

**MINUTES OF THE
DANVILLE CITY COMMISSION**

The Board of Commissioners of the City of Danville, Kentucky convened in a Regular City Commission Meeting in the Public Meeting room at City Hall on Monday, February 13th, 2023 at 5:30 p.m.

COMMISSIONERS PRESENT:

Mayor Atkins
Commissioner Caudill
Commissioner Hollon
Commissioner Peek
Commissioner Serres

OTHERS PRESENT:

Earl Coffey, City Manager
Stephen Dexter, City Attorney
Ashley Raider, City Clerk
Josh Morgan, City Engineer
Tony Gray, Police Chief
Jason Simpson, Network Technician
Leigh Compton, Finance Director
Melanie Crossfield, Community Liaison
Ruth Cline
Steve Cline
Jeff Jewel
Kendall Clinton
Janet Hamner
James Hunn
Wilma Brown
Linda Warren
Others

Mayor Atkins announced that a quorum was present and called the meeting to order the time being 5:30 p.m.

Commissioner Hollon led the Commission in a prayer. Commissioner Caudill led the Commission in the pledge of allegiance.

APPROVAL OF THE AGENDA:

The Commission approved the agenda as presented.

HEAR THE PUBLIC – AGENDA ITEMS ONLY:

Neil Eklie addressed the Commission to discuss item #11. He had questions regarding the zone change for 2170 Shakertown Rd.

Wilma Brown addressed the Commission to discuss item #23. Ms. Brown asked what the purpose was for the city purchasing the building from the arts center. She said that the property is not income producing and seems to have a very narrow focus.

1. CVB APPOINTMENT:

This item was tabled to a future meeting. No action needed.

2. PARKS & RECREATION COMMITTEE RE-APPOINTMENT:

Commissioner Caudill made a motion to re-appoint David Camic to the Parks and Recreation Committee. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote. Mr. Camic's term will expire 2/28/2027.

3. PLANNING & ZONING APPOINTMENT:

Commissioner Peek made a motion to appoint Dan Nolet to the Planning and Zoning Commission. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote. Mr. Nolet's term will expire 8/1/2024.

4. SENIOR CITIZENS BOARD RE-APPOINTMENT:

Commissioner Caudill made a motion to re-appoint Gail Louis to the Senior Citizens Board. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote. Ms. Louis' term will expire 2/28/2026.

5. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING 01/23/2023 & 02/03/2023:

Commissioner Hollon made a motion to approve the minutes as amended. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

6. RESOLUTION #2023-02-13-01 – TREE ENDOWMENT:

Commissioner Peek made a motion to approve resolution #2023-02-13-01 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

7. HR 2022 YEAR END SUMMARY:

Randy Boyd addressed the Commission to present the 2022 year end summary for HR. No action needed.

8. RESOLUTION #2023-02-13-02 – PEEL & HOLLAND CONTRACT RENEWAL:

Commissioner Caudill made a motion to approve resolution #2023-02-13-02 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

9. RESOLUTION #2023-02-13-03 – IT SURPLUS:

Commissioner Hollon made a motion to approve resolution #2023-02-13-03 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

10. RESOLUTION #2023-02-13-04 – TREE CITY APPLICATION:

Commissioner Peek made a motion to approve resolution #2023-02-13-04 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

11. 1ST READING – ORDINANCE #2006 – 2170 SHAKERTOWN RD:

Commissioner Caudill made a motion to approve the 1st reading of Ordinance #2006 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon roll call.

12. CITY MANAGER REPORT:

See attached report.

HEAR THE PUBLIC:

James Hunn addressed the Commission to request that the exhibit at Centre College be stored at Jennie Rogers.

Kendall Clinton addressed the Commission and mentioned that the Chamber, the CVB, and Workforce Development are working together to put together a hospitality training on March 27th that is open to the public.

Jonathon McWilliams addressed the Commission to address the food truck issue. He said that he really hopes the issues can be readdressed with possible amendments for the good of the community.

Leigh Lopez addressed the Commission to address the food truck issue. She said she started the social media post about food trucks because she wanted to know if other food truck vendors felt the same about the new food truck ordinance.

Terry Harper addressed the Commission to address the food truck issue. He said that he has plans to start a food truck and that the ordinance was blindsiding. He said that he believes that food trucks are good for Danville.

COMMISSIONER COMMENTS:

Commissioner Hollon addressed the Commission and thanked those who spoke about the food truck issues. She also mentioned the story that Fox 56 did on Black History Month and the Black History Month 5K on Feb. 25th that benefits the Salvation Army.

Commissioner Peek addressed the Commission and mentioned that February is also Heart Month.

Commissioner Serres addressed the Commission and said that once the projects around town are finished that Danville will look great.

