

**MINUTES OF THE  
DANVILLE CITY COMMISSION**

The Board of Commissioners of the City of Danville, Kentucky convened in a Regular City Commission Meeting in the Public Meeting room at City Hall on Monday, June 12<sup>th</sup>, 2023 at 5:30 p.m.

**COMMISSIONERS PRESENT:**

Mayor Atkins  
Commissioner Caudill  
Commissioner Hollon  
Commissioner Peek  
Commissioner Serres

**OTHERS PRESENT:**

Stephen Dexter, City Attorney  
Ashley Raider, City Clerk  
Josh Morgan, City Engineer  
Tony Gray, Police Chief  
Jason Simpson, Network Technician  
Leigh Compton, Finance Director  
Melanie Crossfield, Community Liaison  
Amber Shartzter  
Margaret Calhoun  
Steve Southerland  
Traci Butler  
Glo Lewis  
Steve Cline  
Janet Hamner  
Wilma Brown  
Others

Mayor Atkins announced that a quorum was present and called the meeting to order the time being 5:30 p.m.

Commissioner Peek led the Commission in a prayer. Commissioner Serres led the Commission in the pledge of allegiance.

**APPROVAL OF THE AGENDA:**

Commissioner Hollon made a motion to move items #22 & 23 to 8A & 8B. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

**HEAR THE PUBLIC – AGENDA ITEMS ONLY:**

No public comment.

**1. PROCLAMATION - JUNETEENTH:**

Commissioner Peek made a motion to approve the proclamation as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

**2. PARKS & RECREATION COMMITTEE APPOINTMENT:**

Commissioner Serres made a motion to approve the appointment of Mark Morgan to the Parks and Recreation Committee as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote. Mr. Morgan's term will expire 6/1/2027.

**3. EDA APPOINTMENT:**

Commissioner Caudill made a motion to approve the appointment of Terry Crowley to the EDA as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote. Mr. Crowley's term will expire 6/1/2027.

**4. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETINGS:**

Commissioner Serres made a motion to approve the minutes of the previous meetings as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

**5. ZONE CHANGE RECOMMENDATION – 60 WESTRIDGE DR.:**

Commissioner Hollon made a motion to approve the zone change recommendation as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

**6. ZONE CHANGE RECOMMENDATION – 0 BAUGHMAN AVE.:**

Commissioner Caudill made a motion to approve the zone change recommendation as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

**7. ZONE CHANGE RECOMMENDATION – 496 & 498 DILLEHAY ST.:**

Commissioner Hollon made a motion to approve the zone change recommendation as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

**8. RESOLUTION #2023-06-12-01 – PARTY ON AIR CONTRACT APPROVAL:**

Commissioner Caudill made a motion to approve resolution #2023-06-12-01 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

**8A. RESOLUTION #2023-06-12-12 – SAFE HAVEN BABY BOX CONTRACT:**

Commissioner Peek made a motion to approve resolution #2023-06-12-12 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

**8B. 2<sup>ND</sup> READING – ORDINANCE #2011 – KEY LOCK BOX ORDINANCE:**

Commissioner Caudill made a motion to approve the 2<sup>nd</sup> reading of ordinance #2011 as presented. The motion was seconded by Commissioner Peek and unanimously approved upon roll call vote.

**9. RESOLUTION #2023-06-12-02 – HANNA RESOURCE GROUP AGREEMENT:**

Commissioner Hollon made a motion to approve resolution #2023-06-12-02 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

## **HEAR THE PUBLIC:**

James Hunn addressed the Commission and said that a correction needed to be made to the Juneteenth Proclamation. He said that the proclamation states that all slaves were freed, and it should say that some were freed.

Steve Cline and Glo Lewis addressed the Commission about the parking issues on Second St. during the Farmers' Market on Saturdays.

## **COMMISSIONER COMMENTS:**

Commissioner Serres addressed the Commission and said that the Parks and Recreation Committee meeting has been moved to this Wednesday, June 14<sup>th</sup>.

Commissioner Hollon addressed the Commission and thanked Parks and Recreation Maintenance staff for bringing the Pete Cress field back to life.

Commissioner Peek addressed the Commission and thanked the staff that worked the Great American Brass Band Festival. She also mentioned that the fair is in town for the week. Commissioner Peek also mentioned the passing of former longtime Public Works employee Sam Turner.

