

**MINUTES OF THE
DANVILLE CITY COMMISSION**

The Board of Commissioners of the City of Danville, Kentucky convened in a Regular City Commission Meeting in the Public Meeting room at City Hall on Monday, May 22nd, 2023 at 5:30 p.m.

COMMISSIONERS PRESENT:

Mayor Atkins
Commissioner Caudill
Commissioner Hollon
Commissioner Peek
Commissioner Serres

OTHERS PRESENT:

Earl Coffey, City Manager
Ashley Raider, City Clerk
Josh Morgan, City Engineer
Tony Gray, Police Chief
Jason Simpson, Network Technician
Leigh Compton, Finance Director
Melanie Crossfield, Community Liaison
Trille Bottom, Co. Judge-Executive
Joni House
Sam Butler
Dr. Greg Ross
Kendall Clinton
Tom Tye
Amber Shartzler
Brian Caldwell
Janet Hamner
Wilma Brown
Others

Mayor Atkins announced that a quorum was present and called the meeting to order the time being 5:33 p.m.

Commissioner Hollon led the Commission in a prayer. Tevin Washington led the Commission in the pledge of allegiance.

APPROVAL OF THE AGENDA:

Commissioner Caudill made a motion to remove item 19 and add 19A to the agenda. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

HEAR THE PUBLIC – AGENDA ITEMS ONLY:

No public comment.

1. DANVILLE INDEPENDENT EQUITY COMMITTEE:

Dr. Greg Ross addressed the Commission to introduce the Danville Independent Equity Committee. The committee gave a brief presentation. No action needed.

2. PROCLAMATION – HISTORIC PRESERVATION MONTH:

Commissioner Peek made a motion to approve the proclamation for historic preservation month as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

3. NATIONAL REGISTER NOMINATION NORTON CENTER FOR THE ARTS:

Commissioner Caudill made a motion to approve a letter on behalf of the city of Danville to recommend the Norton Center for the Arts be on the National Register. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

4. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETINGS:

Commissioner Hollon made a motion to approve the minutes of the previous meetings as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

5. COMMUNICATION UPDATE:

Community Liaison, Melanie Crossfield addressed the Commission to give a communications update. No action needed.

6. RESOLUTION #2023-05-22-01 – DART SHARKS FACILITY USE AGREEMENT:

Commissioner Peek made a motion to approve resolution #2023-05-22-01 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

7. RESOLUTION #2023-05-22-02 -- HAZARD MITIGATION PLAN:

Commissioner Serres made a motion to approve resolution #2023-05-22-02 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

8. RESOLUTION #2023-05-22-03 – EMERGENCY OPERATIONS PLAN:

Commissioner Hollon made a motion to approve resolution #2023-05-22-03 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

9. RESOLUTION #2023-05-22-04 – IRB AMENDED AND RESTATED AGREEMENT IN LIEU OF TAXES:

Commissioner Caudill made a motion to approve resolution #2023-05-23-04 as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

10. CITY MANAGER REPORT:

See attached report.

HEAR THE PUBLIC:

No public comment.

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Commissioner Hollon made a motion to approve the minutes of the previous meetings as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

5. COMMUNICATION UPDATE:

Community Liaison, Melanie Crossfield addressed the Commission to give a communications update. No action needed.

6. RESOLUTION #2023-05-22-01 – DART SHARKS FACILITY USE AGREEMENT:

Commissioner Peek made a motion to approve resolution #2023-05-22-01 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

7. RESOLUTION #2023-05-22-02 – HAZARD MITIGATION PLAN:

Commissioner Serres made a motion to approve resolution #2023-05-22-02 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

8. RESOLUTION #2023-05-22-03 – EMERGENCY OPERATIONS PLAN:

Commissioner Hollon made a motion to approve resolution #2023-05-22-03 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

9. RESOLUTION #2023-05-22-04 – IRB AMENDED AND RESTATED AGREEMENT IN LIEU OF TAXES:

Commissioner Caudill made a motion to approve resolution #2023-05-23-04 as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

10. CITY MANAGER REPORT:

See attached report.

HEAR THE PUBLIC:

No public comment.

COMMISSIONER COMMENTS:

Commissioner Peek addressed the Commission and thanked the Police Department for a nice memorial service for the fallen officers. Commissioner Peek also thanked the Cemetery Sexton, John Conaster for his work in finding the 3rd fallen officer's grave.

Commissioner Serres addressed the Commission and said that Boyle Co. schools hosted tennis regionals. He said people seem impressed with the tennis courts at Millennium Park. Commissioner Serres also said that a facility use agreement is being developed for use of the tennis courts by the school.

Commissioner Caudill addressed the Commission and said that Pioneer Playhouse has their opening this weekend.

11. PAYMENT OF THE BILLS:

Commissioner Hollon made a motion to approve the bill list as presented in the amount of \$585,394.46. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote. A breakdown of the departments is as follows: General fund - \$52,540.04; General Capital - \$11,282.34; Non-departmental - \$36,768.31; Cemetery - \$1,360.98; Stormwater - \$2,393.29; Utility - \$152,830.86; Museum - \$18,155.34; Parking - \$4,545.54; Debts & disbursements - \$240,917.69

12. RESOLUTION #2023-05-22-05 – ENGAGEMENT LETTER WITH RFH:

Commissioner Peek made a motion to approve resolution #2023-05-22-05 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

13. RESOLUTION #2023-05-22-06 – SMITH CONTRACTORS CHANGE ORDER #7:

Commissioner Caudill made a motion to approve resolution #2023-05-22-06. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

14. RESOLUTION #2023-05-22-07 – PERRYVILLE RD. ELEVATED TANK CHANGE ORDER #6:

Commissioner Peek made a motion to approve resolution #2023-05-22-07 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

15. RESOLUTION #2023-05-22-08 – LEBANON RD. SEWER PHASE 1 CHANGE #1:

Commissioner Peek made a motion to approve resolution #2023-05-22-08 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

16. RESOLUTION #2023-05-22-09 – 2023 LWCF GRANT APPLICATION:

Commissioner Hollon made a motion to approve resolution #2023-05-22-09 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

17. RESOLUTION #2023-05-22-10 – SPRING 2023 PAVING LIST:

Commissioner Serres made a motion to approve resolution #2023-05-22-10 as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

18. RESOLUTION #2023-05-22-11 – 2023 RTP GRANT APPLICATION:

Commissioner Serres made a motion to approve resolution #2023-05-22-11 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

19A. RESOLUTION #2023-05-22-12 – PICKLEBALL SURFACING:

Commissioner Caudill made a motion to approve resolution #2023-05-22-12 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote. Please note that the vendor is a sole source.