***10-minute Recess**

13. PAYMENT OF THE BILLS:

Commissioner Hollon made a motion to approve the bill list as presented in the amount of \$1,422,532.58. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote. A breakdown of the departments is as follows: General fund - \$183,298.15; General Capital - \$23,674.96; Drug fund - \$613.35; Non-departmental - \$70,395.23; Municipal Aid - \$39,300.00; Parks & Recreation -

\$20,174.40; Cemetery - \$9,556.49; Stormwater - \$10,620.58; Garbage - \$99,051.52; Utility - \$220,531.73; Museum - \$1,789.77; Parking - \$25,251.75; Debts & disbursements - \$717,501.37 and water refunds \$773.28

14. INSURANCE PREMIUM DISCUSSION:

Leigh Compton addressed the Commission to discuss the insurance premium discussion and reducing the rate from 10% to 8%. Commissioner Caudill made a motion to direct staff to prepare an ordinance with the amendment. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

15. RESOLUTION #2023-02-13-05 – HUBERT EXCAVATING CHANGE ORDER #4 PERRYVILLE RD:

Commissioner Peek made a motion to approve resolution #2023-02-13-05 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

16. RESOLUTION #2023-02-13-06 – HUBERT EXCAVATING CHANGE ORDER #2 KATE DR:

Commissioner Peek made a motion to approve resolution #2023-02-13-06 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

17. RESOLUTION #2023-02-13-07 – SMITH CONTRACTORS CHANGE ORDER #6:

Commissioner Caudill made a motion to approve resolution #2023-02-13-07 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

18. RESOLUTION #2023-02-13-08 – DOWNTOWN STREETScape CHANGE ORDER #3:

Commissioner Hollon made a motion to approve resolution #2023-02-13-08 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

19. RESOLUTION #2023-02-13-09 – CEMETERY MAINTENANCE BID AWARD:

Commissioner Caudill made a motion to approve resolution #2023-02-13-09 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

20. RESOLUTION #2023-02-13-10 – KYTC TAP GRANT APPLICATION:

Commissioner Serres made a motion to approve resolution #2023-02-13-10 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

21. RESOLUTION #2023-02-13-11 – FHWA RAISE GRANT APPLICATION:

Commissioner Peek made a motion to approve resolution #2023-02-13-11 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

22. ENGAGEMENT AGREEMENT RENEWAL WITH STURGILL-TURNER:

Commissioner Peek made a motion to approve the renewal as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

23. ARTS CENTER LEASE AGREEMENT:

This item was tabled to the next meeting.

EXECUTIVE SESSION:

Commissioner Serres made a motion to move into executive session at 7:43 p.m. for the purpose personnel pursuant to KRS 61.810(1)(f). The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

REGULAR SESSION:

Commissioner Hollon made a motion to move back into regular session at 8:16 p.m. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

ACTION:

Commissioner Caudill made a motion to approve the staff's recommendation and promote Logan Galloway to Assistant Water Plant Superintendent with the usual probationary measures. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

ADJOURN:

Commissioner Caudill made a motion to adjourn at 8:18 p.m. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

To view the meeting in its entirety please go to www.danvilleky.org and search for videos.

APPROVED:


MAYOR J.H. ATKINS

ATTEST:


ASHLEY RAIDER, CITY CLERK

City Commission Meeting Follow-up

No additional follow up from last meeting identified

Important Dates

February 22nd – Frankfort – City Day/Night with KLC and Legislators

February 23rd – 10am-1pm 1st Budget meeting, strategic commission initiatives led by KLC

February 27th: next regular mtg

March 9th: 9am – 12 2nd budget meeting, follow up with strategic planning

March 17th: Spring Econ. Dev. Symposium

Disruptions In Normal Operations

Downtown Streetscape Project – ongoing, projected completion June 1st, update progress mtg 2/15.

Future City Commission Meeting Agenda Items

Bond Ordinance

Downtown Master Plan – Fire Station demo – re-advertise in Feb. demolition survey underway

Codes Lien assessment process

Facility Use Agreement with School Districts – playgrounds, fields, and courts.

Planning and Zoning Diagnostic Review – Staff working with planning and zoning. Comp Plan schedule being developed.

Special Activities

- FY21 Audit – Still pushing firm to complete project, 4 weeks.

Project Updates

- Budget Calendar will be provided via email
- Food Truck Ordinance – staff administering
- Luca Mariano – development plans, issues related to development requirements (should have been resolved in PandZ process) ultimately misunderstood requirements.

City Day/Night Event

February 22,2023

1. Amanda Mays Bledsoe - Boyle Co. - 10:00 am - Meet and Greet

Rm # 203 @ the Annex Contact – Krystal Albers – 502-564-8100

2. Brandon Storm - Lincoln Co. – 11:00 am – Meet and Greet

Rm # 204 @ the Annex Contact- Nicole- 502-564-8100

3. David Meade – Garrard Co.- 11:30 am - Meet and Greet

Rm # 332 @ the Annex Contact – Karen Brady – 502-564-4334

4. Josh Bray – Rockcastle Co. – 11:30 am – Meet and Greet

Rm # 416 @ the Annex Contact – Logan Ruebens – 502-564-8100

5. Jimmy Higdon – Marion Co. – 12:00 pm – Meet and Greet

Rm # 204 @ the Annex Contact – Melissa Satterley – 502-564-8100

6. Kim King – Mercer Co. – 12:00 pm - Meet and Greet

Rm # 358 @ the Annex Contact – Bobbie Jo Spalding – 502-564-8100