Mayor Atkins addressed the Commission and gave a shoutout to the Danville Equity Committee for their quick turnaround with organizing activities for the teen youth in the community.

## **10. PAYMENT OF THE BILLS:**

Commissioner Caudill made a motion to approve the bill list as presented in the amount of \$1,487,425.05. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote. A breakdown of the departments is as follows: General fund - \$238,931.07; General Capital - \$68,472.29; Non-departmental - \$43,608.76; Municipal Aid - \$3,050.00; Drug Forfeiture - \$5,736.00; Parks & Rec - \$41,376.60; Parks & Rec Capital - \$10,345.00; Cemetery - \$16,213.37; Stormwater - \$5,529.14; Garbage - \$112,462.52; Utility - \$194,537.82; Utility Capital - \$21,012.50; Museum - \$1,110.55; Parking - \$3,771.96; Debts & disbursements - \$721,267.47

## **11. RESOLUTION #2023-06-12-03 – CHASE AGREEMENT:**

Commissioner Peek made a motion to approve resolution #2023-06-12-03 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

## **12. RESOLUTION #2023-06-12-04 – PAYPAL AGREEMENT:**

Commissioner Serres made a motion to approve resolution #2023-06-12-04 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

## **13. RESOLUTION #2023-06-12-05 – SOFTWARE SOLUTIONS CONTRACT AMENDMENT:**

Commissioner Hollon made a motion to approve resolution #2023-06-12-05 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

**14. 1<sup>ST</sup> READING – ORDINANCE #2014 – FY 22-23 BUDGET AMENDMENT:**

Commissioner Hollon made a motion to approve the 1<sup>st</sup> reading of ordinance #2014 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon roll call vote.

**15. RESOLUTION #2023-06-12-06 – PDI GRANT APPLICATION:**

Commissioner Serres made a motion to approve resolution #2023-06-12-06 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

**16. RESOLUTION #2023-06-12-07 – JENNIE ROGERS PHASE 1 CHANGE ORDER #2:**

Commissioner Caudill made a motion to approve resolution #2023-06-12-07 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

**17. RESOLUTION #2023-06-12-08 – JENNIE ROGERS ENERGY SAVINGS CONTRACT:**

Commissioner Serres made a motion to table this item until the 6/26/2023 meeting. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

**18. RESOLUTION #2023-06-12-09 – KU LED CONVERSION AGREEMENT:**

Commissioner Serres made a motion to table this item until the 6/26/2023 meeting. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

**19. 1<sup>ST</sup> READING – ORDINANCE #2015 – RIGHT-OF-WAY ORDINANCE:**

Commissioner Hollon made a motion to approve the 1<sup>st</sup> reading of ordinance #2015 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon roll call vote.

**20. RESOLUTION #2023-06-12-10 – KSD SRO CONTRACT:**

Commissioner Peek made a motion to approve resolution #2023-06-12-10 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

**21. RESOLUTION #2023-06-12-11 – FLOCK SAFETY CONTRACT:**

Commissioner Peek made a motion to approve resolution #2023-06-12-11 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

**22. RESOLUTION #2023-06-12-12 – SAFE HAVEN BABY BOX CONTRACT:**

This item was moved to item #8A.

**23. 2<sup>ND</sup> READING – ORDINANCE #2011 – KEY LOCK BOX ORDINANCE:**

This item was moved to item #8B.

**EXECUTIVE SESSION:**

Commissioner Hollon made a motion to move into executive session at 7:11 p.m. for personnel pursuant to KRS 61.810(1)(f). The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

**REGULAR SESSION:**

Commissioner Caudill made a motion to move back into regular session at 7:32 p.m. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

**ACTION:**

Commissioner Serres made a motion to approve the staff's recommendation and approve the reclassification of Evan Teague to the position of Assistant Maintenance Supervisor – Athletics. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

Commissioner Peek made a motion to approve the staff's recommendation and hire Steven Pater to the position of Certified Police Officer. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

**ADJOURN:**

Commissioner Caudill made a motion to adjourn at 7:33 p.m. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

To view the meeting in its entirety please go to [www.danvilleky.org](http://www.danvilleky.org) and search for videos.

APPROVED:

  
MAYOR J.H. ATKINS

ATTEST:

  
ASHLEY RAIDER, CITY CLERK