20. 1ST READING – ORDINANCE #2011 – KEY LOCK BOX ORDINANCE:

Commissioner Peek made a motion to approve the 1st reading of ordinance #2011 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon roll call vote.

EXECUTIVE SESSION:

Commissioner Caudill made a motion to move into executive session at 6:58 p.m. for personnel pursuant to KRS 61.810(1)(f). The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

REGULAR SESSION:

Commissioner Hollon made a motion to move back into regular session at 7:41 p.m. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

ACTION:

Commissioner Caudill made a motion to approve the staff's recommendation and hire John Crowe to the position of Class III Wastewater Operator with the usual probationary measures. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

ADJOURN:

Commissioner Caudill made a motion to adjourn at 7:42 p.m. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

To view the meeting in its entirety please go to www.danvilleky.org and search for videos.

APPROVED:


MAYOR J.H. ATKINS

ATTEST:


ASHLEY RAIDER, CITY CLERK

City Commission Meeting Follow-up

DAHB discussion – a preliminary review has occurred. Alternatives are actively being reviewed with staff.

Important Dates

May 22nd: Regular Commission Mtg

May 26th: Budget Meeting – Final Draft w/revisions

May 29th: Memorial Day – City Hall closed

Disruptions In Normal Operations

Downtown Streetscape Project – ongoing, planning for GABBF underway.

Future City Commission Meeting Agenda Items

Bond Ordinance

Downtown Master Plan – Church Street development work being formulated.

Codes Lien assessment process

Facility Use Agreement with School Districts

Potential Budget Amendment – address purchase in Museum Fund, Parking Fund

Special Activities

- Budget work!

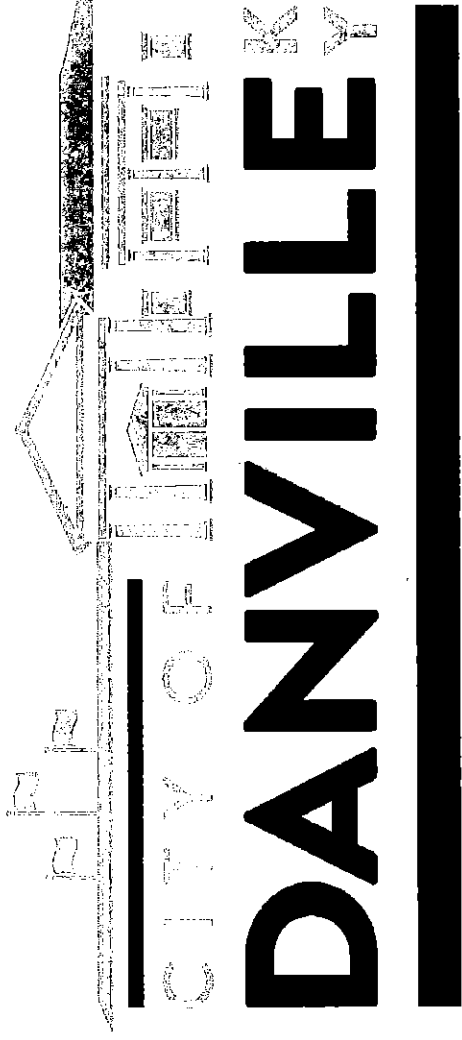
Project Updates

- April Budget Report
- Parks and Recreation Planning workshop - tbd

City of Danville

Monthly Financial Metrics

Budget Report through April 2023



City of Danville - Fiscal Year 2022-2023
 Budget Report through April 2023
 Budget vs. Actual Summary

Comparison to Budget In Dollars

	Actual YTD	Budget YTD	Variance	% Variance	Budget YTD	Over (Under) Budget	Comments
General Fund:							
Operating Revenues	18,070,983	21,523,952	(3,452,969)	-15.04%	17,936,827	134,357	General Fund: Operating revenues are slightly above budget. The largest source of General Fund operating revenue cycles and will climb in May and June. All expense categories are currently under budget.
Loan Proceeds	-	-	-	0.00%	-	-	
Non-recurring grants (fire/ema)	-	-	-	N/A	-	-	
Transfer from Municipal Aid	-	8,000,000	(8,000,000)	-100.00%	-	-	-No debt financing has been obtained in the current fiscal year. -Capital expenditures have a favorable variance - the Central Fire Station has some small outstanding payments to contractors still pending.
Debt and Refinancing	-	-	-	-	6,656,667	-	-Transfers to other funds - Q1, Q2, and Q3 transfers have been completed. Not all funds have required the full quarterly amount budgeted for transfers.
Expenditures:							
Operating	13,815,252	17,248,062	3,432,810	19.90%	14,373,385	(559,133)	The Net Negative Balance at 04/31/23 is consistent with the planned draw down of reserves to fund capital projects (Streetscapes and partial Parks).
Debt Service	1,577,097	1,665,891	388,795	19.78%	1,639,243	(61,146)	
Capital	2,574,115	5,397,528	2,823,413	52.31%	4,497,940	(1,923,825)	
Transfers to Other Funds	7,849,216	16,828,250	8,979,034	53.36%	14,023,542	(6,174,326)	
Debt Refinancing	-	-	-	-	-	-	
Net	(7,744,695)	(11,915,779)	4,171,084		(9,929,816)	2,185,121	

	Actual YTD	Budget YTD	Variance	% Variance	Budget YTD	Over (Under) Budget	Comments
Municipal Aid:							
Revenues:							
Operating	299,916	370,000	(70,084)	-18.94%	308,333	(8,418)	Municipal Aid: The City utilizes the Municipal Aid fund to do a paving list in the fall and a paving list in the spring. No significant items to report.
Transfer from General Fund	-	-	-	-	-	-	
Expenditures:							
Operating	252,350	250,000	(2,350)	-0.94%	208,333	44,017	
Capital	102,400	620,000	517,600	83.48%	516,667	(414,267)	
Transfer to Other Funds	18,750	25,000	6,250	25.00%	20,833	(2,083)	
Net	(73,585)	(525,000)	451,415		(437,500)	353,915	

