

**MINUTES OF THE
DANVILLE CITY COMMISSION**

The Board of Commissioners of the City of Danville, Kentucky convened in a Regular City Commission Meeting in the Public Meeting room at City Hall on Monday, April 24th, 2023 at 5:30 p.m.

COMMISSIONERS PRESENT:

Mayor Atkins
Commissioner Hollon
Commissioner Peek
Commissioner Serres

COMMISSIONERS ABSENT:

Commissioner Caudill

OTHERS PRESENT:

Earl Coffey, City Manager
Stephen Dexter, City Attorney
Ashley Raider, City Clerk
Josh Morgan, City Engineer
Tony Gray, Police Chief
Anthony Wireman, Network Technician
Leigh Compton, Finance Director
Melanie Crossfield, Community Liaison
Sarah Noland
Lori Kagan-Moore
Kendall Clinton
Jo Marie Lammy
James Hunn
Steve Cline
Ruth Cline
Carol Senn
Jack Hendricks
Janet Hamner
Wilma Brown
Tom Bustle
Others

Mayor Atkins announced that a quorum was present and called the meeting to order the time being 5:30 p.m.

Commissioner Hollon led the Commission in prayer. Commissioner Peek led the Commission in the pledge of allegiance.

APPROVAL OF THE AGENDA:

The Commission approved the agenda as presented.

HEAR THE PUBLIC – AGENDA ITEMS ONLY:

No public comment.

1. CVB UPDATE:

Kendall Clinton addressed the Commission to give an update on CVB. No action needed.

2. VETERAN'S MEMORIAL FUNDRAISING PROJECT:

Jack Hendricks addressed the Commission to ask them for \$1,000 to go toward the veteran's memorial at White's Park. Commissioner Hollon made a motion to redirect \$1,000 from the parks capital fund for the veteran's memorial. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote of those present.

3. CENTRE COLLEGE BANNER REQUEST:

Commissioner Serres made a motion to approve the banner request as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote of those present.

4. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETINGS:

Commissioner Hollon made a motion to approve the minutes of the previous meetings as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote of those present.

5. RESOLUTION #2023-04-24-01 – CEMETERY BUYBACK - BALLARD:

Commissioner Peek made a motion to approve resolution #2023-04-24-01 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

6. 2ND READING – ORDINANCE #2009 – ZONE CHANGE HWY 2168 & SHAKERTOWN RD:

Commissioner Hollon made a motion to approve the 2nd reading of Ordinance #2009 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon roll call vote of those present.

7. 2ND READING – ORDINANCE #2010 – FOOD TRUCK ORDINANCE AMENDMENT:

Commissioner Peek made a motion to approve the 2nd reading of Ordinance #2010 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon roll call vote of those present.

8. CITY MANAGER REPORT:

See attached report.

HEAR THE PUBLIC:

Wilma Brown addressed the Commission and said that she has been posting direct quotes from the Downtown Master Plan on Facebook but has not been commenting on anything. She said that she always includes the link to the entire plan to encourage people to go look at it. She encouraged the Commission to look at the posts and comments.

Margaret Calhoun addressed the Commission and said that there is a busted trash can at J.E. Woods that nobody will pick up. She also said that the walking trail at Michael M. Smith Park needs more lighting and that the right side of the bridge on 2nd Street needs to be fixed because the wood is rotting.

COMMISSIONER COMMENTS:

Commissioner Hollon addressed the Commission and said that she and Commissioner Peek attended a ladies round table discussion at the Women's Network meeting where they discussed planting trees with memorial plaques for those in the community that we lost due to COVID-19. She also asked that the Commission recognize March 11th, 2024, as National COVID day. Commissioner Hollon also mentioned that the first Farmer's Market of the season is Saturday, April 29th.

Commissioner Serres addressed the Commission to give a shoutout to Dr. Preston Miles for his work on the Earth Day festival. He said that it was very well attended and that it is a bright spot in the community.

Commissioner Peek addressed the Commission and thanked the department heads for their department presentations at the last budget meeting. She encouraged citizens to attend budget meetings. Commissioner Peek also mentioned the new fire truck and said that it was pretty impressive. She also said that the mayor won an award at the recent gala.

Mayor Atkins addressed the Commission and said that this past Saturday night was a celebration of the 10th anniversary of the Danville-Boyle County African American Historical Society at the Norton Center at Centre College. He said that it was a nice community celebration and gave kudos to the organization as they embark on the next 10 years.

