

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF DANVILLE
HELD ON MONDAY MARCH 25, 2024**

The Commissioners of the Housing Authority of Danville met in regular session on 25 March 2024 at the Housing Authority central office at 1014 Rosemont Avenue in Danville Kentucky. The meeting was called to order by Chairwoman Young and upon roll call the following members were present and absent:

PRESENT
Chairwoman Ann Young
Commissioner Terri Carter
Commissioner Steve Southerland
Commissioner Paul Lewis

ABSENT
Mayor J.H. Adkins

Also present were: Hadden Dean, Attorney for the Housing Authority; Missy McCarty, Deputy Director; and Linda Hudman who serves as Interim Director for the Housing Authority of Danville and Secretary-Treasurer to the Board.

The minutes for the Board meeting held on 20 February 2024 were reviewed and considered. The motion to approve the minutes was made by Commissioner Carter, seconded by Commissioner Lewis with the following vote:

AYES: Chair Young, Commissioner Southerland, Commissioner Carter, Commissioner and Lewis.

NAYS: None

The Chair declared the minutes approved. The following item was presented for consideration by the Board.

The Board of Commissioners reviewed the Paid Bills for February 2024 for approval. The motion to accept the paid bills was made by Commissioner Southerland, seconded by Commissioner Carter with the following vote:

AYES: Chair Young, Commissioner Southerland, Commissioner Carter and Commissioner Lewis.

NAYS: None

The Chair declared the Paid Bills report approved. The following item was presented for consideration by the Board.

**RESOLUTION #2547
APPROVING COLLECTION LOSS FOR MARCH 2024**

WHEREAS, due to evictions, deaths and move-outs, this Authority has had a number of accounts on its books deemed uncollectible following at least 30 days from the vacate date.

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Housing Authority of Danville, that the amount of \$1,573.61 as shown per the following list to this resolution, be transferred from Account 1122 - Tenants Accounts Receivable to Account 4570 - Collection Loss.

VACATES WITH BALANCES

NAME, APARTMENT & ACCOUNT NUMBER:	DATE VACATED	BALANCE
ZAT405, Z367-12 Rent = \$255.00 Other = \$0.00	2/2/2024	\$250.00
ZBL101F, Z203-17 Rent = \$0.00 Other = \$704.46	2/9/2024	\$704.46
ZBU37, Z298-22 Rent = \$0.00 Other = \$35.78	2/1/2024	\$35.78
ZBU40, Z301-23 Rent = \$483.00 Other = \$95.37	2/7/2024	\$578.37
TOTAL: Rent = \$738.00 Other = \$835.61		\$1,573.61

COLLECTIONS PAID TO H.A.D. (NET)		
COLLECTIONS (Z ACCOUNT PAYMENTS - IN-HOUSE)	\$6,447.93	2/26/2024
TOTAL AMOUNT RECEIVED ON COLLECTION LOSS DURING FISCAL YEAR BEGINNING APRIL 1, 2023 =	\$6,447.93	

Commissioner Carter made the motion to approve the resolution, seconded by Commissioner Southerland. The Chair called for the vote:

AYES: Chair Young, Commissioner Southerland, Commissioner Carter and Commissioner Lewis.
NAYS: None

The Chair declared the resolution approved and announced the next action.

**RESOLUTION #2548
APPROVING EXECUTIVE DIRECTOR JOB DESCRIPTION**

WHEREAS, the Housing Authority is searching for an Executive Director; and

WHEREAS, the Executive Director position required a Kentucky Driver's License; and

WHEREAS, the Board of Directors is considering an out of state applicant.

NOW THEREFORE BE IT RESOLVED BY The Board of Commissioners of the Housing Authority of Danville that the job description for the Executive Director be amended to include the ability to get a Kentucky Driver's License.

Commissioner Southerland made the motion to approve the resolution, seconded by Commissioner Lewis. The Chair called for the vote:

AYES: Chair Young, Commissioner Southerland, Commissioner Carter and Commissioner Lewis.

NAYS: None

The Chair declared the resolution approved and announced the next action.

RESOLUTION #2549
APPROVING FLAT RENT ADMINISTRATION CORRECTION

WHEREAS, the Housing Authority has a Flat Rent option; and

WHEREAS, the Housing Authority has locked Flat Rent rates in for 3 years at the time the option is selected, and

WHEREAS, the FY2014 Appropriations Act requires flat rents to increase each year to the new flat rent;

NOW THEREFORE BE IT RESOLVED BY The Board of Commissioners of the Housing Authority of Danville that effective May 1, 2024 Latimer and Arnold Towers Flat Rent residents will receive the new flat rent adjustment and effective October 1, 2024 family sites will receive the new flat rent rates with their annual reexams/updates.

Commissioner Southerland made the motion to approve the resolution, seconded by Commissioner Carter. The Chair called for the vote:

AYES: Chair Young, Commissioner Southerland, Commissioner Carter and Commissioner Lewis.

NAYS: None

The Chair declared the resolution approved and announced the next action.

Commissioner Southerland made the motion to go into Executive Session to discuss a personnel matter, Seconded by Commissioner Carter. A call for the vote resulted in a unanimous decision to proceed.

Commissioner Lewis made the motion to come out of Executive Session, Seconded by Commissioner Southerland. A call for the vote resulted in a unanimous decision to proceed.

No action taken from Executive Session.

Other items discussed

- PestControl
- Vacancy Report
- Resident Services Report and Notices
- Resident Reporter

With no other business to come before the Commission, the Chair declared the meeting adjourned.

The next Regular board meeting has been changed from the third Tuesday of March to Monday April 16, 2024, at 8:00 a.m.

CHAIR

SECRETARY/TREASURER