	Actual YTD	Budget YTD	Variance	% Variance	Budget YTD	Over (Under) Budget	Comments
Parks and Recreation Fund							
Revenues:							
Operating	255,788	237,500	18,288	7.70%	197,917	57,871	Parks and Recreation Fund Operating revenue for the Parks and Rec fund are over budget by \$50K. Revenues trend down beginning in late fall/winter and climb in the spring and summer. Additionally, the City does not yet have a long history budgeting revenues for Parks and Rec - operating revenues may significantly exceed or be less than budgeted.
Transfer from General Fund	3,697,491	9,239,000	(5,541,509)	-59.98%	7,999,167	(4,001,675)	
Grants	1,050	175,000	(173,950)	-99.40%	146,933	(144,783)	
Expenditures:							
Millennium Park	639,323	614,332	175,009	21.49%	678,610	(39,287)	Operating expenditures are on track compared to budget (in aggregate - some departments are over or under budgeted totals).
Fitness Center	343,915	404,102	60,187	14.89%	336,752	7,163	
Pool	49,754	68,148	18,394	26.99%	56,790	(7,036)	
Community Parks	62,574	48,500	(14,074)	-29.02%	40,417	22,157	Improvements on the Parks Capital projects for the year include \$141,000 on the Parks Master Plan, \$255,000 at Jennie Rogers, \$2,484,800 on the Tennis Courts, \$132,000 at Michael Smith Park, and \$46,000 to expand Caldwell Trail.
Parks Capital	3,187,305	6,525,000	5,337,695	62.61%	7,104,167	(3,916,851)	
Net	(328,540)	(206,582)	(11,274,363)		(173,818)	(154,722)	

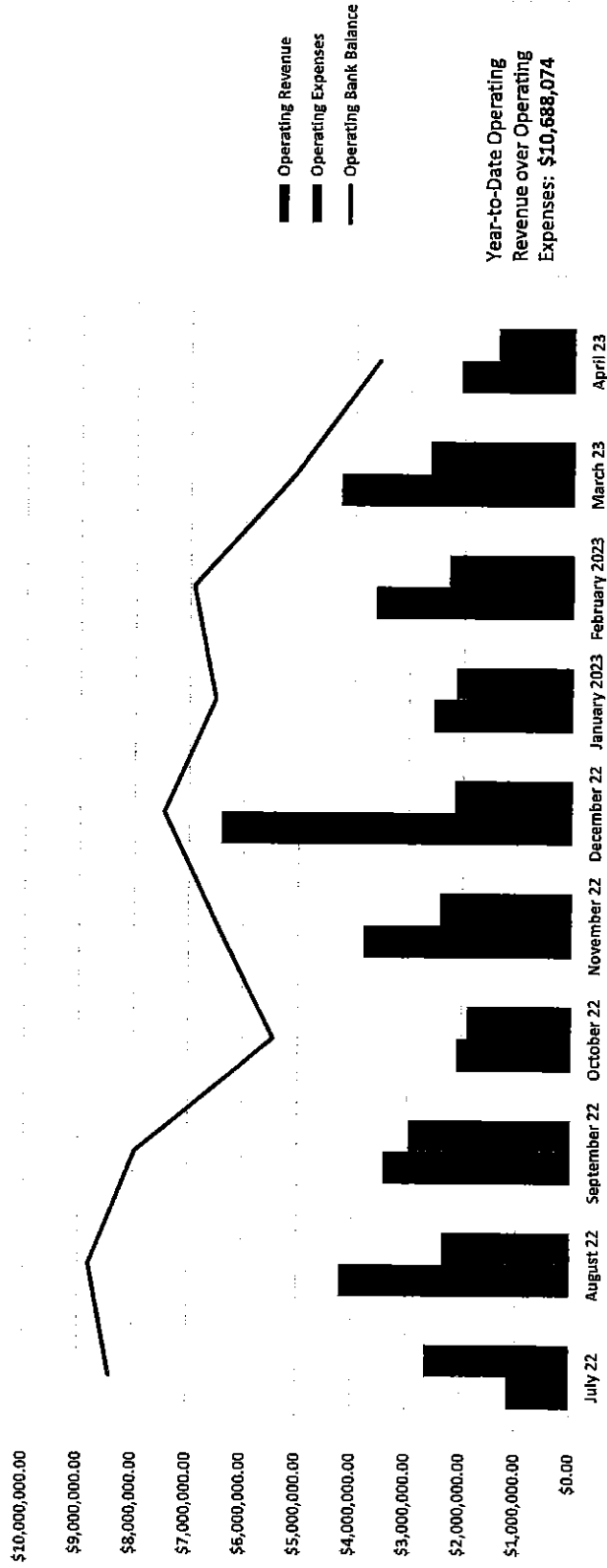
	Actual YTD	Budget YTD	Variance	% Variance	Budget YTD	Over (Under) Budget	Comments
Stormwater Fund:							
Operating Revenues	489,250	600,500	(101,250)	-16.85%	500,417	(1,166)	Stormwater Fund: Operating revenues are slightly below budget as of April (below by \$1,166). A small negative variance was noted last month as well, but has strunk and is trending positively. Operating expenditures for the Stormwater Fund are over budget this period and will be monitored for the remainder of the fiscal year. No significant capital expenditures to report.
Grants/Loans	-	-	-	-	-	-	
Expenditures:							
Operating	374,798	453,743	78,945	17.40%	378,119	(3,322)	
Debt Service	65,279	73,139	7,860	10.75%	60,949	4,330	
Capital	8,770	820,000	811,230	98.93%	663,333	(674,563)	
Net	50,404	(748,382)	796,786		(621,685)	672,389	

City of Danville - Fiscal Year 2022-2023
 Budget Report through April 2023
 Budget vs. Actual Summary