9. PAYMENT OF THE BILLS:

Commissioner Peek made a motion to approve the bill list as presented in the amount of \$261,582.71. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote of those present. A breakdown of the departments is as follows: General fund - \$113,131.82; General Capital - \$12,200.87; Non-departmental - \$28,210.81; Parks & Recreation - \$16,146.13; Cemetery - \$559.60; Stormwater - \$15,713.76; Utility - \$66,612.22; Parking - \$4,927.31; Debts & disbursements - \$4,080.19

10. RESOLUTION #2023-04-24-02 – FINANCIAL SERVICES RFP AWARD:

Commissioner Hollon made a motion to approve resolution #2023-04-24-02 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

11. ENGINEERING REPORT:

Josh Morgan addressed the Commission to give an engineering report. No action needed.

12. RESOLUTION #2023-04-24-03 – STREETScape CHANGE ORDER #4:

Commissioner Hollon made a motion to approve resolution #2023-04-24-03 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

13. RESOLUTION #2023-04-24-04 – JACKSON & COWAN ST. PLAYGROUNDS:

Commissioner Peek made a motion to approve resolution #2023-04-24-04 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote of those present.

14. RESOLUTION #2023-04-24-05 – JENNIE ROGERS HVAC UNITS PROCUREMENT:

Commissioner Serres made a motion to approve resolution #2023-04-24-05 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote of those present.

15. RESOLUTION #2023-04-24-06 – PARKING GARAGE ENCLOSURE:

Commissioner Hollon made a motion to approve resolution #2023-04-24-06 as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote of those present.

16. RESOLUTION #2023-04-24-07 – OLD CFS DEMO BID AWARD:

Commissioner Serres made a motion to approve resolution #2023-04-24-07 as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote of those present.

17. RESOLUTION #2023-04-24-08 – STREETScape UTILITY EASEMENT:

Commissioner Peek made a motion to approve resolution #2023-04-24-08 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

18. RESOLUTION #2023-04-24-09 – PARKING GARAGE SECURITY PROPOSAL:

Commissioner Serres made a motion to approve resolution #2023-04-24-09 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote of those present.

19. RESOLUTION #2023-04-24-10 – WATCH GUARD CONTRACT AWARD:

Commissioner Peek made a motion to approve resolution #2023-04-24-10 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote of those present.

20. RESOLUTION #2023-04-24-11 – HYPOTHECATION AGREEMENT WITH FARMERS NATIONAL BANK:

Commissioner Peek made a motion to approve resolution #2023-04-24-11 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

EXECUTIVE SESSION:

Commissioner Serres made a motion to move into executive session at 7:58 p.m. for the purpose of personnel pursuant to KRS 61.810(1)(f). The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote of those present.

REGULAR SESSION:

Commissioner Hollon made a motion to move back into regular session at 8:41 p.m. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote of those present.

ACTION:

Commissioner Peek made a motion to approve the staff's recommendation and promote Chris Wentz to the position of Police Captain with the usual probationary measures. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

Commissioner Hollon made a motion to approve the staff's recommendation and promote Adam Wilson to the position of Police Sergeant with the usual probationary measures. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote of those present.

ADJOURN:

Commissioner Hollon made a motion to adjourn at 8:42 p.m. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

To view the meeting in its entirety please go to www.danvilleky.org and search for videos.

APPROVED:



MAYOR J.H. ATKINS

ATTEST:



ASHLEY RAIDER, CITY CLERK

City Manager Comments: April 24th, 2023



City Commission Meeting Follow-up

May 8th – DAHB discussion (budget and trail schedule delayed)

Important Dates

April 24th: Regular Mtg.

April 28th: budget meeting, draft operating

Disruptions In Normal Operations

Downtown Streetscape Project – ongoing, June 1st

Future City Commission Meeting Agenda Items

Bond Ordinance

Downtown Master Plan – Fire Station demo, Church Street work

Codes Lien assessment process

Facility Use Agreement with School Districts – playgrounds, fields, and courts.

Potential Budget Amendment – address purchase in Museum Fund, Parking Fund

Special Activities

- FY22 Audit – RFP for auditing services issued.

Project Updates

- Engineering Update on agenda