

**MINUTES OF THE  
DANVILLE CITY COMMISSION**

The Board of Commissioners of the City of Danville, Kentucky convened in a Special Called City Commission Meeting in the Public Meeting room at City Hall on Monday, February 9<sup>th</sup>, 2026 at 3:00 p.m.

**COMMISSIONERS PRESENT:**

Mayor Atkins  
Commissioner Caudill  
Commissioner Serres

**COMMISSIONERS ABSENT:**

Commissioner Hollon  
Commissioner Peek

**OTHERS PRESENT:**

Earl Coffey, City Manager  
Stephen Dexter, City Attorney  
Ashley Phillips, City Clerk  
Josh Morgan, City Engineer  
Leigh Compton, Finance Director  
Anthony Wireman, Network Technician  
Melanie Crossfield, Comm. Dev. Director  
Mike McCurdy, Fire Chief  
Marshall Carrier, Utilities Director  
Glenn Doan, Asst. Police Chief  
Tommy Barton, Parks & Rec. Director  
Aaron Rainwater  
Nick Wren  
Melissa Wren  
Kendall Clinton  
Tony Wilder  
Others

Mayor Atkins announced that a quorum was present and called the meeting to order the time being 3:05 p.m.

Mayor Atkins led the Commission in a moment of silence. Mayor Atkins led the Commission in the pledge of allegiance.

**APPROVAL OF THE AGENDA:**

Commissioner Caudill made a motion to approve the agenda as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**HEAR THE PUBLIC – AGENDA ITEMS ONLY:**

No public comment.

**1. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING 12/8/2025:**

Commissioner Caudill made a motion to approve the minutes of the previous meeting as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**2. PROCLAMATION – BLACK HISTORY MONTH:**

Commissioner Caudill made a motion to approve the proclamation as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**3. HOUSING AUTHORITY APPOINTMENT:**

Commissioner Serres made a motion to appoint Ann Young to the Housing Authority. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote of those present. Ms. Young's term will expire 1/1/2030.

**4. FY25 AUDIT PRESENTATION:**

Ben Dennison addressed the Commission to present the FY25 audit. Commissioner Caudill made a motion to accept the FY25 audit as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**5. PARKS AND RECREATION PROJECTS UPDATE:**

Tommy Barton addressed the Commission to give a parks and recreation projects update. No action needed.

**6. RESOLUTION #2026-02-09-01 – FIREWORKS CONTRACT:**

Commissioner Serres made a motion to approve resolution #2026-02-09-01 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote of those present.

**7. CODES REPORT:**

Aaron Rainwater addressed the Commission to give a codes report. No action needed.

**8. 1<sup>ST</sup> READING – ORDINANCE #2061 – FY26 COMPENSATION/CLASSIFICATION PLAN AMENDMENT:**

Commissioner Caudill made a motion to approve the 1<sup>st</sup> reading of ordinance #2061 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon roll call vote of those present.

**9. RESOLUTION #2026-02-09-02 – FY26 AUTHORIZED POSITIONS LIST AMENDMENT:**

Commissioner Serres made a motion to approve resolution #2026-02-09-02 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote of those present.

**10. RESOLUTION #2026-02-09-03 – PAYLOCITY TIMECLOCK PURCHASE AGREEMENT:**

Commissioner Caudill made a motion to approve resolution #2026-02-09-03 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**11. RESOLUTION #2026-02-09-04 – DOE COPIER CONTRACTS:**

Commissioner Serres made a motion to approve resolution #2026-02-09-04 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote of those present.

**12. RESOLUTION #2026-02-09-05 – CEMETERY BUYBACK – LESTER:**

Commissioner Caudill made a motion to approve resolution #2026-02-09-05 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**13. CITY MANAGER REPORT:**

See attached report.

**HEAR THE PUBLIC:**

No public comment.

**COMMISSIONER UPDATES & COMMENTS:**

Commissioner Caudill addressed the Commission and said that he has received several comments about the great work that Public Services did with snow removal.

