

Members present: Pat Boatwright

Dana Dixon, secretary

Mary Girard, vice-president

Tom Tye, president

Members not present: John Bowling

Vaughn Frey

Others present: Joni House, CLG coordinator

Bridgette Lester, Codes Enforcement director

Steve Hunter, P&Z director

1. Tye began the special-called meeting at 9:32 am. He confirmed that the City Attorney was not present.
2. Tye asked for approval of minutes from the previous meeting held September 15, 2021. Boatwright moved to approve; Tye seconded; approved unanimously.
3. A COA for additional signage was requested by Farmers National Bank, for their location at 132 South Third. The plan, presented by Ella Clay of USA Signs, suggested placing two rectangular signs above the first-story windows on the brick facing Third Street. House explained that prior to WWI, signs were not placed on a building above the "sign band" and that it is not permitted according to our Guidelines in Section 6.2.2. She suggested a redesign was in order and offered to help with that process. Clay asked if the proposed signs could be installed on the sign band; House responded that signs placed in the sign band must suggest permanence and durability than those presented, which would be acrylic letters without significant dimension. An alternative design and a plan for placement must be resubmitted for AHB approval.  
*Dixon moved to deny the COA request per section 6.2.2, as it does not meet the standard for new signage regarding pedestrian orientation for pre-WWI buildings nor reflect a sense of permanence and durability; Girard seconded. The motion carried unanimously.*
4. House reported staff-approved COAs for conforming signs at 217 and 219 West Main. A new night deposit box was approved for Chase Bank at 237 West Main.  
Girard moved to approve the staff report; Boatwright seconded. Approved unanimously.
5. Discussion of the next cycle of available grants was led by House, who reported that neither of the current grant-funded surveys have been completed. The first survey was rejected due to a new higher standard required by the Kentucky Heritage Council, resulting in completely redoing the work with new photographs. She is now working on the second one. Therefore, she would like to skip this year's grants and focus on applying next year for a grant to be used for expanding the overlay district, which while require that both surveys have been completed and approved. She also suggested we consider proposing a study on a property tax moratorium in the downtown, which would be beneficial in the long term, as property values would go up significantly. She expects those projects would cost more than \$10,000 to \$15,000 each and proposals for them would need to be thorough and well-prepared in order to be accepted by the City's Board of Commissioners. Girard stated that if we can only do one grant proposal, she prefers the effort would be made for tax abatement.
6. Girard moved to adjourn the meeting; Boatwright seconded. Approved unanimously.

Respectfully submitted,

Dana Dixon, secretary

APPROVED:



Tom Tye, chairman