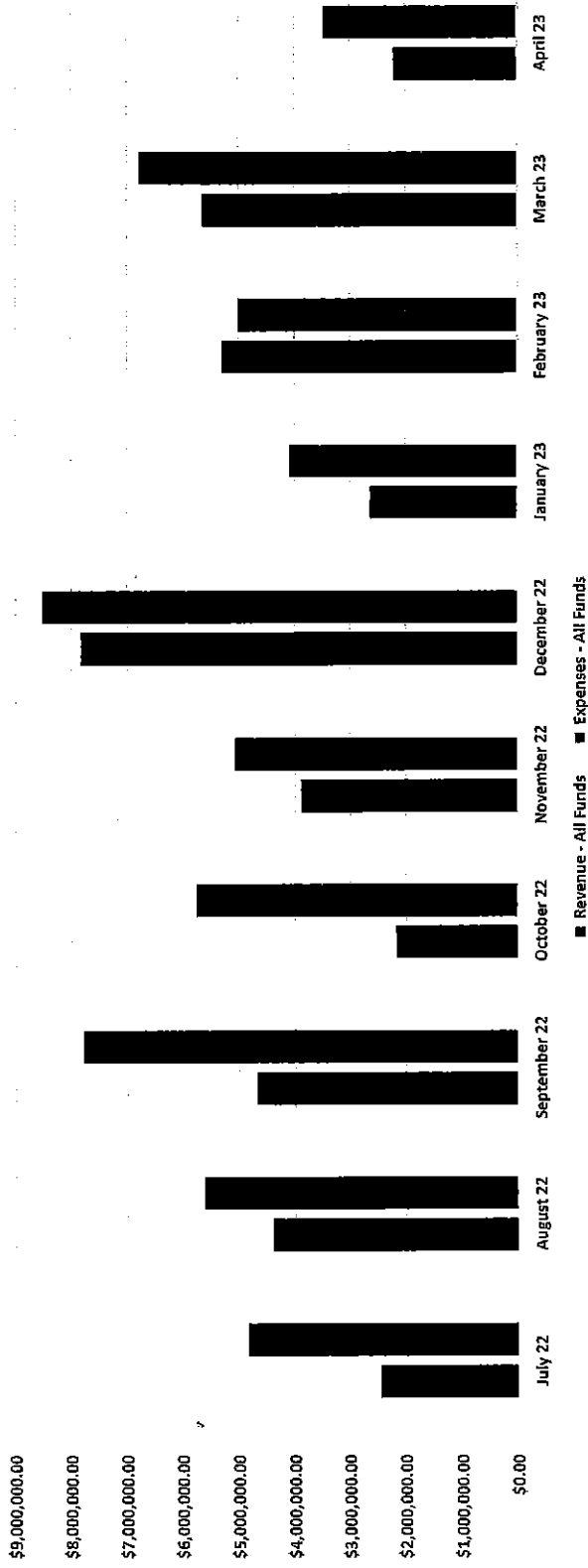
Comparison to Budget in Dollars

	Actual YTD	Budget YTD	Variance	% Variance	Budget YTD	Over (Under) Budget	Comments
Garbage Fund:							
Revenues:							
Operating	1,041,650	1,250,000	(208,350)	-16.67%	1,041,667	(17)	<p>As of April, operating revenues slightly below budget (17) which is not significant, but will be monitored for a negative trend. Expenditures (all operations) are currently under budget by 50K. This fund is budgeted for an operating transfer this fiscal year. Net negative balance will be monitored to ensure additional transfers are not necessary.</p>
Transfer from General Fund	29,343	95,250	(65,907)	-69.19%	79,375	(50,032)	
Expenditures	1,187,722	1,345,250	157,528	11.71%	1,121,042	66,680	
Net	(116,729)	-	(116,729)		-	(116,729)	
Utility Fund:							
Revenues (excluding grants/loans)	9,581,208	11,519,826	(1,938,618)	-16.83%	9,599,855	(18,647)	<p>As of April, revenues excluding grants/loans, are slightly under budget, but on track compared to seasonal trends. No new debt has been acquired YTD. Operating expenditures are over budget by \$105K. The Utility Fund is budgeted to spend approximately \$881K more than revenues - which includes funds that were borrowed for projects in prior years. Capital expenditures year-to-date include expenditures for the Perryville Road elevated tank project, the Lebanon Road sewer project, and the Waste Water Treatment Plant upgrade. Expenditures will likely increase in future reporting due to rapidly increasing costs of materials and supplies. The Net Negative balance is consistent with expectations - on-going capital projects are funded from: prior year budgets/debt financing obtained in prior year(s), and budgeted debt financing.</p>
Grants/Loans	2,909,180	19,577,064	(16,667,884)	-85.14%	18,314,220	(13,405,040)	
Expenditures:							
Operating	6,184,852	7,294,899	1,110,047	15.22%	6,079,083	105,770	
Debt Refinancing	-	-	-	-	-	-	
Debt Service	1,915,595	3,184,428	1,268,833	39.84%	2,653,680	(738,095)	
Capital	10,278,340	21,499,225	11,219,885	52.19%	17,916,021	(7,636,880)	
Net	(5,888,400)	(881,682)	(5,007,738)		(734,718)	(5,154,882)	
Parking Fund:							
Revenues:							
Operating revenues	215,231	268,600	(53,369)	-19.87%	223,833	(8,602)	<p>Operating revenues are unfavorable compared to budget (under budget by \$8K), which is expected. Billing for leased spaces is completed on a quarterly basis (most current will be April). Additionally, due to the ongoing Streetscapes project, total revenues will be lower than originally budgeted due to the City providing free parking. This fund is supplemented by the general fund. Operating expenditures are up significantly this year. There have been several unanticipated necessary expenses for the parking garage. This fund will be monitored closely for the remainder of the year to determine whether a budget amendment will be necessary.</p>
Transfer from General Fund	165,416	285,000	(119,584)	-41.96%	237,500	(72,084)	
Expenditures:							
Operating	150,171	116,390	(33,781)	-29.02%	96,992	53,179	
Debt Service	262,272	275,931	13,659	4.95%	229,943	32,330	
Capital	58,765	205,000	146,235	71.33%	170,833	(112,069)	
Net	(90,560)	(43,721)	(46,839)		(36,434)	(54,126)	
Summary of All Major Funds:							
Operating Revenues	29,964,026	35,770,378	(5,806,352)	-16.23%	29,806,648	155,378	<p>Overall, net operating revenues are very positive (above budget at \$155k). Operating expenditures are also under budget by \$308k. Capital expenditures currently have a favorable variance. Debt service, under budget, is on track via the debt service schedules.</p>
Grants/Loans	2,910,230	19,752,064	(16,841,834)	N/A	16,460,053	(13,649,824)	
Transfers from other funds	3,892,281	8,619,250	(4,726,969)	-59.54%	8,016,042	(4,123,791)	
Debt Refinancing	-	8,000,000	(8,000,000)	-100.00%	6,666,667	(6,666,667)	
Expenditures:							<p>The net negative balance YTD is an intentional draw down of reserves and debt financing remaining from prior fiscal years - this snapshot does not visibly show the draw down of the fund balance - this is available on each fund summary page.</p>
Operating	23,060,709	28,043,428	4,982,717	17.77%	23,369,522	(308,812)	
Debt Service	3,820,243	5,489,389	1,678,147	30.53%	4,582,825	(762,582)	
Capital	16,210,695	37,066,753	20,856,058	56.27%	30,856,950	(14,678,265)	
Transfers to other funds	7,867,966	16,853,250	8,985,284	53.31%	14,044,375	(6,176,409)	
Debt Refinancing	-	-	-	N/A	-	-	
Net	(14,193,105)	(14,321,126)	128,020	-0.89%	(11,934,272)	(2,258,834)	