**14. PAYMENT OF THE BILLS – 01/26/2026:**

Commissioner Serres made a motion to approve the bill list as presented in the amount of \$295,878.45. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote of those present. A breakdown of the departments is as follows: General fund - \$97,675.49; General Capital - \$3,500.00; Parks & Rec - \$12,890.76; Cemetery - \$2,768.23; Stormwater - \$218.96; Utility - \$86,972.71; Utility Capital - \$8,833.44; Museum - \$2,066.42; Parking - \$976.23; Debts & Disbursements - \$75,799.65; Utility Refunds - \$493.95 and ComData - \$3,682.61

**15. PAYMENT OF THE BILLS – 02/09/2026:**

Commissioner Caudill made a motion to approve the bill list as presented in the amount of \$1,321,407.28. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present. A breakdown of the departments is as follows: General fund - \$166,774.28; General Capital - \$4,487.53; Parks & Rec - \$17,175.91; Cemetery - \$9,536.34; Stormwater - \$1,402.92; Garbage - \$138,251.06; Utility - \$202,512.54; Museum - \$1,821.40; Parking - \$3,443.49; Debts & Disbursements - \$775,646.41; Utility Refunds - \$356.10

**16. FINANCIAL UPDATE:**

Leigh Compton addressed the Commission to present the financial update. No action needed.

**17. RESOLUTION #2026-02-09-06 – KPDI DISBURSEMENT REQUEST #2:**

Commissioner Caudill made a motion to approve resolution #2026-02-09-06 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**18. RESOLUTION #2026-02-09-07 – PERRYVILLE & JUNCTION CITY WASTEWATER IMPROVEMENTS PROJECT:**

Commissioner Serres made a motion to approve resolution #2026-02-09-07 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote of those present.

**19. RESOLUTION #2026-02-09-08 – KIA LOAN ACCEPTANCE CLARKS RUN PHASE 2 SEWER PROJECT:**

Commissioner Caudill made a motion to approve resolution #2026-02-09-08 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**20. ENGINEERING REPORT:**

Josh Morgan addressed the Commission to give an engineering report. No action needed.

**21. RESOLUTION #2026-02-09-09 – LANDSCAPING CONTRACT RENEWAL:**

Commissioner Caudill made a motion to approve resolution #2026-02-09-09 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**22. RESOLUTION #2026-02-09-10 – CEMETERY MAINTENANCE CONTRACT RENEWAL:**

Commissioner Serres made a motion to approve resolution #2026-02-09-10 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote of those present.

**23. RESOLUTION #2026-02-09-11 – DUNCAN HILL PLAT:**

Commissioner Serres made a motion to approve resolution #2026-02-09-11 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote of those present.

**24. RESOLUTION #2026-02-09-12 – SADDLE RIDGE CIRCLE RIGHT-OF-WAY PLAT:**

Commissioner Caudill made a motion to approve resolution #2026-02-09-12 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**25. RESOLUTION #2026-02-09-13 – KU TREE AGREEMENT:**

Commissioner Serres made a motion to approve resolution #2026-02-09-13 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote of those present.

**26. RESOLUTION #2026-02-09-14 – FHWA BUILD GRANT APPLICATION:**

Commissioner Caudill made a motion to approve resolution #2026-02-09-14 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**27. RESOLUTION #2026-02-09-15 – RALEIGH CT. DRAINAGE PROJECT BID AWARD:**

Commissioner Caudill made a motion to approve resolution #2026-02-09-15 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**28. RESOLUTION #2026-02-09-16 – MOWING CONTRACT RENEWAL:**

Commissioner Caudill made a motion to approve resolution #2026-02-09-16 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**29. RESOLUTION #2026-02-09-17 – PPE GRANT APPLICATION:**

Commissioner Serres made a motion to approve resolution #2026-02-09-17 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote of those present.

**30. RESOLUTION #2026-02-09-18 – FIRE SURPLUS:**

Commissioner Caudill made a motion to approve resolution #2026-02-09-18 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**31. RESOLUTION #2026-02-09-19 – WATCHGUARD SERVICE RENEWAL:**

Commissioner Caudill made a motion to approve resolution #2026-02-09-19 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**32. RESOLUTION #2026-02-09-20 – HIGHWAY SAFETY GRANT APPLICATION:**

Commissioner Serres made a motion to approve resolution #2026-02-09-20 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote of those present.

**33. RESOLUTION #2026-02-09-21 – 422 DUNCAN HILL DEED APPROVAL:**

Commissioner Serres made a motion to approve resolution #2026-02-09-21 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote of those present.

