

**MINUTES OF THE
DANVILLE CITY COMMISSION**

The Board of Commissioners of the City of Danville, Kentucky convened in a Regular City Commission Meeting in the Public Meeting room at City Hall on Monday, July 24th, 2023 at 5:30 p.m.

COMMISSIONERS PRESENT:

Mayor Atkins
Commissioner Caudill
Commissioner Hollon
Commissioner Peek
Commissioner Serres

OTHERS PRESENT:

Earl Coffey, City Manager
Stephen Dexter, City Attorney
Ashley Raider, City Clerk
Josh Morgan, City Engineer
Tony Gray, Police Chief
Anthony Wireman, Network Technician
Leigh Compton, Finance Director
Karen Logue
Kendall Clinton
Lacey Johnson
Steve Cline
Janet Hamner
Wilma Brown
Others

Mayor Atkins announced that a quorum was present and called the meeting to order the time being 5:30 p.m.

Commissioner Peek led the Commission in prayer. Commissioner Serres led the Commission in the pledge of allegiance.

APPROVAL OF THE AGENDA:

Commissioner Caudill made a motion to approve the agenda with item #4 removed. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

Mayor Atkins introduced Linda Hudman as the Interim Executive Director for the Housing Authority.

HEAR THE PUBLIC – AGENDA ITEMS ONLY:

No public comment.

1. WEST T. HILL VISITORS WELCOME:

Karen Logue addressed the Commission to introduce the actors who are visiting from Ireland. No action needed.

2. BLUEGRASS RIDE DANVILLE UPDATE:

Lacey Johnson addressed the Commission to give an update on the Bluegrass Ride program. No action needed.

3. CVB UPDATE

Kendall Clinton addressed the Commission to give an update on the CVB. No action needed.

4. BANNER REQUEST – ARTS CENTER OF THE BLUEGRASS:

This item was removed from the agenda.

5. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETINGS 7/10/2023 & 7/12/2023:

Commissioner Peek made a motion to approve the minutes of the previous meetings as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

6. RESOLUTION #2023-07-24-01 – LANDING PAGE AGREEMENT:

Commissioner Serres made a motion to approve resolution #2023-07-24-01 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

7. 2ND READING – ORDINANCE #2020 – ORDINANCE SUPPLEMENT:

Commissioner Caudill made a motion to approve the 2nd reading of ordinance #2020 as presented. The motion was seconded by Commissioner Peek and unanimously approved roll call vote.

8. RESOLUTION #2023-07-24-02 – CEMETERY BUYBACK - CHAMBERS:

Commissioner Hollon made a motion to approve resolution #2023-07-24-02 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

9. CITY MANAGER REPORT:

See attached report.

HEAR THE PUBLIC:

No public comment.

COMMISSIONER COMMENTS:

Commissioner Peek addressed the Commission and said that Jack Hendricks said that the city/county luncheon will be on November 10th from 11am-2pm at the VFW. Commissioner Peek also mentioned that a date had been set for the Christmas Parade and that the date is December 9th.

Commissioner Hollon addressed the Commission and said that she has received several complements on the round-about. Commissioner Hollon also said that the annual back to school block party event is Saturday 7/29/23 at Millennium Park.

Commissioner Serres addressed the Commission and gave kudos to tourism and CVB. Commissioner Serres said that the dock dog event was very successful.

Mayor Atkins addressed the Commission and said that the Soul of Second Street Festival is August 4th and 5th.

10. PAYMENT OF THE BILLS:

Commissioner Hollon made a motion to approve the bill list as presented in the amount of \$459,622.35. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote. A breakdown of the departments is as follows: General fund - \$204,432.53; General Capital - \$32,923.04; General Non-Departmental - \$43,450.31; Parks & Rec - \$16,296.26; Cemetery - \$1,377.50; Stormwater - \$2,034.26; Stormwater Capital - \$9,250.00; Utility - \$118,249.52; Utility Capital - \$510.00; Utility Non-Departmental - \$17,370.54; Parking - \$549.08; Debts & disbursements - \$10,032.02 and water refunds \$3,147.29

11. RESOLUTION #2023-07-24-03 – RIDE-ON SWEEPER PROCUREMENT:

Commissioner Caudill made a motion to approve resolution #2023-07-24-03 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

12. RESOLUTION #2023-07-24-04 – KYTC TAP GRANT APPLICATION - BAUGHMAN:

Commissioner Serres made a motion to approve resolution #2023-07-24-04 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

13. RESOLUTION #2023-07-24-05 – JENNIE ROGERS PHASE 1 CHANGE ORDER #3:

Commissioner Caudill made a motion to approve resolution #2023-07-24-05 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

14. RESOLUTION #2023-07-24-06 – JENNIE ROGERS GYM/CAFETERIA HVAC PROCUREMENT:

Commissioner Hollon made a motion to approve resolution #2023-07-24-06 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

EXECUTIVE SESSION:

Commissioner Serres made a motion to move into executive session at 6:46 p.m. for personnel pursuant to KRS 61.810(1)(f) and for property acquisition pursuant to KRS 61.810(1)(b). The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

REGULAR SESSION:

Commissioner Hollon made a motion to move back into regular session at 7:21 p.m. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

ACTION:

Commissioner Peek made a motion to approve the staff's recommendation and hire Kimberly Sanders to the position of Utility Clerk with the usual probationary measures. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

Commissioner Caudill made a motion to approve the staff's recommendation and accept the resignation of Kyle Lyons from the position of Police Officer. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

ADJOURN:

Commissioner Hollon made a motion to adjourn at 7:23 p.m. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

To view the meeting in its entirety please go to www.danvilleky.org and search for videos.

APPROVED:


MAYOR J.H. ATKINS

ATTEST:


ASHLEY RAIDER, CITY CLERK

City Manager Comments: July 24th, 2023



City Commission Meeting Follow-up

Click here to enter text.

Important Dates

August 4th: Commission Comprehensive Plan Discussion

August 10th: Joint City/County Parks Discussion

August 14th: Commission Mtg

August 16th: back to school

August 28th: Commission Mtg

Disruptions In Normal Operations

Downtown Streetscape Project – ongoing

Software Transition – Reporting/Utility Billing

Future City Commission Meeting Agenda Items

Bond Ordinance

Downtown Master Plan

Codes Lien assessment process

Facility Use Agreement with School Districts – playgrounds, fields, and courts.

Special Activities

- FY22 Audit – Auditing active and ongoing
- Budget Book working on assembly

Project Updates

- Stone Fence Maintenance – will review with CVB and investigate.
- Bypass Cleanup – planning, maintenance