City Wide Operating Revenue to Expenses with Operating Bank Balance



Revenues vs Expenses All Funds



City of Danville - Fiscal Year 2022

Budget Report through April 2023

General Fund

Revenue	Month	Date	Budget	100.00% of		Comparison to Budget in Dollars	
				Budget Year	% of	Budget YTD	Over (Under) Budget
Taxes	\$65,681	\$2,237,567	\$2,190,000	100.00%	102.17%	1,825,000	412,567
License & Fees	\$504,296	\$13,829,787	\$14,861,500	100.00%	93.06%	12,384,583	1,445,203
Penalties & Forfeitures	\$1,210	\$8,365	\$9,000	100.00%	92.95%	7,500	865
Service Revenue	\$184,523	\$1,085,536	\$1,116,210	100.00%	97.25%	930,175	155,361
Other Recurring Revenue	\$25,694	\$423,659	\$528,000	100.00%	80.24%	440,000	(16,341)
Intergovernmental	\$0	\$486,070	\$2,819,242	100.00%	17.24%	2,349,368	(1,863,298)
Non-recurring grants	\$0	\$0	\$0	100.00%		-	-
Operating transfers	\$0	\$0	\$0	100.00%		-	-
Debt and Refinancing	\$0	\$0	\$8,000,000	100.00%	0.00%	6,666,667	(6,666,667)
Subtotal	\$797,633	\$18,070,983	\$29,523,952	100.00%	61.21%	24,603,293	(6,532,310)
Total Fund Balance Carryforward	\$797,633	\$31,984,396	\$29,523,952				

Expenditures

Legislative & Executive	\$101,256	\$1,446,788	\$1,635,639	100.00%	88.45%	1,363,033	83,756
Finance & Administration	\$104,753	\$899,978	\$1,034,151	100.00%	87.03%	861,793	38,185
Information Technology	\$50,504	\$488,942	\$534,769	100.00%	91.43%	445,641	43,301
Police	\$0	\$4,361,903	\$5,257,861	100.00%	82.96%	4,381,551	(19,648)
Fire	\$413,917	\$3,247,109	\$3,997,037	100.00%	81.24%	3,330,864	(83,755)
Communications	\$281,062	\$1,020,155	\$1,294,999	100.00%	78.78%	1,079,166	(59,011)
Codes Enforcement	\$91,881	\$279,731	\$361,202	100.00%	77.44%	301,002	(21,271)
Public Service	\$24,706	\$1,690,590	\$1,974,423	100.00%	85.62%	1,645,353	45,237
Community Agencies	-\$272,384	\$97,500	\$144,800	100.00%	67.33%	120,667	(23,167)
Non-Dept	\$0	\$282,556	\$1,013,180	100.00%	27.89%	844,317	(561,761)
Operating transfers out	\$43,268	\$7,849,216	\$16,828,250	100.00%	46.64%	14,023,542	(6,174,326)
Debt Service	\$0	\$1,577,097	\$1,965,891	100.00%	80.22%	1,638,243	(61,146)
Capital Outlay	\$269,487	\$2,574,115	\$5,397,528	100.00%	47.69%	4,497,940	(1,923,825)
Loan Refinancing	\$101,959	\$0	\$0	100.00%		-	-
Total	\$1,210,407	\$25,815,678	\$41,439,731	100.00%	62.30%	34,533,109	(8,717,431)

Total Revenue & Beginning fund balance	\$50,055,380
Less: Expenses	-\$25,815,678
Less: Reserves	-\$5,099,351
Unreserved Fund Balance (deficit)	\$19,140,350

City of Danville - Fiscal Year 2022

Budget Report through April 2023

Municipal Aid Fund

Comparison to Budget in Dollars

Most Recent Year To Budget Year Budget % of % of

Budget for Over (Under) YTD Budget

Revenue	Month	Date	Budget	Budget Year	Budget	Variance	Budget for YTD	Over (Under) Budget
Transfer from General	\$0	\$0	\$0	100.00%			-	-
Other Revenues	\$0	\$299,916	\$370,000	100.00%	81.06%	-18.94%	308,333	(8,418)
Grants/Loans	\$0	\$0	\$0	100.00%			-	-
Subtotal	\$0	\$299,916	\$370,000	100.00%	81.06%	-18.94%	308,333	(8,418)
Total Fund Balance Carryforward		\$937,407						
Total	\$0	\$1,237,323	\$370,000					

Expenditures

Operating	\$0	\$252,350	\$250,000	100.00%	100.94%	0.94%	208,333	44,017
Capital	\$0	\$102,400	\$620,000	100.00%	16.52%	-83.48%	516,667	(414,267)
Operating transfers out	\$0	\$18,750	\$25,000	100.00%	75.00%	-25.00%	20,833	(2,083)
Total	\$0	\$373,500	\$895,000	100.00%	41.73%	-58.27%	745,833	(372,333)

