

**MINUTES OF THE
DANVILLE CITY COMMISSION**

The Board of Commissioners of the City of Danville, Kentucky convened in a Regular City Commission Meeting in the Public Meeting room at City Hall on Monday, July 10th, 2023 at 5:30 p.m.

COMMISSIONERS PRESENT:

Mayor Atkins
Commissioner Caudill
Commissioner Hollon
Commissioner Peek
Commissioner Serres

OTHERS PRESENT:

Earl Coffey, City Manager
Stephen Dexter, City Attorney
Ashley Raider, City Clerk
Josh Morgan, City Engineer
Tony Gray, Police Chief
Jason Simpson, Network Technician
Leigh Compton, Finance Director
Randy Boyd, Human Resources Director
Kendall Clinton
Barbie Harris
Steve Cline
Janet Hamner
Wilma Brown
Others

Mayor Atkins announced that a quorum was present and called the meeting to order the time being 5:30 p.m.

Commissioner Caudill led the Commission in prayer. Mayor Atkins led the Commission in the pledge of allegiance.

APPROVAL OF THE AGENDA:

Commissioner Caudill made a motion to approve the agenda as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

Mayor Atkins introduced Linda Hudman as the Interim Executive Director for the Housing Authority.

HEAR THE PUBLIC – AGENDA ITEMS ONLY:

No public comment.

1. BANNER REQUEST - KSD:

Commissioner Serres made a motion to approve the banner request for KSD as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

2. EDA APPOINTMENT:

Commissioner Caudill made a motion to appoint John Roush to the EDA. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote. Mr. Roush is fulfilling the term of Erin Tipton and the term will expire 12/31/2025.

3. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

Commissioner Peek made a motion to approve the minutes of the previous meeting as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

4. 2ND READING – ORDINANCE #2016 – ZONE CHANGE 60 WESTRDIGE DR.:

Commissioner Caudill made a motion to approve the 2nd reading of ordinance #2016 as presented. The motion was seconded by Commissioner Peek and unanimously approved upon roll call vote.

5. 2ND READING – ORDINANCE #2017 – ZONE CHANGE 0 BAUGHMAN AVE.:

Commissioner Serres made a motion to approve the 2nd reading of ordinance #2017 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon roll call vote.

6. 2ND READING – ORDINANCE #2018 – ZONE CHANGE 496 & 498 DILLEHAY ST.:

Commissioner Hollon made a motion to approve the 2nd reading of ordinance #2018 as presented. The motion was seconded by Commissioner Peek and unanimously approved upon roll call vote.

7. 2ND READING – ORDINANCE #2019 – FY 24 COMP/CLASS PLAN:

Commissioner Caudill made a motion to approve the 2nd reading of ordinance #2019 as presented. The motion was seconded by Commissioner Peek and unanimously approved roll call vote.

8. 1ST READING – ORDINANCE #2020 – ORDINANCE SUPPLEMENT:

Commissioner Peek made a motion to approve the 1st reading of ordinance #2020 as presented. The motion was seconded by Commissioner Caudill and unanimously approved roll call vote.

9. RESOLUTION #2023-07-10-01 FEMA COORDINATOR DESIGNATION:

Commissioner Peek made a motion to approve resolution #2023-07-10-01 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

17. CITY MANAGER REPORT:

See attached report.

Commissioner Hollon made a motion to authorize the mayor to sign the Kentucky Housing Corporation notification of application for funding. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

HEAR THE PUBLIC:

No public comment.

COMMISSIONER COMMENTS:

Commissioner Hollon addressed the Commission and thanked the Parks and Recreation staff for a successful 4th of July event.

Commissioner Peek addressed the Commission and said that the kids from Carrickfergus are in town and that she would like to have them attend the next Commission meeting.

Commissioner Caudill addressed the Commission and said that the Ready for Kindergarten Camp, which is a camp to help prepare kids entering kindergarten, needs volunteers.

