

**MINUTES OF THE
DANVILLE CITY COMMISSION**

The Board of Commissioners of the City of Danville, Kentucky convened in a Regular City Commission Meeting in the Public Meeting room at City Hall on Monday, March 13th, 2023 at 5:30 p.m.

COMMISSIONERS PRESENT:

Mayor Atkins
Commissioner Caudill
Commissioner Hollon
Commissioner Peek
Commissioner Serres

OTHERS PRESENT:

Earl Coffey, City Manager
Stephen Dexter, City Attorney
Ashley Raider, City Clerk
Josh Morgan, City Engineer
Tony Gray, Police Chief
Jason Simpson, Network Technician
Leigh Compton, Finance Director
Melanie Crossfield, Community Liaison
Gloria Lewis
Steve Cline
Kendall Clinton
Niki Kinkade
Janet Hamner
James Hunn
Wilma Brown
Dr. Greg Ross
Others

Mayor Atkins announced that a quorum was present and called the meeting to order the time being 5:30 p.m.

Commissioner Hollon led the Commission in a prayer. Beckett Murray led the Commission in the pledge of allegiance.

APPROVAL OF THE AGENDA:

Commissioner Peek made a motion to add item #20 DFD Surplus to the agenda. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

HEAR THE PUBLIC – AGENDA ITEMS ONLY:

No public comment.

1. ARTS CENTER UPDATE:

Niki Kinkade addressed the Commission to give an update on the Arts Center project. No action needed.

2. DANVILLE SCHOOLS SOLACE PROGRAM:

Dr. Greg Ross addressed the Commission about the Danville Schools SOLACE program. No action needed.

3. CVB APPOINTMENT:

Commissioner Caudill made a motion to appoint Jennifer Broadwater to the CVB as the City-County joint appointment. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote. Ms. Broadwater's term will expire 3/1/2026.

4. PARKS & RECREATION COMMITTEE APPOINTMENTS :

Commissioner Hollon made a motion to appoint Sarah Berry & Ernest Dunn to the Parks and Rec Committee. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote. Ms. Berry's term will expire 3/1/2027 & Mr. Dunn's term will expire 3/31/2027.

5. HOUSING AUTHORITY APPOINTMENT:

Commissioner Serres made a motion to appoint Terri Carter to the Housing Authority. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote. Ms. Carter's term will expire 3/1/2027.

6. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETINGS:

Commissioner Peek made a motion to approve the minutes of the previous meetings as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

7. RESOLUTION #2023-03-13-01 – HEALTH BENEFITS PROPOSAL:

Commissioner Peek made a motion to approve resolution #2023-03-13-01 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

8. RESOLUTION #2023-03-13-02 – OPPOSITION TO SB 182:

This item was tabled to a future meeting.

9. 2ND READING – ORDINANCE #2006 – 2170 SHAKERTOWN RD.:

Commissioner Caudill made a motion to approve the 2nd reading of ordinance #2006 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon roll call vote.

10. CITY MANAGER REPORT:

See attached report.

HEAR THE PUBLIC:

Lori Kagan-Moore addressed the Commission to ask for an update on the wayfinding signage. She asked if there was anyway to possibly get temporary signage for the Dollhouse Museum.

Wilma Brown addressed the Commission and said that while she has great respect for the City Manager there are no excuses for why citizens can't find information on the city website. She said that it has been improved and she appreciated staff for working on improving the website. Ms. Brown said that there are also a great deal of rumors about the downtown master plan because there is not enough information coming from the city about the project. She said that one of the biggest rumors is the proposed hotel on the corner of 4th and Main Streets. Ms. Brown asked how that was going to be funded.

COMMISSIONER COMMENTS:

Commissioner Peek addressed the Commission and thanked the Public Services Department, Police Department, Fire Department, and 911 for all of their work during the wind storm. She said that she appreciates all that they did and also thanked KU and RECC for their work in restoring power. Commissioner Peek asked staff to do an announcement regarding storm debris pick-up. She also congratulated the Boyle Co. Ladies Archery team on winning region and moving on to state.

Mayor Atkins addressed the Commission to echo Commissioner Peek's comments.

Commissioner Serres addressed the Commission and said that CVB is doing a great job and that Kendall has been very successful in promoting Danville. He said that Parks and Recreation is doing great things and that the pickleball community is growing. Commissioner Serres said that the trails alliance met this morning and that they are in a great position to start applying for grant money.