Total Revenue & beginning fund balance

\$1,237,323

Less: Expenses

-\$373,500

Fund Balance, end of period

\$863,822

City of Danville - Fiscal Year 2022

Budget Report through April 2023

Parks and Recreation Fund

Comparison to Budget in Dollars

Revenue	Month	Year To	Date	Budget	Budget Year	% of	Budget	Variance	Budget for YTD	Over (Under) Budget
	\$0	\$3,697,491		\$9,239,000	100.00%	%	40.02%	-59.98%	7,699,167	(4,001,675)
Operating Transfer	\$19,329	\$255,788		\$237,500	100.00%	%	107.70%	7.70%	197,917	57,871
Service Revenue	\$100	\$1,050		\$175,000	100.00%	%	0.60%	-99.40%	145,833	(144,783)
Grant Proceeds	\$19,429	\$3,954,330		\$9,651,500	100.00%	%	40.97%	-59.03%	8,042,917	(4,088,587)
Subtotal		\$177,284		\$0						
Available funds, carryover		\$4,131,614		\$9,651,500						
Total										

Expenditures

Millennium Park	\$51,553	\$639,323		\$814,332	100.00%	%	78.51%	-21.49%	678,610	(39,287)
Fitness Center	\$28,069	\$343,915		\$404,102	100.00%	%	85.11%	-14.89%	336,752	7,163
Pool	\$1,557	\$49,754		\$68,148	100.00%	%	73.01%	-26.99%	56,790	(7,036)
Community Parks	\$2,543	\$62,574		\$48,500	100.00%	%	129.02%	29.02%	40,417	22,157
Parks Capital	\$207,943	\$3,187,305		\$8,525,000	100.00%	%	37.39%	-62.61%	7,104,167	(3,916,861)
Total	\$291,665	\$4,282,870		\$9,860,082	13.05%	%	43.44%	30.39%	8,216,735	(3,933,865)

Total Revenue & beginning fund balance
 Less: Expenses
 fund balance, end of period

\$4,131,614
-\$4,282,870
-\$151,256

City of Danville - Fiscal Year 2022

Budget Report through April 2023

Stormwater Fund

Revenue	Month	Year To	Date	Budget	Budget Year	Budget	Variance	Comparison to Budget in Dollars	
								% of	% of
Fees	\$50,812		\$493,958	\$600,000	100.00%	82.33%	-17.67%	500,000	(6,042)
Other Revenues	\$519		\$5,292	\$500	100.00%	1058.35%	958.35%	417	4,875
Grants/Loans	\$0		\$0	\$0	100.00%			-	-
Subtotal	\$51,331		\$499,250	\$600,500	100.00%	83.14%	-16.86%	500,417	(1,166)
Available funds, carryover			\$2,387,295	\$570,726					
Total	\$51,331		\$2,886,545	\$1,171,226					

Expenditures

Operating	\$24,839		\$374,798	\$453,743	100.00%	82.60%	-17.40%	378,119	(3,322)
Capital	\$0		\$8,770	\$820,000	100.00%	1.07%	-98.93%	683,333	(674,563)
Debt Service	\$1,583		\$65,279	\$73,139	100.00%	89.25%	-10.75%	60,949	4,330
Total	\$26,423		\$448,846	\$1,346,882	100.00%	33.32%	-66.68%	1,122,402	(673,555)

Total Revenue & beginning fund balance

\$2,886,545
-\$448,846
\$2,437,699

Less: Expenses

fund balance, end of period

City of Danville - Fiscal Year 2022

Budget Report through April 2023

Garbage Fund

Revenue	Month	Year	Date	Budget	Budget Year	Budget	Variance	Comparison to Budget in Dollars	
								Most Recent	% of
Fees & Interest	\$105,912	\$1,041,650	\$1,250,000	100.00%	83.33%	-16.67%	1,041,667	(17)	
Transfer from General Fund	\$0	\$29,343	\$95,250	100.00%	30.81%	-69.19%	79,375	(50,032)	
Grants/Loans	\$0	\$0	\$0	100.00%			-	-	
Subtotal	\$105,912	\$1,070,993	\$1,345,250	100.00%	79.61%	-20.39%	1,121,042	(50,049)	
Fund balance carryover		\$20,082							
Total	\$105,912	\$1,091,074	\$1,345,250						

Expenditures

Operating	\$137,149	\$1,187,722	\$1,345,250	100.00%	88.29%	-11.71%	1,121,042	66,680
Capital	\$0	\$0	\$0	100.00%			-	-
Debt Service	\$0	\$0	\$0	100.00%			-	-
Total	\$137,149	\$1,187,722	\$1,345,250	100.00%	88.29%	-11.71%	1,121,042	66,680

Total Revenue & beginning fund balance

\$1,091,074
-\$1,187,722
-\$96,647

Less: Expenses

fund balance, end of period

City of Danville - Fiscal Year 2022

Budget Report through April 2023

Utility Fund	Month	Year To	Date	Budget	Comparison to Budget in Dollars			
					Budget Year	YTD Budget		
Revenue	Most Recent	Year To	Date	Budget	Budget Year	YTD Budget	Over (Under) Budget	
					% of	% of		
Fees	\$987,114	\$9,368,187	\$11,374,785	100.00%	82.36%	-17.64%	9,478,988	(110,801)
Other Revenue	\$22,784	\$213,021	\$145,041	100.00%	146.87%	46.87%	120,868	92,154
Grants/Loans	\$0	\$2,909,180	\$19,577,064	100.00%	14.86%	-85.14%	16,314,220	(13,405,040)
Subtotal	\$1,009,897	\$12,490,388	\$31,096,890	100.00%	40.17%	-59.83%	25,914,075	(13,423,687)
Fund balance, beginning of period		\$16,487,242						
Total	\$1,009,897	\$28,977,629	\$31,096,890					