Commissioner Serres addressed the Commission and said that the arts are alive and well in Danville. He said that there is always activity at the Arts Center of the Bluegrass and the Boyle County Public Library. Commissioner Serres said that both Pioneer Playhouse and West T. Hill Theatre have productions going on at the same time and both are staying busy. He said that Downtown Downbeat is also successful.

11. PAYMENT OF THE BILLS:

Commissioner Caudill made a motion to approve the bill list as presented in the amount of \$1,191,816.49. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote. A breakdown of the departments is as follows: General fund - \$118,048.41; General Capital - \$14,017.00; General Non-Departmental - \$25,754.17; Parks & Rec - \$24,755.96; Parks & Rec Capital - \$82,168.05; Cemetery - \$786.71; Stormwater - \$19,432.07; Garbage - \$123,712.52; Utility - \$69,617.96; Museum - \$78.12; Parking - \$665.90; Debts & disbursements - \$712,779.62

12. RESOLUTION #2023-07-10-02 – INVOICE CLOUD AGREEMENT ANNEX:

Commissioner Peek made a motion to approve resolution #2023-07-10-02 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

13. STREETScape UPDATE:

Josh Morgan addressed the Commission to give an update on the streetscape project. No action needed.

14. RESOLUTION #2023-07-10-03 – AK ASSOCIATES CONTRACT:

Commissioner Serres made a motion to approve resolution #2023-07-10-03 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

15. RESOLUTION #2023-07-10-04 – AK ASSOCIATES SOLACOM SUPPORT CONTRACT:

Commissioner Peek made a motion to approve resolution #2023-07-10-04 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

16. RESOLUTION #2023-07-10-05 – BLUEGRASS ADD CONTRACT:

Commissioner Hollon made a motion to approve resolution #2023-07-10-05 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

17. RESOLUTION #2023-07-10-06 – APPLIED DIGITAL SOLUTIONS CONTRACT:

Commissioner Serres made a motion to approve resolution #2023-07-10-06 as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

EXECUTIVE SESSION:

Commissioner Peek made a motion to move into executive session at 6:40 p.m. for personnel pursuant to KRS 61.810(1)(f). The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

REGULAR SESSION:

Commissioner Caudill made a motion to move back into regular session at 7:36 p.m. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

ACTION:

Commissioner Caudill made a motion to accept the resignation of Dakota Messinger from the position of Firefighter. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

Commissioner Peek made a motion to approve the staff's recommendation and hire Dustin Hager to the position of Wastewater Treatment Operator Trainee with the usual probationary measures. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

Commissioner Caudill made a motion to approve the staff's recommendation and approve the reassignment of Todd Davis from fulltime Police Officer to seasonal SRO. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

ADJOURN:

Commissioner Caudill made a motion to adjourn at 7:38 p.m. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

To view the meeting in its entirety please go to www.danvilleky.org and search for videos.

APPROVED:


MAYOR J.H. ATKINS

ATTEST:


ASHLEY RAIDER, CITY CLERK

City Manager Comments: July 10th, 2023



City Commission Meeting Follow-up

Click here to enter text.

Important Dates

July 12th: Parks and Recreation City Workshop/ City comp plan Discussion (9am)

July 24th: Regular Commission Mtg

July 18th: Joint City/County Comp Plan mtg (InterCo. – 9am)

Disruptions In Normal Operations

Downtown Streetscape Project – ongoing

Software Transition – Utility Billing

Future City Commission Meeting Agenda Items

Bond Ordinance

Downtown Master Plan

Codes Lien assessment process

Facility Use Agreement with School Districts – playgrounds, fields, and courts.

Special Activities

- FY22 Audit – Auditing active and ongoing
- Budget Book working on assembly

Project Updates

- Request Authorization – Kentucky Housing Corporation, Letter of Support
- Stone Fence Maintenance – will review with CVB and investigate.
- Bypass Cleanup – planning, maintenance