

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF DANVILLE
HELD ON WEDNESDAY JUNE 26, 2024**

The Commissioners of the Housing Authority of Danville met in regular session on 26 June 2024 at the Housing Authority central office at 1014 Rosemont Avenue in Danville Kentucky. The meeting was called to order by Chairwoman Young and upon roll call the following members were present and absent:

PRESENT	ABSENT
Chairwoman Ann Young	
Commissioner Terri Carter	
Commissioner Paul Lewis	
Mayor J.H. Atkins	
Commissioner Steve Southerland (arrived for Resolution #2063)	

Also present were: Hadden Dean, Attorney for the Housing Authority; Missy McCarty, Deputy Director; and Linda Hudman who serves as Interim Director for the Housing Authority of Danville and Secretary-Treasurer to the Board.

The minutes for the Board meeting held on 21 May 2024 were reviewed and considered.

The motion to approve the minutes was made by Commissioner Carter, seconded by Commissioner Lewis. The vote to approve, with the correction, as follows:

AYES: Chair Young, Mayor Atkins, Commissioner Carter, and Commissioner Lewis.
NAYS: None

The Chair declared the minutes approved. The following item was presented for consideration by the Board.

The Board of Commissioners reviewed the Paid Bills for May 2024 for approval.

The motion to accept the paid bills was made by Commissioner Carter, seconded by Mayor Atkins with the following vote:

AYES: Chair Young, Mayor Atkins, Commissioner Carter and Commissioner Lewis.
NAYS: None

The Chair declared the Paid Bills report approved. The following item was presented for consideration by the Board.

**RESOLUTION #2560
APPROVING COLLECTION LOSS FOR JUNE 2024**

WHEREAS, due to evictions, deaths and move-outs, this Authority has had a number of accounts on its books deemed uncollectible following at least 30 days from the vacate date.

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Housing Authority of Danville, that the amount of \$1,497.62 as shown per the following list to this resolution, be transferred from Account 1122 - Tenants Accounts Receivable to Account 4570 - Collection Loss.

VACATES WITH BALANCES

NAME, APARTMENT & ACCOUNT NUMBER:	DATE VACATED	BALANCE
ZPD801, Z249-15	5/30/2024	\$1,088.14
Rent = \$1080.00 Other = \$8.14		
ZWD124, Z062-29	5/21/2024	\$409.48
Rent = \$375.00 Other = \$34.48		
TOTAL:		
Rent = \$1,455.00 Other = \$42.62		\$1,497.62

COLLECTIONS RECEIVED:

Total Amount Received on Collection Loss (In House Z Accounts) through	5/29/2024
FISCAL YEAR BEGINNING APRIL 1, 2024 =	\$984.97

Mayor Atkins made the motion to approve the resolution, seconded by Commissioner Lewis. The Chair called for the vote:

AYES: Chair Young, Mayor Atkins, Commissioner Southerland, Commissioner Carter and Commissioner Lewis.

NAYS: None

The Chair declared the resolution approved and announced the next action.

**RESOLUTION #2561
APPROVING CONTRACT FOR
SOFTWARE CONVERSION**

WHEREAS HUD is in the process of changing the system used to report building/unit/tenant information; and

WHEREAS current software is not compatible with the new reporting; and

WHEREAS due to short notice, the best option is to upgrade the current software to another MRI product;

THEREFORE, BE IT RESOLVED by the Board of Commissioners for the Housing Authority of Danville, that the contract to convert the Public Housing Software per attached contract for \$15,922.50 is approved.

Commissioner Carter made the motion to approve the resolution, seconded by Mayor Atkins.
The Chair called for the vote:

AYES: Chair Young, Mayor Atkins, Commissioner Carter and Commissioner Lewis.
NAYS: None

The Chair declared the resolution approved and announced the next action.

**RESOLUTION #2562
APPROVING CONTRACT FOR
INSURANCE COVERAGE**

WHEREAS the Housing Authority of Danville insurance policies are due to renew; and

WHEREAS KLC has quoted coverage; and

WHEREAS KHASIF has also quoted renewal coverage;

THEREFORE, BE IT RESOLVED by the Board of Commissioners for the Housing Authority of Danville, that the coverage provided by KLCIS is approved.

Mayor Atkins made the motion to approve the resolution, seconded by Commissioner Carter.
The Chair called for the vote:

AYES: Chair Young, Mayor Atkins, Commissioner Southerland, Commissioner Carter and Commissioner Lewis.
NAYS: None

The Chair declared the resolution approved and announced the next action.

Commissioner Carter made the motion to go into Executive Session to discuss a personnel matter, Seconded by Commissioner Southerland. A call for the vote resulted in a unanimous decision to proceed.

Commissioner Lewis made the motion to come out of Executive Session, Seconded by Mayor Atkins. A call for the vote resulted in a unanimous decision to proceed.

Motion made to repost the Executive Director position from July 1, 2024 through July 22, 2024.

The motion to approve the position opening was made by Mayor Atkins, seconded by Commissioner Southerland. The vote to approve the motion was as follows:

AYES: Chair Young, Mayor Atkins, Commissioner Southerland, Commissioner Carter, and Commissioner Lewis.
NAYS: None

The Chair declared the motion approved. The following item was presented for consideration by the Board.

Motion for Board Attorney, Hadden Dean, to review terms of continued employment with Interim Director, Linda Hudman.

Mayor Atkins made the motion to approve review of terms of Interim Director, Seconded by Commissioner Southerland. The chair called for the vote:

AYES: Chair Young, Mayor Atkins, Commissioner Southerland, Commissioner Carter and Commissioner Lewis.

NAYS: None

The Chair declared the motion approved.

Other items discussed

- 2nd Termination for Positive Drug Test
- PIC to HIP Conversion - extended
- Vacancy Report
- Resident Services Report and Notices
- Resident Reporter

With no other business before the Chair declared the meeting adjourned.

The next Regular board meeting is scheduled for Tuesday, July 16, 2024, at 8:00 a.m.

CHAIR

SECRETARY/TREASURER