Expenditures	Month	Year To	Date	Budget	Budget Year	YTD Budget	Variance	
					% of	% of		
Utility Administration	\$68,876	\$890,909	\$1,027,202	100.00%	86.73%	-13.27%	856,002	34,908
Water Treatment Plant	\$93,386	\$2,319,673	\$2,386,150	100.00%	97.21%	-2.79%	1,988,458	331,215
Water Dist & Sales	\$98,408	\$1,242,202	\$1,373,977	100.00%	90.41%	-9.59%	1,144,981	97,221
Sewer Treatment Plant	\$99,369	\$1,333,186	\$1,505,509	100.00%	88.55%	-11.45%	1,254,591	78,595
Sewer Col & Rehab	\$51,596	\$674,556	\$827,958	100.00%	81.47%	-18.53%	689,965	(15,409)
Perryville Utility	\$12,589	\$187,364	\$240,182	100.00%	76.01%	-21.99%	200,152	(12,788)
Non-Capital	\$0	\$33,600	\$15,000	100.00%	224.00%	124.00%	12,500	21,100
Non-Departmental	\$2,491	\$394,271	\$946,123	100.00%	41.67%	-58.33%	788,436	(394,165)
Debt Service	\$344,187	\$1,915,595	\$3,184,428	100.00%	60.16%	-39.84%	2,653,690	(738,095)
Capital	\$476,139	\$10,279,340	\$21,499,225	100.00%	47.81%	-52.19%	17,916,021	(7,636,680)
Total	\$1,247,040	\$19,270,697	\$33,005,754	96.89%	58.39%	-38.50%	27,504,795	(8,234,098)

Total Revenue & clearing fund carryover	\$28,977,629
Less: Expenses	-\$19,270,697
fund balance, end of period	\$9,706,932

City of Danville - Fiscal Year 2022

Budget Report through April 2023

Parking Fund	Revenue	Month	Year To	Date	Budget	Budget Year	Budget	Variance	Comparison to Budget in Dollars	
									% of	% of
	Fees & Interest	\$63,192		\$215,231	\$268,600	100.00%	80.13%	-19.87%	223,833	(8,602)
	Transfer from General F'd	\$0		\$165,416	\$285,000	100.00%	58.04%	-41.96%	237,500	(72,084)
	Grants/Loans	\$0		\$0	\$0	100.00%			-	-
	Subtotal	\$63,192		\$380,648	\$553,600	100.00%	68.76%	-31.24%	461,333	(80,685)
	Fund balance, beginning of period			\$3,079,990	\$44,466					
	Total	\$63,192		\$3,460,638	\$598,066					

Expenditures	Month	Year To	Date	Budget	Budget Year	Budget	Variance	Budget for YTD	Over (Under) Budget
Operating	\$9,107		\$150,171	\$116,390	100.00%	129.02%	29.02%	96,992	53,179
Capital	\$0		\$58,765	\$205,000	100.00%	28.67%	-71.33%	170,833	(112,069)
Debt Service	\$43,617		\$262,272	\$275,931	100.00%	95.05%	-4.95%	229,943	32,330
Total	\$52,724		\$471,208	\$597,321	100.00%	78.89%	-21.11%	497,768	(26,560)

Total Revenue & clearing fund carryover	\$3,460,638
Less: Expenses	-\$471,208
fund balance, end of period	\$2,989,430

City of Danville - Fiscal Year 2022

Budget Report through April 2023

Minor Funds

Revenue	Month	Most Recent	Year To	Date	Budget	Budget Year	Budget	Variance	Comparison to Budget in Dollars	
									% of	% of
Fees	\$7,984	\$3,929,264	\$7,353,250	100.00%	53.44%	-46.56%	6,127,708	(2,198,444)		
Other Revenue	\$0	\$0	\$0	100.00%			-	-		
Grants/Loans	\$0	\$0	\$0	100.00%			-	-		
Subtotal	\$7,984	\$3,929,264	\$7,353,250	100.00%	53.44%	-46.56%	6,127,708	(2,198,444)		
Fund Balance Carryforward										
Total	\$7,984	\$3,929,264	\$7,353,250							

Expenditures

Operating	\$487,160	\$4,994,640	\$7,825,291	100.00%	63.83%	-36.17%	6,521,076	(1,526,436)
Capital	\$0	\$0	\$0	100.00%			-	-
Debt Service	\$0	\$0	\$0	100.00%			-	-
Total	\$487,160	\$4,994,640	\$7,825,291	100.00%	63.83%	-36.17%	6,521,076	(1,526,436)

Additional Financial Information - General Fund

As all financial information until completely adjusted is a snapshot in time and always changing.

	04/31/2023	Verifica	5/31/2023	Verifica	2/28/2023	Verifica	1/31/2023	Verifica	12/31/2022	Verifica	11/30/2022	Assumptions/Notes
General Fund Balances	\$ 26,861,253.59	(2,710,867.76)	\$ 28,572,121.35	1,222,914.84	\$ 28,346,206.51	1,242,372.90	\$ 27,106,833.61	(924,183.56)	\$ 28,031,027.47	(1,765,926.35)	\$ 29,786,953.82	
Approximate amount Nonspendable	\$ 2,909,010.28	(116,287.34)	\$ 2,925,297.62	(719.29)	\$ 2,925,516.91	(44,014.36)	\$ 2,669,531.27	371,658.50	\$ 2,597,972.77	74,338.67	\$ 2,822,345.10	1
Approximate amount Restricted	\$ 2,105,461.76	261,211.79	\$ 1,844,249.99	(2,850.45)	\$ 1,847,100.43	2,855.46	\$ 1,844,249.69	2,219.72	\$ 1,842,030.26	(3,053,888.24)	\$ 4,895,898.50	2
Approximate amount Committed	\$ 7,955,549.60	873,507.15	\$ 6,882,042.45	(473,482.84)	\$ 7,355,525.29	2,019,445.57	\$ 5,336,079.72	(1,050,331.94)	\$ 6,415,411.66	(599,604.76)	\$ 7,015,015.42	3
Approximate amount Assigned	\$ 14,091,231.95	(3,828,246.35)	\$ 17,920,531.30	1,699,476.42	\$ 16,221,054.88	(7,957,818.06)	\$ 16,859,972.84	(217,839.84)	\$ 17,174,812.79	1,332,341.96	\$ 16,842,570.82	4
City of Dunfills Fund Balance Target - 25% **												
Based on budget for FY 22/23												
Operating Expenditures	\$ 16,090,081.90		\$ 16,090,081.90		\$ 16,090,081.90		\$ 16,090,081.90		\$ 16,090,081.90		\$ 16,090,081.90	
Non-Departmental	\$ 2,341,430.00		\$ 2,341,430.00		\$ 2,341,430.00		\$ 2,341,430.00		\$ 2,341,430.00		\$ 2,341,430.00	
Debt Service	\$ 1,895,891.45		\$ 1,895,891.45		\$ 1,895,891.45		\$ 1,895,891.45		\$ 1,895,891.45		\$ 1,895,891.45	
Total	\$ 20,397,403.35		\$ 20,397,403.35		\$ 20,397,403.35		\$ 20,397,403.35		\$ 20,397,403.35		\$ 20,397,403.35	
Fund Balance Target for FY 22-23	\$ 5,089,350.84		\$ 5,089,350.84		\$ 5,089,350.84		\$ 5,089,350.84		\$ 5,089,350.84		\$ 5,089,350.84	
Cost of Operations Per Day	\$ 55,893.30		\$ 55,893.30		\$ 55,893.30		\$ 55,893.30		\$ 55,893.30		\$ 55,893.30	
Days of Operations Unassigned Fund Balance	252.15	(69.52)	320.68	30.41	289.27	(13.17)	303.44	(3.89)	307.34	44.20	263.14	