**EXECUTIVE SESSION:**

Commissioner Caudill made a motion to move into executive session at 5:37 pm for personnel pursuant to KRS 61.810(1)(f). The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**REGULAR SESSION:**

Commissioner Caudill made a motion to move back into regular session at 5:57 pm. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**ACTION:**

Commissioner Caudill made a motion to approve staff's recommendation and hire Eric Philpot to the position of Certified Firefighter with the usual probationary measures. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

Commissioner Caudill made a motion to approve staff's recommendation and hire Chase Jenkins to the position of Firefighter Recruit with the usual probationary measures. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

Commissioner Serres made a motion to accept the resignation of Shawn Ingram from the position of Water Distribution Operator. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote of those present.

Commissioner Caudill made a motion to accept the resignation through retirement of Erica Engle from the position of Utility Billing Manager. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

**ADJOURN:**

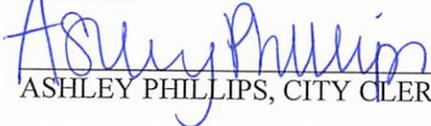
Commissioner Caudill made a motion to adjourn at 5:59 p.m. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote of those present.

To view the meeting in its entirety please go to [www.danvilleky.org](http://www.danvilleky.org) and search for videos.

APPROVED:

  
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MAYOR J.H. ATKINS

ATTEST:

  
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ASHLEY PHILLIPS, CITY CLERK

# City Manager Comments: February 9<sup>th</sup>, 2026



## City Commission Meeting Follow-up

### Important Dates

January 26<sup>th</sup> – Commission Mtg

Feb. 9<sup>th</sup> – Commission Mtg

Feb 14<sup>th</sup> Valentines Day

Feb. 17<sup>th</sup> Budget Kickoff Mtg

Feb. 23<sup>rd</sup> – Commission Mtg

Feb. 25<sup>th</sup> – City Day with the Legislature – Frankfort

March 14<sup>th</sup> – 100 years of Women event, Centre College (Need Commission registration requests)

### Disruptions In Normal Operations

Winter weather....

### Future City Commission Meeting Agenda Items

- City/County Parks agreement update – Developing an amendment to joint agreement. Please find attached a draft. Target agenda item for Feb. 23<sup>rd</sup>. Preliminary draft is attached for reference only. Changes are proposed in Section 12 and a new Section 13 and the original master document is unchanged except for one sentence.
- Garbage Contract – expires June 31<sup>st</sup> 2026.
- Business license and records organization – staff reviewing as we do normal tax rate reviews. Ongoing.

### Special Activities

- Financial Update (agenda item) – Draft Budget Calendar attached.
- Coffee with Commissioners – Commissioner Peek, Feb. 11<sup>th</sup> 8am at Chic Fil A.
- Leading Ladies Luncheon - Monthly event for women in business, starting February 10<sup>th</sup> at Noon at Danville Country Club, hosted by City of Danville & Danville-Boyle County Chamber of Commerce. More info available on city Facebook page. RSVP required.
- Civic Engagement & Local Governance Series will start March 10<sup>th</sup> at City Hall. More details to come.
- Ky for Better Transportation Annual Conference – week of 14<sup>th</sup>, successful event with connections made with state officials.
- Banners for the Brave Program Overview – idea is to display banners highlighting local veterans and active-duty service members. Sponsorship costs \$50 – covers banner costs. Banners to be displayed summer of 26 and 27 and will be limited to first come and to 90 spaces.
- July 4<sup>th</sup> – Military Appreciation Parade – sign up form, City website – the 250<sup>th</sup>

### Project Updates

- Downtown Master Plan –Work is ongoing: Church Street Corridor planning along with planning/development standards will be discussed with P&Z Director.
- East Danville n/s Connector – Project moving forward. Public hearing delayed until March, normal design process. Currently addressing questions in hopes of getting utility relocation/Right of way funding in the 2026 state funding plan.
- “Economic Development Infrastructure” – Planning work is leading staff towards a multistep program to improve alignment with KY-Crossroads footprint instead of a blanket symposium. A regional marketing opportunity with Harrodsburg is available with details being flushed out. Engineering staff continues with a Transportation planning effort. 150 Water Commission work is progressing.
- Economic Development Authority – Access roadway development and positive movement towards initial activity is progressing. First subdivision plat being prepared for approval. Significant effort and conversations continue. Staff will update as appropriate.