202	\$74,405
Police Detective	\$52,000	\$63,202	\$74,405
Police Captain	\$56,936	\$68,889	\$80,842
Deputy Police Chief	\$61,872	\$76,236	\$90,601
Police Chief	\$71,634	\$88,923	\$106,212

Fire Pay Grade Classification Range			
Grade	Min	Mid	Max
Firefighter Recruit	\$48,000	n/a	n/a
Firefighter	\$50,000	\$57,463	\$64,926
Fire Lieutenant	\$52,000	\$63,202	\$70,303
Battalion Chief	\$56,936	\$68,889	\$79,924
Fire Marshal	\$56,936	\$68,889	\$79,924
Deputy Fire Chief	\$60,594	\$76,236	\$88,601
Fire Chief	\$70,555	\$87,923	\$105,291

Communications Classification Range			
Grade	Min	Mid	Max
Telecommunications Officer	\$34,000	\$41,034	\$48,069
Senior Telecommunications Officer	\$37,850	\$44,681	\$51,512
Assistant Communications Director	\$44,627	\$53,144	\$61,662
Communications Director	\$55,175	\$66,772	\$78,369

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Parks & Recreation Classification Range			
Grade	Min	Mid	Max
Office Clerk	\$31,200	\$35,700	\$40,200
Assistant Maintenance Supervisor	\$37,494	\$44,074	\$50,654
Assistant Maintenance Supervisor-Athletics	\$37,494	\$44,074	\$50,654
Recreation Supervisor	\$38,000	\$47,353	\$56,707
Athletic Supervisor	\$38,000	\$47,353	\$56,707
Maintenance Supervisor	\$47,459	\$55,678	\$63,897
Parks & Recreation Director	\$56,694	\$69,583	\$82,472

Municipal Utilities Pay Grade Classification Range			
Grade	Min	Mid	Max
U-1	\$30,200	\$34,658	\$39,116
U-2	\$31,500	\$37,021	\$42,525
U-3	\$36,424	\$43,709	\$50,994
U-4	\$39,800	\$47,900	\$56,000
U-5	\$43,922	\$54,526	\$65,060
U-6	\$48,187	\$58,890	\$69,593
U-7	\$49,631	\$61,937	\$74,244
U-8	\$54,509	\$67,421	\$80,334
U-9	\$78,036	\$100,018	\$122,000