Commissioner Hollon addressed the Commission and announced the regional job fair on March 24th at the Showroom from 10:00 AM to 2:00 PM. She thanked Harold Nalley and team for setting that up.

11. PAYMENT OF THE BILLS:

Commissioner Peek made a motion to approve the bill list as presented in the amount of \$1,617,478.70. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote. A breakdown of the departments is as follows: General fund - \$146,626.18; General Capital - \$157,069.80; Non-departmental - \$10,000; Municipal Aid - \$126,380.22; Parks & Recreation - \$18,945.33; Cemetery - \$8,213.72; Stormwater - \$4,402.48; Garbage - \$210,974.52; Utility - \$174,983.04; Utility Capital - \$38,025.00; Museum - \$5,527.89; Parking - \$5,622.55; Debts & disbursements - \$710,666.70 and water refunds - \$41.27

12. 2ND READING – ORDINANCE #2007 – INSURANCE PREMIUM TAX ORDINANCE:

Commissioner Caudill made a motion to approve the 2nd reading of Ordinance #2007 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon roll call vote.

13. 2ND READING – ORDINANCE #2008 – SANITARY SEWER PRETREATMENT LOCAL LIMITS:

Commissioner Peek made a motion to approve the 2nd reading of Ordinance #2008 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon roll call vote.

14. RESOLUTION #2023-03-13-03 – EASEMENT ACQUISITION – BALLS BRANCH SEWER NORTH:

Commissioner Hollon made a motion to approve resolution #2023-03-13-03 as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

15. RESOLUTION #2023-03-13-04 – WASTEWATER SLUDGE DISPOSAL BID AWARD:

Commissioner Serres made a motion to approve resolution #2023-03-13-04 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

16. RESOLUTION #2023-03-13-05 – PUBLIC WORKS GARAGE CHANGE ORDER #1:

Commissioner Hollon made a motion to approve resolution #2023-03-13-05 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

17. RESOLUTION #2023-03-13-06 – MOWING CONTRACT BID AWARD:

Commissioner Caudill made a motion to approve resolution #2023-03-13-06 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

18. RESOLUTION #2023-03-13-07 – JENNIE ROGERS PHASE 1 BID AWARD:

Commissioner Hollon made a motion to approve resolution #2023-03-13-07 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

19. RESOLUTION #2023-03-13-08 – TASER SURPLUS:

Commissioner Caudill made a motion to approve resolution #2023-03-13-08 as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

20. RESOLUTION #2023-03-13-09 – DFD SURPLUS:

Commissioner Peek made a motion to approve resolution #2023-03-13-09 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

EXECUTIVE SESSION:

Commissioner Serres made a motion to move into executive session at 6:50 p.m. for the purpose personnel pursuant to KRS 61.810(1)(f). The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

REGULAR SESSION:

Commissioner Caudill made a motion to move back into regular session at 7:13 p.m. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

ACTION:

Commissioner Caudill made a motion to approve the staff's recommendation and hire Justin Roby to the position of Certified Police Officer with the usual probationary measures. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

ADJOURN:

Commissioner Caudill made a motion to adjourn at 7:14 p.m. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

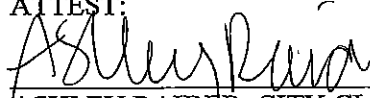
To view the meeting in its entirety please go to www.danvilleky.org and search for videos.

APPROVED:



MAYOR J.H. ATKINS

ATTEST:



ASHLEY RAIDER, CITY CLERK

City Commission Meeting Follow-up

No additional follow up from last meeting identified

Important Dates

March 17th: Econ. Dev. Regional Opportunity Summit
March 20th: 10am – parks planning budget meeting
March 23rd: 10am - budget meeting, strategic planning
March 27th: next regular mtg
March 31st: 10am – budget meeting, year-end est.

Disruptions In Normal Operations

Downtown Streetscape Project – ongoing, projected completion June 1st. Researching mitigation grant options.

Future City Commission Meeting Agenda Items

Bond Ordinance
Downtown Master Plan – Fire Station demo
Codes Lien assessment process
Facility Use Agreement with School Districts – playgrounds, fields, and courts.

Special Activities

- FY21 Audit – Still pushing firm to complete project, 4 weeks.

Project Updates

- Food Truck Ordinance – Ordinance Amendments planned for March 27th.
- Website: Updates ongoing, the search button searches more than site. Ordinances, agendas, and minutes. Landing page proposal being reviewed. Reimagining Downtown active.
- Job Fair: There is a regional Job Fair March 24th 10am-2pm at the Showroom. City is participating.