Assumptions/Notes

- 1 City does currently have any non-spendable funds in the General Fund
- 2 Restricted funds include Police Incentive, Fire Incentive, 911 Funds, and other budgeted grant funds (Intergovernmental Revenue)
- 3 Includes 760K P&R, 0.5M for streetscape cash-bond proceeds (left over from fire station - committed to the trucks)
- 4 Includes Fund Balance Target - 26% of Operations -debt service/non-departmental from above - additionally includes totals of open invoices (i.e. invoices received but not yet paid - as of month end)
- 5 Non-departmental includes transfers to Paris and Rec and Streetscapes for Capital - removed for calculation

Non-spendable - These funds are not available for expenditures based on legal or contractual requirements. An example might be the principal of an endowment or perpetual care cemetery funds.

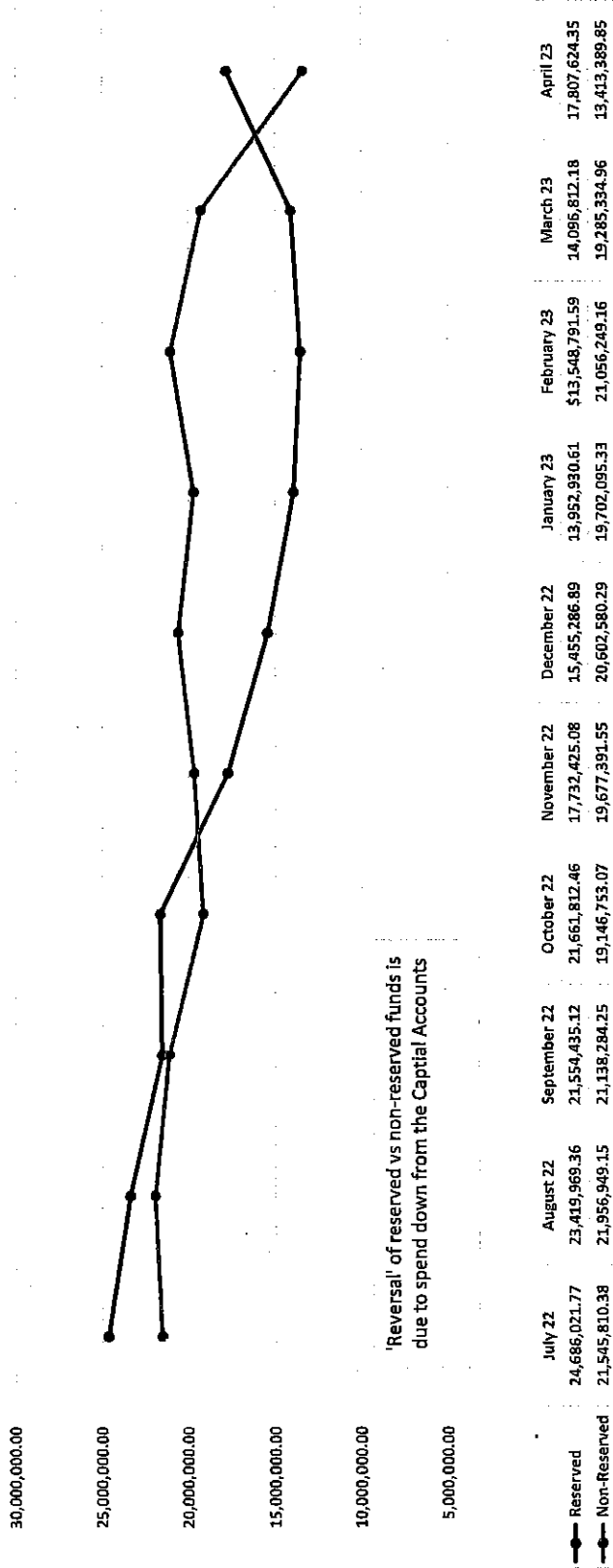
Restricted - These funds are governed by externally enforceable restrictions. In this category, one would see restricted purpose grant funds, Road Use Taxes or Local Option Sales Taxes.

Committed - Fund balances in this category are limited by the government's highest level of decision making (in this case the City Commission). Any changes of this designation must be done in the same manner that it was implemented. For example, if funds are committed by resolution, the commitment could only be released with another resolution.

Assigned - For funds to be assigned, there must be an intended use which can be established by the City Commission or an official delegated by the Commission, such as a City Manager or Finance Director. For example, during the budget process, the Commission decided to use some existing fund balances to support activities in the upcoming year.

Unassigned - This classification is the default for all funds that do not fit into the other categories. This, however, should not be a negative number for the General Fund. If it is, the assigned fund balance must be adjusted.

Bank Balances - Reserved vs Non-Reserved



Reversal of reserved vs non-reserved funds is due to spend down from the Capital Accounts

Operating Account Reconciled Balance



